

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on February 17, 2016 with Deputy Mayor Boyce in the Chair.

ROLL CALL: Mayor: Eric Duncan - Absent
Deputy Mayor: Gerry Boyce
Councillors: Allan Armstrong, Tony Fraser, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Director of Public Works: Dan Belleau
Director of Waste Management: Doug Froats – Absent
Director of Planning: Calvin Pol
Director of Recreation and Culture: Meaghan Meerburg
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution
Resolution No. 01

Moved by Councillor Fraser
Seconded by Councillor Armstrong

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order.
CARRIED
2. Adoption of Agenda
Resolution No. 02

Moved by Councillor Armstrong
Seconded by Councillor Fraser

THAT Council approve the agenda as amended.
CARRIED

The Clerk advised the Public Meeting to consider a proposed amendment (Former Village of Chesterville) Zoning By-law No.04-95 under Section 34 of the Planning Act, R.S.O. 1990. Chapter P. 13, as amended has been rescheduled to the 8th day of March, 2016 at 7:00 pm and that there would be a brief in camera session to receive an update from CAO Rutley regarding potential land acquisition in the Village of Winchester. Director of Public Works provided a Key Information report regarding Parmalat's lagoon.
3. Disclosure of Pecuniary Interest and General Nature Thereof
4. Adoption of Minutes
Resolution No. 03

Moved by Councillor Armstrong
Seconded by Councillor Fraser

THAT the minutes of the meeting, of the Council of the Township of North Dundas, held January 19, 2016 be adopted as circulated.
CARRIED

Resolution No. 04

Moved by Councillor Fraser
Seconded by Councillor Armstrong

THAT the minutes of the public meeting, of the Council of the Township of North Dundas, held January 19, 2016 be adopted as circulated.
CARRIED

5. Delegations

Ann Brady, representing the North Dundas Arts Council was present to address Council. Ms. Brady requested permission from Council to locate the Winchester Sunday Market to Sweet Corner Park for the 2016 season.

Resolution No. 05

Moved by Councillor Armstrong
Seconded by Councillor Fraser

THAT the Council authorize the Winchester Sunday Market to use Sweet Corner Park as the location for the Winchester Sunday Market on Sundays during the months of May through October from 3pm to 8pm and that the Winchester Sunday Market provide proof of insurance with the Township being named as an additional insured before May 31st.
CARRIED

6. Action Requests

- a) Finance
- b) Economic Development and Communications
- c) Public Works

Resolution No. 06

Moved by Councillor Fraser
Seconded by Councillor Thompson
That the Council of the Corporation of the Township of North Dundas approve a rate increase of .15 cents (per meter) to our Meter Reader Lynne McClenaghan. Total compensation per meter read will be \$1.15 effective February 16, 2016.
CARRIED

d) Waste Management

Resolution No. 07

Moved by Councillor Fraser
Seconded by Councillor Thompson
THAT the Council of the Township of North Dundas authorize a 2 % increase in the curbside waste contract with Hume Waste Services effective January 1, 2016.
CARRIED

Resolution No. 08

Moved by Councillor Armstrong
Seconded by Councillor Thompson
THAT Council accept the quotation dated February 10, 2016 to extend the contract for Ground Water Monitoring as submitted by Golder Associates for the services at the two Township of North Dundas Landfill Sites, one year commencing, Jan 1, 2016 in the amount of \$ 62,200.00 plus applicable taxes.
CARRIED

e) Planning Building and Bylaw Enforcement

Resolution No. 09

Moved by Councillor Thompson
Seconded by Councillor Armstrong
THAT Council hereby accepts the rezoning application from Mohammed El-Khatib as complete, and that the public meeting be scheduled for March 8, 2016 at 7:00 pm.
CARRIED

f) Recreation and Culture

Resolution No. 10

Moved by Councillor Armstrong
Seconded by Councillor Thompson
THAT Council adopt the revised Facility Operator job description, dated February 16, 2016.
CARRIED

