

Position(s): Casual Driver

Location: Winchester

Summary of Function:

To meet and board passengers at their pick up locations and transport and discharge them at their destinations safely, comfortably and reliably.

**Qualifications:**

- Secondary school education preferred
- Must have a current valid driver's license, Class F or higher in the province of Ontario (not graduated license), with a clear drivers abstract
- Experience working with seniors and/or persons with disabilities is an asset

**Responsibilities:**

- Meet, board and safely transport passengers daily according to schedule
- Complete administrative activities related to service, including collection and security of cash
- Ensure vehicle is clean and well maintained and ensure fire extinguisher and first aid kit are functional and available for emergency use
- Contribute to team and service efficiency
- Work in compliance with the Ontario Occupational Health and Safety Act and associated regulations

**Skills:**

- Effective communication skills (verbal, written)
- Knowledge of geographical area – Eastern Counties and Ottawa is an asset
- Ability to take direction well
- Ability to work independently
- Ability and availability to work flexible hours including shift work, days, evening, weekends
- Ability to adjust to changing procedures and schedules
- Ability to sit for periods of time
- Ability to move and/or lift wheelchairs, walkers or other mechanical aids on a frequent basis
- Ability to physically provide support to frail clients

The successful candidate will be prepared to commence employment as soon as possible.

Carefor is committed to Employment Equity and Diversity and invites applications from Women, Aboriginal People, Persons with Disabilities and Visible Minorities.

Eligible candidates should submit a resume clearly outlining their ability to fulfil all position requirements by mail or in person to: **Nicole Bissonnette, Human Resources Advisor: 205 Amelia Street, Cornwall, ON K6H 3P3**, by fax at **(613) 932-0998**, or by e-mail to [nbissonnette@carefor.ca](mailto:nbissonnette@carefor.ca)

Please note that only those candidates selected for further consideration will be contacted. If you have special needs and require accommodation measures for the selection process, please notify the Carefor Human Resources Advisor at that time.

To learn more about Carefor's integral role in the community visit [www.carefor.ca](http://www.carefor.ca).