

**TOWNSHIP OF NORTH DUNDAS
PUBLIC MEETING TO CONSIDER PROPOSED CHANGES TO PERMIT
FEES**

**March 8, 2016
6:30 pm**

A Public Meeting of Council, under Section 7 (6) the Building Code Act was held to consider proposed changes to building permit fees.

Roll Call:

Eric Duncan	Present
Gerry Boyce	Present
Allan Armstrong	Present
Tony Fraser	Present
John Thompson	Present

Township of North Dundas Staff present included CAO, Angela Rutley; Township Planner, Calvin Pol; Chief Building Official, Greg Trizisky and Clerk, Jo-Anne McCaslin who recorded the minutes.

Chairperson, Duncan called for a motion to open the public meeting.

**Moved by Allan Armstrong and seconded by John Thompson that the Public Meeting of Council to consider building permit fees to order at 6:30 pm.
CARRIED.**

Chairperson Duncan then turned the meeting over to Township Planner, Calvin Pol.

Planner, Calvin Pol explained that Section 7 (6) of the *Building Code Act* requires if a Council proposes to change any fee imposed, they shall give notice of the proposed changes in fees to such persons as may be prescribed; and hold a public meeting concerning the proposed changes. He advised this public meeting was advertised in the *Winchester Press* and *Chesterville Record* on February 17, 2016 in accordance with Section 1.9.1.2 of Ontario Regulation 332/12. Notice was also placed on the Township of North Dundas website. All contractors on the Township's contact list were notified by email.

An Attendance Sheet was circulated to members of the public in attendance to hear the presentation.

A Key Information Report prepared by Chief Building Official, Greg Trizisky was previously provided to Council. Township Planner Calvin Pol and Chief Building Official, Greg Trizisky presented a power point presentation outlining the proposed changes to permit fees.

Planner Pol stated Section 7(1) of the Building Code Act authorizes Council to pass by-laws to impose fees for permits. Section 7(2) states that the total amount of fees authorized

under Section 7(1) may not exceed the anticipated reasonable costs to administer and enforce the Act. Further, he stated all comments and written submissions will be collected and submitted to Council on March 16, 2016, followed by a report and draft by-law amending the Fee By-law will be prepared and presented to Council on March 22, 2016.


Chief Building Official, Greg Trizisky reviewed a summary of area charges and proposed changes.

Councillors Armstrong & Fraser questioned the rationale for the proposed new fee suggested for 62X80 Industrial Repair Garage value at \$457,000.

Greg provided some detail but requested to report back to Council with more details on March 22, 2016.

Members of the public were invited to review the summary sheets displayed in the Council Chambers.

**Moved by Tony Fraser and seconded by Gerry Boyce that the Public Meeting of Council to consider building permit fees at 6:53 pm.
CARRIED.**


Eric Duncan, CHAIRPERSON


JoAnne McCaslin, CLERK