

**TOWNSHIP OF NORTH DUNDAS  
REGULAR MEETING OF COUNCIL**

**February 4, 2014**

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, February 4, 2014 with Mayor Duncan in the Chair.

**ROLL CALL:**

Eric Duncan  
Gerry Boyce  
Allan Armstrong  
Tony Fraser  
John Thompson

Mayor  
Deputy Mayor  
Councillor  
Councillor  
Councillor

Present  
Present  
Present  
Present  
Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Public Works, Dan Belleau; Director of Waste Management, Doug Froats; Director of Recreation & Culture, Meaghan Meerburg; and Director of Planning, Building and By-law Enforcement, Calvin Pol. Clerk, Jo-Anne McCaslin recorded the minutes.

Press Reporters from the Winchester Press and Chesterville Record were present.

**1) CALL TO ORDER/OPENING REMARKS:**

**RES#01-Feb 4**

Moved by John Thompson and seconded by Allan Armstrong that the Regular Meeting of Council be called to order at 7:00 p.m.  
**CARRIED.**

**2) APPROVAL OF THE AGENDA:**

**RES#02-Feb 4**

Moved by Tony Fraser and seconded by Gerry Boyce that Council accept the agenda as amended.  
**CARRIED.**

**3) ADOPTION OF MINUTES:**

**RES#03-Feb 4**

Moved by Gerry Boyce and seconded by Tony Fraser that the minutes of the Public Meeting of Council dated January 7<sup>th</sup>, 2014 be adopted as presented.  
**CARRIED.** (Official Plan Amendment #17 & Zoning By-law Amendment – Synagri.)

**RES#04-Feb 4**

Moved by Gerry Boyce and seconded by Tony Fraser that the minutes of the Regular Meeting of Council dated January 7<sup>th</sup>, 2014 be adopted as presented.  
**CARRIED.**

**4) BUSINESS ARISING FROM THE MINUTES: -Nil**

**5) DECLARATION OF PECUNIARY INTEREST: -Nil**

**6) NOTICE OF MOTION: -Nil**

**7) MOTIONS: -Nil**

**8) DELEGATIONS/PRESENTATIONS: - Nil**

**9) AUTHORIZATION OF ACCOUNTS: - Nil**

10)

DEPARTMENTS/COMMITTEES:

**A) FINANCE:**  
RES#05-Feb 4

*i) Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Finance Department Report dated February 4, 2014.  
**CARRIED.**

RES#06-Feb 4

*ii) External Audit Services:*

Moved by Gerry Boyce and seconded by Tony Fraser That Council receive the following tender submissions for External Audit Services as attached and authorize and direct that the tender submitted by BDO be accepted being the best bid meeting tender requirements.  
**CARRIED.**

RES#07-Feb 4

*iii) Municipal Finance Internship Program:*

Moved by Tony Fraser and Gerry Boyce that the Council of the Township of North Dundas authorize and approve an application to the Municipal Finance Internship Program in partnership with the Municipality of South Dundas; And further that the Township of North Dundas is prepared to enter into a conditional grant agreement with MFOA governing the use of the grant as per the terms and conditions outlined in the Municipal Finance Internship Program grant application guidelines if the subject application is approved.  
**CARRIED.**

**B) PUBLIC WORKS:**

RES#8-Feb 4

*i) Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Public Works Department Report dated February 4<sup>th</sup>, 2014.  
**CARRIED.**

RES#9-Feb 4

*ii) Oak Valley Pioneer Park:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive correspondence from Murray Inch, President, Volunteers of the Oak Valley Pioneer Park, dated December 26, 2013 regarding the Baldwin Road and the Oak Valley Pioneer Park 2013 Annual Report.  
**CARRIED.**

RES#10-Feb 4

*iii) Oak Valley Pioneer Park Entrance:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and approve that the section of the Baldwin Road running west from Kirkwood Road to the entrance of Oak Valley Park be maintained seasonally for public access during spring and summer. (Summer Maintenance Only.)  
**CARRIED.**

RES#11-Feb 4

*iv) Chesterville Lagoon and Pumping Station Project:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize an increase of \$20,000 to the original contract price of \$216,507.00 to R.V. Anderson to cover additional costs for the design of the Chesterville Lagoon

and Pumping Station Project for a total contract price of \$236,507.00.  
CARRIED.

