

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on March 8, 2016 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan
Deputy Mayor: Gerry Boyce
Councillors: Allan Armstrong, Tony Fraser, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Director of Public Works: Dan Belleau
Director of Recreation and Culture: Meaghan Meerburg
Director of Planning: Calvin Pol
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution
Resolution No. 01
Moved by Councillor Armstrong
Seconded by Councillor Thompson
THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order.
CARRIED
2. Adoption of Agenda
Resolution No. 02
Moved by Councillor Thompson
Seconded by Councillor Armstrong
THAT Council approve the agenda as amended.
CARRIED
3. Disclosure of Pecuniary Interest and General Nature Thereof
Deputy Mayor Gerry Boyce declared a conflict of interest regarding agenda item c (iii) – Electric Forklift.
CARRIED
4. Adoption of Minutes
Resolution No. 03
Moved by Councillor Armstrong
Seconded by Councillor Thompson
THAT the minutes of the In Camera sessions of the Council dated January 19, 2016, February 5, 2016 and February 17, 2016 be adopted as presented.
CARRIED
- Resolution No. 04
Moved by Councillor Thompson
Seconded by Councillor Armstrong
THAT the minutes of the Special Meeting of the Council of the Township of North Dundas, held February 5, 2016 be adopted as circulated.
CARRIED
- Resolution No. 05
Moved by Councillor Armstrong
Seconded by Councillor Thompson
THAT the Minutes of the regular meeting of the Council of the Corporation of the Township of North Dundas held February 17, 2016 be adopted as circulated.
CARRIED
5. Delegations - Nil

6. Action Requests

- a) Finance
- b) Economic Development and Communications
- c) Public Works

i) Petition for Drainage Works
Resolution No. 06

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT Council accepts the petition for drainage works in the Wood Development as submitted by LRL Associates Ltd. relating to the placement of two culverts; and further authorizes the appointment of Matthew A. Ford, P. Eng. as the Engineer of Record to prepare a report in accordance with Section 78 of the Drainage Act
CARRIED

ii) 2015 Summary and Annual Drinking Water Reports
Resolution No. 07

Moved by Councillor Armstrong

Seconded by Councillor Thompson

That the Council of the Township of North Dundas receive and accept the 2015 Summary and Annual Reports of Water Quality Information for the North Dundas Drinking Water Treatment and Distribution System that was provided by Ontario Clean Water Agency in accordance with O. Reg 170/03 Schedule 22.
CARRIED

Deputy Mayor Boyce vacated the Council Chamber.

iii) Electric Forklift
Resolution No. 08

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas accept the three quotations for an electric forklift to be utilized in the mechanic's shop, and to award the quotation to Gerry Boyce at the price of \$6,000.00 including a successful safety check.
CARRIED

Deputy Mayor Boyce returned to the Council Chamber.

iv) Surface Treatment
Resolution No. 09

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas approve the following roads, Spruit Rd and Rodney Lane for surface treatment and authorize the Director of Public Works to proceed with the Tendering.
CARRIED

d) Waste Management

- e) Planning Building and Bylaw Enforcement
i) Development Charge Reserve Fund Statement Chesterville Pump Station
Resolution No. 10
Moved by Councillor Thompson
Seconded by Councillor Armstrong
- WHEREAS By-law 5-2012, contains an area-rated development charge reserve fund for the Chesterville Pumping Station in the Thompson Subdivision;
NOW THEREFORE BE IT RESOLVED THAT the Treasurer be authorized to transfer \$1,201.73 from Account #3-3-2000-9445 TND Development Charge Reserve Fund (Chesterville Pumping Station) to Account #1-4-9030-9500 and that this transfer is deemed to be effective December 31, 2015..
CARRIED
- ii) Development Charge Reserve Fund
Resolution No. 11
Moved by Councillor Armstrong
Seconded by Councillor Thompson
- WHEREAS eligible growth-related capital expenditures relating to the Development Charges By-law No. 5-2012 occurred in the Township of North Dundas in 2015;
NOW THEREFORE BE IT RESOLVED THAT the Treasurer be authorized to transfer \$245,070.11 from Account #3-3-2000-99590 Development Charge Reserve Fund to the various accounts attached as appendix "A" and that this transfer is deemed to be effective December 31, 2015..
CARRIED
- iii) Community Care Building
Resolution No. 12
Moved by Councillor Thompson
Seconded by Councillor Armstrong
- THAT Council hereby accepts the rezoning application as complete from the Winchester District Memorial Hospital and directs that the public meeting be held on March 22, 2016 at 7:00pm
CARRIED
- f) Recreation and Culture
i) March Break 2016 Staff Hires
Resolution No. 13
Moved by Councillor Armstrong
Seconded by Councillor Thompson
- THAT Council authorize the hiring of the following individuals as 2016 March Break Camp Leaders. Paige Smith, Term 3, Patricia Barlow, Term 1, and Vanessa MacDonald, Term 1. (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay)
CARRIED
- ii) Full-Time Facility Operator
Resolution No. 14
Moved by Councillor Thompson
Seconded by Councillor Armstrong
- THAT Council authorize and direct that Robert Durant be hired for the position of Full-Time Facility Operator with the Recreation & Culture Department effective April 4, 2016. (One year probationary period in effect.)
CARRIED

