

# THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

## BY-LAW No. 2018-01

### ***A By-law for the Appointment of Officers, Agents, Staff, Committees of Council and Recreation Associations***

**WHEREAS** it is necessary for the Municipal Council to pass by-laws for the appointment of Municipal Officers, Agents, Staff and Committees of Council as referenced in the *Municipal Act*, S.O. 2001, c.25;

**AND WHEREAS** it is deemed appropriate for Municipal Council to recognize organizations that support Township of North Dundas recreation activities;

**AND THEREFORE** the Mayor shall be a member Ex-Officio, of all Committees;

| <b><u>Officers, Agents and Staff</u></b>  |                     |
|---|---------------------|
| CHIEF ADMINISTRATIVE OFFICER (CAO)<br>EMERGENCY PLANNING ADMINISTRATIVE OFFICIAL<br>HUMAN RESOURCES<br>MUNICIPAL HEAD RELATING TO OMBUDSMAN ACT   | Angela Rutley       |
| TREASURER   | John J. Gareau      |
| DEPUTY TREASURER  | Johanna Barkley     |
| TAX COLLECTOR   | Michelle McDonell   |
| ACCOUNTING SUPERVISOR   | Carly Wheeler       |
| CLERK<br>DEPUTY CAO<br>DIVISION REGISTRAR<br>MARRIAGE LICENCE ISSUER<br>CIVIL MARRIAGE OFFICIANT<br>LOTTERY LICENSING OFFICER<br>MUNICIPAL ELECTIONS RETURNING OFFICER<br>COMMUNITY EMERGENCY MANAGEMENT COORDINATOR (Alternate)<br>MUNICIPAL HEAD RELATING TO FREEDOM OF INFORMATION ACT | Jo-Anne McCaslin    |
| DEPUTY CLERK<br>DEPUTY DIVISION REGISTRAR<br>DEPUTY MARRIAGE LICENCE ISSUER<br>DEPUTY LOTTERY LICENSING OFFICER   | Judy Peddle         |
| DEPUTY CLERK & EXECUTIVE ASSISTANT  | Nancy Johnston      |
| DIRECTOR OF PLANNING, BUILDING & ENFORCEMENT<br>ZONING ADMINISTRATOR  | Calvin Pol          |
| PLANNING TECHNICIAN   | K. Jamila Sheffield |
| PROPERTY STANDARDS COMMITTEE SECRETARY<br>COMMITTEE OF ADJUSTMENT SECRETARY   | Jessica Manley      |
| CHIEF BUILDING OFFICIAL<br>BUILDING INSPECTOR<br>PROPERTY STANDARDS OFFICER<br>BY-LAW ENFORCEMENT OFFICER   | Gregory Trizisky    |
| DEPUTY BUILDING OFFICIAL  | Dwane Crawford      |
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| BUILDING INSPECTORS  | Nicole Lowey<br>Dirk Testerink<br>Donald Lewis<br>Dan Tessier<br>Ronald Symington |
| MUNICIPAL ENGINEERING CONSULTANTS  | CIMA+ Canada Inc. (Primary)<br>exp Services Inc. (Secondary)                      |
| DIRECTOR OF PUBLIC WORKS   | Daniel Belleau  |
| ASSISTANT MANAGER WATER & SEWER<br>CIVIL MARRIAGE OFFICIANT                    | MaryLynn Plummer  |
| ROAD PATROL FOREMAN<br>DRAINAGE SUPERINTENDENT<br>TILE DRAINAGE INSPECTOR      | John Oswald   |
| DIRECTOR OF RECREATION & CULTURE   | Meaghan Meerburg  |
| FACIILTIES MANAGER   | Les Johnston  |
| RECREATION COORDINATOR   | Brandon Cousineau   |
| DIRECTOR OF WASTE MANAGEMENT   | Douglas Froats  |
| GARBAGE COLLECTOR  | Hume Waste Disposal   |
| ECONOMIC DEVELOPMENT & COMMUNICATIONS OFFICER<br>EMERGENCY INFORMATION OFFICER | Stephen Mann  |
| FIRE COMMISSIONER  | Allan Armstrong (pd)  |
| FIRE DEPARTMENT LIAISON  | Michael Gruich  |
| FIRE CHIEFS  | Michael Gruich<br>Raymond Sherrer<br>Ken Byers<br>Daniel Kelly                    |
| DEPUTY FIRE CHIEFS   | Dave Lannin<br>Donald Levere<br>Shawn Mattice (Acting)<br>Tony Fraser             |
| BY-LAW ENFORCEMENT OFFICERS<br>(as determined by the Township of Russell)      | Roxanne Garland<br>Millie Bourdeau  |
| BY-LAW ENFORCEMENT OFFICERS<br>(North Dundas)                                  | Brent Mattice<br>Wendy Murphy   |
| BY-LAW ENFORCEMENT OFFICERS<br>(for the purpose of issuing parking tickets)    | Brent Mattice<br>Wendy Murphy<br>John Oswald<br>Daniel Kelly<br>Barry Giberson    |
| ANIMAL CONTROL BY-LAW ENFORCEMENT OFFICER                                      | Kevin Casselman   |
| LIVESTOCK POUND KEEPER(S)  | William Toll (p)<br>Richard Scheepers (p)   |
| LIVESTOCK EVALUATORS   | William Toll (p)<br>Richard Scheepers (p)   |
| FENCEVIEWERS   | Larry Stewart (p)<br>Martin Schoones (p)<br>Brent Copeland (p)                    |
| WEED INSPECTOR<br>(Appointed by County)  | Peter Leyenaar  |
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| SITE PLAN REVIEW TEAM   | Angela Rutley<br>Calvin Pol<br>Greg Trizisky<br>Doug Froats<br>Dan Belleau<br>Stephen Mann<br>K. Jamila Sheffield (Secretary)   |
| MUNICIPAL SOLICITORS  | Ault & Ault Law Office<br>Cunningham Swan Lawyers   |
| MUNICIPAL AUDITORS  | BDO Canada LLP  |
| CLOSED MEETING INVESTIGATOR SERVICES  | LAS-AMO<br>(Local Authority Services)   |
| INTEGRITY COMMISSIONER  | John Simpson<br>Stewart Corbett Law   |
| ART ON THE WATERFRONT COMMITTEE   | Council Representative John Thompson (np)<br>(Members as determined by the Committee from time to time)   |
| SD&G ACCESSIBILITY COMMITTEE  | North Dundas Representative<br>Al Lummiss (np)  |
| CANADA DAY COMMITTEE  | (Members as determined by the Committee from time to time)  |
| CHESTERVILLE CARNIVAL COMMITTEE   | Council Representative John Thompson (np)<br>(Members as determined by the Committee from time to time)   |
| CHESTERVILLE AND DISTRICT HISTORICAL SOCIETY  | (Members as determined by the Organization from time to time)   |
| COMMITTEE OF ADJUSTMENT   | Shirley Coons (p)<br>Robert Riddell (p)<br>Donald Johnston (p)<br>Roger Cole (p)<br>John Havekes (p)<br>Jessica Manley (Secretary)  |
| MUNICIPAL EMERGENCY CONTROL GROUP   | (As authorized by and stated in the North Dundas Emergency Plan)<br>Council Representative John Thompson (np)   |
| COMMUNITY EMERGENCY MANAGEMENT CO-ORDINATOR<br>EMERGENCY MANAGEMENT PROGRAM COMMITTEE CHAIR | Daniel Kelly  |
| EMERGENCY MANAGEMENT PROGRAM COMMITTEE  | (As authorized by and stated in the North Dundas Emergency Plan)  |
| COMMUNITY IMPROVEMENT PLAN COMMITTEE  | Council Representative John Thompson (np)<br>Gerry Boyce (A) (np)<br>Municipal Representative Angela Rutley<br>Municipal Representative Calvin Pol<br>Municipal Representative Stephen Mann<br>Community Representative Gary Annable (np) |


