

TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL

January 7, 2014

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, January 7, 2014 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Public Works, Dan Belleau; Director of Waste Management, Doug Froats; Director of Recreation & Culture, Meaghan Meerburg; Director of Economic Development & Communications, Rob Hunter and Director of Planning, Building and By-law Enforcement, Calvin Pol. Clerk, Jo-Anne McCaslin recorded the minutes.

Press Reporters from the Winchester Press and Chesterville Record were present.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-Jan 7

Moved by John Thompson and seconded by Allan Armstrong that the Regular Meeting of Council be called to order at 7:00 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-Jan 7

Moved by Allan Armstrong and seconded by John Thompson that Council accept the agenda as presented.

CARRIED.

3) ADOPTION OF MINUTES:

RES#03-Jan 7

Moved by John Thompson and seconded by Allan Armstrong that the minutes of the In Camera sessions of Council dated October 8/13, November 19/13 and November 26/13 be adopted as presented.

CARRIED.

RES#04-Jan 7

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Regular Meeting of Council dated November 19, 2013 be adopted as presented.

CARRIED.

RES#05-Jan 7

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Regular Meeting of Council dated November 26, 2013 be adopted as presented.

CARRIED.

RES#06-Jan 7

Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Public Meeting of Council dated November 26, 2013 be adopted as presented.

CARRIED. E. James Daniels.

RES#07-Jan 7

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Regular Meeting of Council dated December 10, 2013 be adopted as presented. CARRIED.

RES#08-Jan 7

Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Public Meeting of Council dated December 11, 2013 be adopted as presented. CARRIED. Gregoire Villeneuve.

RES#09-Jan 7

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Special Meeting of Council dated December 11, 2013 be adopted as presented. CARRIED.

- 4) **BUSINESS ARISING FROM THE MINUTES:** -Nil
- 5) **DECLARATION OF PECUNIARY INTEREST:** -Nil
- 6) **NOTICE OF MOTION:** -Nil
- 7) **MOTIONS:** -Nil
- 8) **DELEGATIONS/PRESENTATIONS:** - Nil
- 9) **AUTHORIZATION OF ACCOUNTS:** - Nil
- 10) **DEPARTMENTS/COMMITTEES:**

A) PLANNING, BUILDING & BY-LAW ENFORCEMENT:

RES#10-Jan 7

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Planning, Building & Enforcement Department Report dated January 7th, 2014. CARRIED.

ii) Official Plan Amendment #17:

RES#11-Jan 7

Moved by Allan Armstrong and seconded by John Thompson Whereas the Council of the Township of North Dundas hosted a public meeting on United Counties Official Plan Amendment #17 on January 7, 2014; Now therefore be it resolved that Council hereby recommends that County Council approve and adopt Official Plan Amendment #17. CARRIED.

B) WASTE MANAGEMENT:

RES#12-Jan 7

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Waste Management Department Report dated January 7, 2014. CARRIED.

ii) Golder Associates:

RES#13-Jan 7

Moved by John Thompson and seconded by Allan Armstrong that Council accept the quotation to extend the contract for Ground Water Monitoring as submitted by Golder Associates for services at the two Township of North Dundas Landfill Sites, one year term commencing January 1, 2014 in the amount of \$63,000.00 plus applicable taxes. (as attached)

CARRIED.

iii) Tipping Fees:

RES#14 – Jan 7

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the following increases for tipping fees at the Boyne Road Landfill Site effective February 1, 2014:

Domestic Waste \$15.00 per Cubic Yard

Shingles \$25.00 per Cubic Yard.

CARRIED.

C) RECREATION & CULTURE:

RES#15-Jan 7

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Recreation and Culture Department Report dated January 7th, 2014.

CARRIED.

RES#16- Jan 7

ii) Winchester Arena Tender:

Moved by Gerry Boyce and seconded by Tony Fraser that Resolution No. 19 of December 10, 2013 regarding the Winchester Arena Slab and Dasher Board Replacement and Bleacher Refurbishment Tender Award to Barry Bryan & Associates for Architectural and Structural Engineering Services be amended to include fees associated with tender and construction for a total price of \$37,500 plus applicable taxes.

CARRIED.

RES#17 – Jan 7

iv) Part Time Arena Attendants/Call in Operator:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize the hiring of the following individuals to work as Part Time Arena Attendants/Call in Operator at the Winchester and Chesterville Arenas for the 2013-2014 ice season. (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay)

Arena Attendants Jarrett Greer Term 1 Effective December 22/13

Tristan Keats-Hardy Term 1 Effective December 7/13

Call-in-Facility Operator

Nick Howarth Term 1 Effective December 22/13

CARRIED.