**C) WASTE MANAGEMENT:**

RES#12-Feb 4

*i) Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Waste Management Department Report dated February 4, 2014 and that Council authorize the hiring of a part-time employee for the Waste Management Department as per the following: \$18.00 per hour/20 hours per week.

CARRIED.

RES#13-Feb 4

*ii) Guildcrest Building Corporation:*

Moved by Gerry Boyce and seconded by Tony Fraser Whereas the Township received a request from Guildcrest Building Corporation to accept waste and soil from 20 Mill Street, Morewood Ontario; Now therefore be it resolved that Council agree to accept the waste material from Guildcrest Building Corporation as per the terms outlined in Option 3.

CARRIED.

**D) RECREATION & CULTURE:**

RES#14-Feb 4

*i) Report:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Recreation and Culture Department Report dated February 4, 2014.

CARRIED.

RES#15- Feb 4

*ii) Contract Extension:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council agree to extend the contract of Josh Morgan as a Full-Time Facilities Operator with the Recreation and Culture Department to March 30, 2014. Rate of Pay Level 1 Grade 2.

CARRIED.

RES#16 –Feb 4

*iii) Full Time Facility Operator:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and direct that Tom Sloane be hired for the position of Full Time Facility Operator with the Recreation & Culture Department effective March 17, 2014. (six month probationary period in effect)

CARRIED.

RES#17-Feb 4

*iv) Part Time Arena Attendant/Call in Operator:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize the hiring of the following individual to work as a Part Time Arena Attendant/Call in Operator at the Winchester and Chesterville Arenas for the remainder of the 2014 ice season. (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay) Jenna Warren – Effective February 4, 2014.

CARRIED.

RES#18-Feb 4

*i) Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Planning, Building & Enforcement Department Report dated February 4<sup>th</sup>, 2014.  
CARRIED.

**E) ECONOMIC DEVELOPMENT & COMMUNICATIONS:**

RES#19-Feb 4

*i) Report:*

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Economic Development & Communications Department Report dated January 7, 2014.  
CARRIED.

**G) FIRE SERVICES :**

RES#20-Feb 4

*i) Report:*

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the North Dundas Fire Services Report detailing activities between December 5, 2013 to January 2/14 as presented February 4<sup>th</sup>, 2014.  
CARRIED.

**H) ADMINISTRATION:**

RES#21-Feb 4

*i) Report:*

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Administration Department Report dated February 4, 2014.  
CARRIED.

RES#22-Feb 4

*ii) Part Time Wage Schedules:*

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and approve the 2014 Part Time Wage Schedules for the Recreation & Culture and Public Works Departments as presented February 4, 2014.  
CARRIED.

**D) CLERK:**

RES#23-Feb 4

*i) Report:*

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Clerk's Activity Report dated February 4, 2014 and further that Council authorize Staff to proceed to obtain legal ownership of the road allowance between Lots 6 & 7, Concession 9 in the former Township of Mountain.  
CARRIED.

11)

**CONSIDERATION OF BY-LAWS:**

RES#24-Feb 4

*a) By-law 07-2014:*

Moved by John Thompson and seconded by Allan Armstrong that By-law 07-2014, being a By-law to Amend the Former Village of Winchester By-law Number 25-96 be read a first, second and third time and be passed in open Council this 4th day of February, 2014. (1332484 Ontario Inc. Cloverdale Meadows Phase Three)  
CARRIED.

RES#25–Feb 25

b) By-law 08-2014:

Moved by Allan Armstrong and seconded by John Thompson that By-law 08-2014, being a By-law to authorize the Mayor and Clerk to enter into a Subdivision Agreement between the Township of North Dundas and Maurice Lafortune Investments Limited be read a first, second and third time and be passed in open Council this 4<sup>th</sup> day of February, 2014.  
CARRIED.

RES#26–Feb 4

c) By-law 09-2014:

Moved by John Thompson and seconded by Allan Armstrong that By-law 09-2014, being a By-law to authorize the Mayor and Clerk to enter in a Site Plan Agreement between the Township of North Dundas and Parmalat Canada Inc. be read a first, second and third time and be passed in open Council this 4<sup>th</sup> day of February, 2014.  
CARRIED.