Resolution No. 11

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas, authorize and approve entering into a contribution agreement for funding under the Canada 150 Community Infrastructure Program with FedDev Ontario, in the amount of \$15,000, for the project entitled Improvement of the Joel Steele Community Centre.
CARRIED

g) CAO
Resolution No. 12
Moved by Councillor Armstrong
Seconded by Councillor Thompson
That the Council of the Township of North Dundas adopt the revised Economic Development and Communications Officer Job description dated January 29, 2016.
CARRIED

h) Clerks Department
Resolution No. 13
Moved by Councillor Thompson
Seconded by Councillor Armstrong
That the Council of the Township of North Dundas grant permission to the Knights of Columbus Council 7743, Marionville, Ontario to sell raffle tickets on Provincial Lottery Licence No. 7780.
CARRIED

Resolution No. 14
Moved by Councillor Armstrong
Seconded by Councillor Thompson
That Council agree with the recommendation proposed by the North Dundas Steering Committee, January 23, 2016 as it related to the resignation of Scott Patterson and appointment of new Fire Chief (Raymond Sherrer) and Deputy Chief (Don Levere) for the Mountain Station.
CARRIED

7. Tenders and Quotations

8. Bylaws
a) By-law 2016-15
Resolution No. 15
Moved by Councillor Thompson
Seconded by Councillor Armstrong
That By-Law 2016-15 being a by-law to provide for an Interim Tax Levy Applicable to the Year 2016 and to Establish the due date thereof, be read and passed in Open Council, signed and sealed this 17th day of February 2016.
CARRIED

b) By-law 2016-16
Resolution No. 16
Moved by Councillor Armstrong
Seconded by Councillor Thompson
That By-Law 2016-16 being a by-law to Adopt the 2016 Municipal Budgeted Revenues and Expenditures be read and passed in Open Council, signed and sealed this 17th day of February 2016.
CARRIED

c) By-law 2016-13
Resolution No. 17
Moved by Councillor Thompson
Seconded by Councillor Armstrong
That By-Law 2016-13 being a by-law for fixing rates for the Supply of Water/Sewer Services be read a third and final time in Open Council, signed and sealed this 17th day of February 2016.
CARRIED

d) By-Law 2016-20
Resolution No. 18

Moved by Councillor Armstrong
Seconded by Councillor Thompson
That By-Law 2016-20 being a by-law to prohibit or regulate public nuisances with the municipalities of the United Counties of Stormont, Dundas and Glengarry be read and passed in Open Council, signed and sealed this 17th day of February, 2016.

CARRIED

9. Consent Agenda
Resolution No. 19

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council authorize the payment of accounts as per the attached Council Reports dated February 17, 2016
Batch 460 to 464 (year 2015) in the amount of \$317,718.73
Batch 1 to 30 in the amount of \$902,735.07 and
THAT all items listed under the Consent Agenda section of the Agenda be approved as recommended.

CARRIED

10. Boards and Committees

11. Key Information

Auditor's Planning Report to Council

Treasurer Gareau provided a partial summary of BDO's audit planning report - dated January 19th 2016. He noted a copy of the full report is available in the councilors' office. The report details the auditors' plan for their audit of our financial statements for the year ended December 31, 2015. This report is designed to highlight and explain key issues which the auditors believe to be relevant to the audit including audit risk, the nature, timing and extent of the audit testing to be carried out and the terms of their engagement with us, including the relevant fees. The audit planning report is designed to promote effective two-way communication throughout the audit process between the audit firm and council - so that both groups may share timely information. The audit process will conclude with a council meeting and the preparation of the auditors' final report to Council. Treasurer Gareau advised the date for the audit "fieldwork" has been set as March 15th to March 24th.

Railway Crossing Regulations

Director of Public Works Belleau advised he met with County and all of SDG municipalities to discuss possible Request for Proposal to perform a County wide railway crossing assessment (required by Transport Canada). An action request will follow for the March meeting.

