



Township of

# North Dundas

## COUNCIL REPORT

<b>To:</b>	Mayor and Members of Council
<b>From:</b>	Angela Rutley
<b>Date of Meeting:</b>	February 4, 2014
<b>Subject:</b>	Administration Report

**1) Source Protection Part IV Enforcement Transfer Agreement:**

South Nation has provided us with a draft agreement formalizing their appointment for enforcement of Part IV of the *Clean Water Act*. Calvin and I are reviewing the agreement and will bring it to Council when complete.

**2) Municipal Source Protection Implementation Funding Agreement:**

I am reviewing the draft agreement between the Township and South Nation for their assistance with our obligations with the Province in our *Source Protection Municipal Implementation Fund Agreement*. Once complete, I will bring it to Council.

**3) 2014 Part-Time Wage Schedules:**

I met with the Director of Recreation and Culture and the Director of Transportation regarding part-time wage schedules. We made some minor changes to ensure that positions are consistent between departments. Attached are the proposed 2014 part-time wage schedules.

**4) Activities/Meetings:**

- Several meetings with employees regarding WSIB claims and requirements
- Attended recreation department staff meeting
- Met with contractor regarding Winchester Water project
- Met with Chesterville IceBreaker Carnival representatives regarding committee of Council status and financial processes
- Met with Carolyn Corkery regarding insurance
- Participated in auditor interviews
- Meetings with Department heads on various issues

Prepared by: Angela Rutley, CAO



## **PART-TIME SALARY WAGE SYSTEM FOR PUBLIC WORKS**

<b>POSITION</b>	<b>YEAR</b>	<b>TERM-1</b>	<b>TERM-2</b>	<b>TERM-3</b>
<b>PART-TIME EQUIPMENT OPERATOR</b>	<b>2014</b>	<b>17.80</b>	<b>18.16</b>	<b>18.70</b>
<b>PART-TIME LABORER</b>	<b>2014</b>	<b>16.48</b>	<b>16.81</b>	<b>17.15</b>
<b>STUDENT</b>	<b>2014</b>	<b>11.01</b>	<b>11.31</b>	<b>11.67</b>
<b>CROSSING GUARDS</b>	<b>2014</b>	<b>15.46</b>	<b>15.77</b>	<b>16.09</b>

All salaries will be plus 4% vacation pay.

For each position there would be a 2% increase in salary for the first 3 Terms for gained experience.

Salary grid will be revised each year and an increase equivalent to the cost of living (CPI) for that fiscal year.

## Recreation Part-Time Wages - Hourly

Updated: January 31, 2014

Position	Year	Term 1	Returning 2nd Term	Returning 3rd Term
Outdoor Pool Coordinator	2014	\$14.51	\$14.81	\$15.25
Lifeguard/Swim Instructor	2014	\$13.05	\$13.32	\$13.71
Call-In Lifeguard/Swim Instructor	2014	\$12.16	n/a	n/a
Special Events Coordinator	2014	\$12.16	\$12.41	\$12.78
Day Camp Senior Leader	2014	\$12.16	\$12.41	\$12.78
Day Camp Leader	2014	\$11.14	\$11.45	\$11.81
Maintenance/Park Labourer	2014	\$11.01	\$11.31	\$11.67
Part-Time Arena Attendant	2014	\$11.01	\$11.31	\$11.67
Call-In Facility (Arena) Operator	2014	\$18.01	n/a	n/a

For each term spent in the same position, up to 3 terms, wages increase as an acknowledgement of gained experience and ability in that position.