- 9) CAO
- i) Winchester Curling Club Resolution No. 15
 Moved by Councillor Fraser
 Seconded by Deputy Mayor Boyce
 That the Council of the Township of North Dundas agree to provide the Winchester Curling Club with an interest free loan of \$15,400 to bridge finance their building and equipment upgrades for a maximum six month period.
 CARRIED
 - h) Clerks Department
 - i) Chesterville Fair Designation Resolution No. 16
 Moved by Councillor Fraser
 Seconded by Deputy Mayor Boyce
 That the Council designate the Chesterville Fair hosted by the Chesterville and District Agricultural Society scheduled for August 26th, 27th and 28th. 2016 as a "Public Event of Municipal Significance".
 CARRIED
 - ii) Art on the Waterfront Designation Resolution No. 17
 Moved by Deputy Mayor Boyce
 Seconded by Councillor Fraser
 That the Council designate the Art on the Waterfront Festival hosted by Art on the Waterfront scheduled for Saturday June 4th and Sunday June 5, 2016 as a "Public Event of Municipal Significance" and further authorize the temporary closure of portions of Chesterville Main Street, Water Street and Mill Street to facilitate this event.
 CARRIED
 - iii) Establishment of Archives Working Group Resolution No. 18
 Moved by Deputy Mayor Boyce
 Seconded by Councillor Fraser
 That the Council authorize and direct that a working group be formed to investigate options for the establishment of a Dundas County Archives.
 CARRIED
 - iv) Livestock Valuer Resolution No. 19
 Moved by Councillor Fraser
 Seconded by Deputy Mayor Boyce
 THAT Council receive the report of Livestock Valuer Greg Holmes and authorize payment as follows:
 Bob Mattice \$660.00 September 2, 2015.
 CARRIED
7. Tenders and Quotations - Nil
8. By-laws Resolution No. 20
 Moved by Councillor Fraser
 Seconded by Deputy Mayor Boyce
 THAT By-law 2016-17, being a By-law to amend the former Village of Chesterville By-law No. 04-95, as amended, be read and passed in Open Council this 8th day of March, 2016 (Chris Sommerville).
 CARRIED
- Resolution No. 21
 Moved by Deputy Mayor Boyce
 Seconded by Councillor Fraser
 THAT By-law 2016-21, being a By-law to authorize special charges being imposed on lots abutting on the Local Improvement Work completed under By-law 41-2013 in the Bailey Subdivision be read and passed in Open Council, signed and sealed this 8th day of March, 2016.
 CARRIED

Resolution No. 22

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

That Council defer By-law No. 2016-23.
CARRIED

Resolution No. 23

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT By-law 2016-22, being a By-law for the stopping up and closing of a highway in Concession IV Lots 5 & 6 former Township of Mountain be read and passed in Open Council, signed and sealed this 8th day of March, 2016.
CARRIED

Resolution No. 24

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT By-law 2016-25, being a By-law authorizing the signing of a Master Communications Agreement and a Bell Business Internet Dedicated Service Schedule and /or a Bell Business Internet Package Schedule with Bell Canada Inc. for EORN RFP P-01-2015 for the provision of high speed internet services the municipal office at 636 St. Lawrence Street, Winchester, be read and passed in Open Council, signed and sealed this 8th day of March, 2016.
CARRIED

9. Consent Agenda

Resolution No. 25

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT Council authorize the payment of accounts as per the attached Council Report dated March 7, 2016, Batch 31 to 51 in the amount of \$599,058.93; and THAT all other items listed under the Consent Agenda section of the Agenda be approved as recommended.
CARRIED

10. Boards and Committees

Art on the Waterfront – Councillor Thompson reported plans are progressing for the 2016 festival which will be held in Chesterville on June 4th and 5th.

11. Key Information

Proposed Building Permit Fees

PBB Director Pol will provide a summary of the comments received relating to the proposed charges for building permits fees at an upcoming meeting.

Review of Ball Diamond, Soccer Field and Slab Rates

RC Director Meerburg provided a rental rate comparison chart showing information that had been collected from surrounding municipalities. Council was asked to review the information and provide feedback to Director Meerburg.

Morewood Community Centre

RC Director Meerburg provided an update regarding the current status of the water damage at the Morewood Community Hall and listed future repair and renovation considerations along with affiliated costs. Councillor Armstrong stated, although very preliminary, he feels there is potential for a community minded group to rally support in an effort to save the Morewood Community Centre. He and Councillor Thompson are talking to potential supporters.

Ice Allocation Policy

RC Director Meerburg sought direction from Council with regard to items of consideration for the draft Ice Allocation Policy. Council directed Staff to use the 2014/15 ice schedule as a reference for historical use. A draft policy is to be created



by RC Director Meerburg for review by Councillors Thompson and Fraser and CAO Rutley and then presented to Council.

Road Tour

PWS Director Belleau invited Council to go on a road tour to discuss the road construction and resurfacing projects slated for 2016. Council will make arrangements with Director Belleau.

12. Motions and Notices of Motions - Nil

13. Petitions - Nil

14. Council Comments and Concerns
Pie Auction

Councillor Fraser advised the Winchester Fire 8th Annual Pie Auction will take place Wednesday, March 23, 2016 at 7:00 pm at the Winchester Fire Station.

15. Unfinished Business - Nil

16. Closed Session
Resolution No. 26

That Council proceed in Camera at 9:15pm to discuss matters as per Section 239 (2) of The Municipal Act as amended, which pertains to:
(b) personal matters about an identifiable individual, including municipal or local board employees;
(c) a proposed or pending acquisition or disposition of land by the municipality or local board;
CARRIED

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

Resolution No. 27

That Council move to Open Session at 10:21 pm.
CARRIED

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

Resolution No. 28

That Council authorizes Staff to follow through on matters as discussed in closed session.
CARRIED

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

17. Ratification By-law
Resolution No. 29


That By-law No. 2016-24 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 8th day of March, 2016.
CARRIED

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser


18. Adjournment by Resolution
Resolution No. 30

That Council adjourn to the call of the chair.
CARRIED

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser



Mayor



Clerk