Meeting with Parmalat

Director of Public Works Belleau advised he met with representatives from Parmalat to discuss the use of the Township's force main to the South Nation River. The concept would be that clean, treated water would be pumped from Parmalat's Waste Water Treatment Plant discharge point to the force main at the Township's Waste Water Treatment Plant and discharged to the South Nation River. Parmalat has engaged Dillon Environment Consulting to research and develop a design for this project. Director of Public Works Belleau will report back to Council.

Friends of the South Mountain Library Resource Centre

Director of Recreation and Culture Meerburg advised the Friends of the South Mountain Library Resource Centre is a registered charity which has raised money for both the construction of the Resource Centre and the enhancement of the facility. The

Friends have been active in facilitating various types of programming in the Resource Room. According to the current facility rental rate schedule, the Friends are considered to be a part of the customer category which includes local service clubs, sports and seniors, as well as local non-commercial, not-for-profit groups, and therefore subject to a rental fee. The Friends are requesting that they be considered the same as a Township sponsored recreation association so that there will be no rental fees charged. Director of Recreation and Culture Meerburg recommended that the Friends pay for the rental of the resource room when they book it for programming and events. She also recommended that Council waive the room rental fees once per month for the purposes of the Friends holding their monthly meetings. Members of the Friends of the South Mountain Library Resource Centre were in attendance.

Councillor Thompson recalled from previous discussions the purpose of the resource room was to serve as an income generator.

Shelley Lyall stated this was not the case. The room was to be free to non-profit groups. She added the Friends outfitted the room from top to bottom.

Councillor Armstrong suggested the original agreement be revisited to determine rental terms.

Table & Chair Agreement

Director of Recreation and Culture Meerburg advised the South Mountain Fair Board, Chesterville Fair Board, and Township of North Dundas, each own tables, chairs, and stage components, which are transported and shared amongst events each year. In February of 2015, in an effort to eliminate concerns regarding ownership, repair, and inventory maintenance, Council agreed to proposing to the two fair boards that the Township take over ownership and responsibility for the equipment, including transportation, rental, and maintenance, in exchange for an annual contribution of \$250 from each fair board and continued storage in the Lila Fawcett building of equipment.

Review of North Dundas Ball Diamond, Soccer Field & Slab Rental
Director of Recreation and Culture Meerburg stated in light of the recent review of hall, ice, and pool fees and rental rates, a comparison chart of ball diamond, soccer field and slab rental rates, is being finalized, using information that is being collected from surrounding municipalities. Included in the chart for Council review, will be the newly proposed rates for 2017.

12. Motions and Notices of Motions

13. Petitions

14. Council Comments and Concerns

15. Unfinished Business

16. Closed Session Resolution No. 20

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council proceed in Camera at 8:07 pm to discuss matters as per Section 239 (2) of the Ontario Municipal Act, as amended, which pertains to:

c) a proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

Resolution No. 21

Moved by Councillor Thompson
Seconded by Councillor Armstrong
THAT Council move to Open Session at 8:16 p.m.
CARRIED

Resolution No. 22

Moved by Councillor Armstrong
Seconded by Councillor Thompson
THAT Council authorizes Staff to follow through on matters as discussed in closed session.
CARRIED

17. Ratification Bylaw

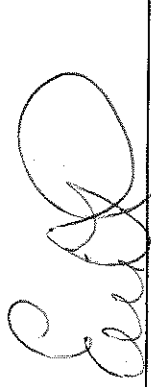
Resolution No. 23

Moved by Councillor Armstrong
Seconded by Councillor Thompson
That By-law No. 2016-19 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 17th day of February, 2016.
CARRIED

18. Adjournment by Resolution

Resolution No. 24

Moved by Councillor Thompson
Seconded by Councillor Armstrong
THAT Council adjourn to the call of the chair.
CARRIED



Mayor

Clerk