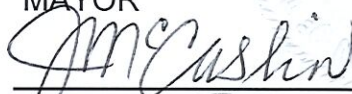
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| DAIRYFEST COMMITTEE   | Council Representative<br>Tony Fraser (np)<br>(Members as determined by<br>the Committee from time to<br>time)                     |
| FIRE CHIEFS STEERING COMMITTEE  | Composed of the Fire<br>Commissioner, Fire Chiefs<br>and Deputy Fire Chiefs  |
| MUNICIPAL HERITAGE COMMITTEE  | (Members as determined by<br>the Committee from time to<br>time)   |
| NORTH DUNDAS MOVIE COMMITTEE  | Aaron Dellah (np)<br>(Members as determined by<br>the Committee from time to<br>time)  |
| PARADE OF LIGHTS COMMITTEE  | (Members as determined by the<br>Committee from time to time)  |
| PROPERTY STANDARDS COMMITTEE  | Shirley Coons (p)<br>Robert Riddell (p)<br>Donald Johnston (p)<br>Roger Cole (p)<br>John Havekes (p)<br>Jessica Manley (Secretary) |
| RECREATION COMMUNITY GRANT REVIEW COMMITTEE   | Allan Armstrong<br>John Thompson<br>Angela Rutley<br>Meaghan Meerburg  |
| WINCHESTER DOWNTOWN REVITALIZATION COMMITTEE  | Council Representative<br>Eric Duncan (np)<br>(Members as determined by<br>the Committee from time to<br>time)                     |
| RIDEAU VALLEY CONSERVATION AUTHORITY  | Gerry Boyce<br>Representative (np)   |
| SOUTH NATION CONSERVATION AUTHORITY   | William Smirle<br>Representative (np)  |
| <b><u>Recreation Associations</u></b><br>Marionville<br>Ormond/Harmony/Cloverdale<br>South Mountain<br>Morewood | (Members as determined by<br>the Associations from time<br>to time)  |

**NOW THEREFORE** the Council of the Corporation of the Township of North Dundas enacts as follows:

1. That By-law No. 2017-01 be hereby repealed.
2. That this By-law takes effect on the day of passing.

**READ and passed in Open Council, signed and sealed this 13<sup>th</sup> day of March, 2018.**

Updated and amended – May 8, 2018

  
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 MAYOR  
  
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 CLERK