RES#27–Feb 4

d) By-law 10-2014:

Moved by Allan Armstrong and seconded by John Thompson that By-law 10-2014, being a By-law to Provide for an Interim Levy Applicable to the Year 2014 and to Establish the Due Date Thereof be read a first, second and third time and be passed in open Council this 4<sup>th</sup> day of February, 2014.  
CARRIED.

RES#28–Feb 4

e) By-law 11-2014:

Moved by John Thompson and seconded by Allan Armstrong that By-law 11-2014, being a By-law to Adopt the 2014 Municipal Budgeted Revenues and Expenditures be read a first, second and third time and be passed in open Council this 4<sup>th</sup> day of February, 2014.  
CARRIED.

RES#29–Feb 4

f) By-law 12-2014:

Moved by Allan Armstrong and seconded by John Thompson that By-law 12-2014, being a By-law of the Corporation of the Township of North Dundas imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act* be read a first, second and third time and be passed in open Council this 4<sup>th</sup> day of February, 2014.  
CARRIED.

RES#30–Feb 4

g) By-law 13-2014:


Moved by John Thompson and seconded by Allan Armstrong that By-law 13-2014, being a By-law to Confirm the Proceedings of Council be read a first, second and third time and be passed in Open Council this 4<sup>th</sup> day of February, 2014.  
CARRIED.

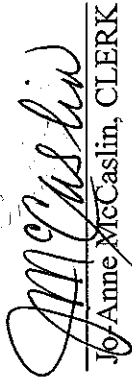
12)

OLD BUSINESS: - Nil

- 13) **NEW BUSINESS:**  
**RES#31-Feb 4**  
*a) Chesterville and District Historical Society:*  
Moved by Allan Armstrong and seconded by John Thompson that Council receive the Chesterville and District Historical Society 2013 Annual Report as submitted by Vice President, Alex Ball.  
**CARRIED.**
- 14) **CORRESPONDENCE/COMMUNICATIONS:**
- RES#32-Feb 4**  
*a) Township of South Stormont:*  
Moved by John Thompson and seconded by Allan Armstrong that the Council of the Township of North Dundas hereby supports South Stormont's request to MTO to address public safety on Provincial Highway 138.  
**CARRIED.**
- RES#33-Feb 4**  
*b) Dundas Federation of Agriculture:*  
Moved by Allan Armstrong and seconded by John Thompson that Council receive correspondence from Jacqueline Pemberton-Kelly, President of the Dundas Federation of Agriculture regarding Marketing Opportunities within Dundas dated January 27, 2014.  
**CARRIED.**
- RES#34-Feb 4**  
*c) MPP Randy Pettapiece:*  
Moved by Allan Armstrong and seconded by John Thompson that Council support the resolution brought forward from MPP Randy Pettapiece, appealing to the government to protect taxpayers from higher property taxes by implementing a comprehensive long term insurance solution to reform joint and several liability insurance for municipalities by no later than June 2014, addressing the alarming rise in insurance premiums due to rising litigation and claim costs.  
**CARRIED.**
- 15) **COUNCIL CONCERNS/COMMENTS:** Nil
- 16) **PUBLIC NOTICE:**  
*a) Next Regular Meeting of Council:*  
The next regular meeting of Council will be held February 18, 2014.
- 17) **IN CAMERA:**  
**RES#35-Feb 4**  
Moved by John Thompson and seconded by Allan Armstrong that Council proceed in Camera at 8:05 p.m. to discuss matters as per Section 239 (2) (b) & (c) in the *Municipal Act*, as amended, which pertains to:  
b) Personal matters about an identifiable individual, including municipal or local board employees  
c) A proposed or pending acquisition or disposition of land by the municipality or local board.  
**CARRIED.**

- 18) OPEN SESSION:  
RES#36-Feb 4  
Moved by Allan Armstrong and seconded by John Thompson that Council move to Open Session at 8:18 p.m.  
CARRIED.
- 19) OTHER BUSINESS:  
RES#37-Feb 4  
Moved by John Thompson and seconded by Allan Armstrong that Council authorizes Staff to follow through on matters as discussed in closed session.  
CARRIED.
- 20) ADJOURNMENT:  
RES#38-Feb 4  
Moved by Allan Armstrong and seconded by John Thompson that Council now adjourn at 8:19 p.m. to meet again at the call of the chair.  
CARRIED.

  
Eric Duncan, MAYOR

  
JoAnne McCaslin, CLERK