D) PUBLIC WORKS:

RES#18-Jan 7

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Public Works Department Report dated January 7, 2014.

CARRIED.

ii) Drinking Water Reports:

RES#19 –Jan 7

**Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and accept the 2013 Township of North Dundas Drinking Water and Wastewater System Report and the 2013 Township of North Dundas Drinking Water System Financial Plan as completed by Ken Sharratt of Sharratt Water Management Ltd. and presented January 7, 2014.
CARRIED.**

C) FINANCE:

RES#20-Jan 7

i) Report:

**Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Finance Department Report dated January 7, 2014.
CARRIED.**

RES#21-Jan 7

ii) County Levy Payment Dates:

**Moved by Tony Fraser and seconded by Gerry Boyce Whereas the United Counties of SD&G have passed By-law #4916 to establish new County levy payment dates to improve cash flow and require agreement of the local municipalities; Therefore be it resolved that the Township of North Dundas hereby concurs with the new dates established in said By-law.
CARRIED.**

iii) Draft Budget Update:

Treasurer Gareau provided an update on the status of the draft budget highlighting the additions and amendments recommended at the December 10, 2013 Council meeting. Upon further review, Council sought clarification on the following items:

Roof repairs to Chesterville Pool House tin versus shingles

Chesterville Arena cost for replacement of roof (flat versus pitch)

Lighting for the Chesterville Fire Hall (check for available grants from Hydro One)

Additional quote for surveillance camera system at Chesterville Waterfront

Increase to sidewalk construction and repairs (to be determined in accordance with road maintenance projects.)

Council requested the following changes be made to the draft budget:

Decrease amount of Unspecified Roads from \$400,000. to \$380,000.00.

Add \$20,000 to Snow Plowing Contracts

Remove \$50,000 SCBA's ND Fire Department (eliminate transfer to reserves)

Surveillance camera – reduce budget cost from \$8,725 to \$2,500

Boat Launch - \$6,000 to be financed from Reserves as opposed to Taxation revenue

Regarding salary and clothing allowance; Council agreed to leave the Boot/Clothing allowance at \$200.00 per eligible employee and 2014 salary increase as per the Consumer Price Index, December 31, 2013.

11) CONSIDERATION OF BY-LAWS:

RES#22–Jan 7

a) By-law 64-2013:

**Moved by Tony Fraser and seconded by Gerry Boyce that By-law 64-2013, being a By-law for Fixing Rates for the Supply of Water/Services be read a third and final time and be passed in Open Council this 7th day of January, 2014.
CARRIED.**

RES#23–Jan 7

b) By-law 02-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 02-2014, being a By-law to Amend the Former Township of Winchester By-law Number 12-93 be read a first, second and third time and be passed in Open Council this 7th day of January, 2014. (Synagri)
CARRIED.

RES#24–Jan 7

c) By-law 03-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 03-2014, being a By-law of the Corporation of the Township of North Dundas to authorize the Mayor and CAO to execute agreements with Amy Doyle and Lynne McClenaghan respecting the sale of dog licences within the municipality be read a first, second and third time and be passed in Open Council this 7th day of January, 2014.
CARRIED.

RES#25–Jan 7

d) By-law 04-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 04-2014, being a By-law Respecting the Borrowing of Money of the Corporation (with Bank of Montreal) be read a first, second and third time and be passed in Open Council this 7th day of January, 2014.
CARRIED.

RES#26–Jan 7

e) By-law 05-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 05-2014, being a By-law Respecting the Borrowing of Money of the Corporation (with Royal Bank) be read a first, second and third time and be passed in Open Council this 7th day of January, 2014.
CARRIED.

RES#27–Jan 7

f) By-law 06-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 06-2014, being a By-law to Confirm the Proceedings of Council be read a first, second and third time and be passed in Open Council this 7th day of January, 2014.
CARRIED.

12) **OLD BUSINESS:** - Nil

13) **NEW BUSINESS:**

RES#28-Jan 7

a) Petition – Armstrong Road:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive a petition from the residents of Armstrong Road, Merkley Road and Jennings Road dated December 16/13 that states an appeal to Council to pave Armstrong Road.
CARRIED.

RES#29-Jan 7

b) Chesterville Icebreaker Winter Carnival Committee:

Moved by Gerry Boyce and seconded by Tony Fraser that the Chesterville Icebreaker Winter Carnival Committee be added to the Township of North Dundas Officers and Committees By-law.

CARRIED.

14) **CORRESPONDENCE/COMMUNICATIONS:** - Nil

15) **COUNCIL CONCERNS/COMMENTS:**

Staff was asked to check on snow plow routes in the Cloverdale Estates Subdivision.

16) **PUBLIC NOTICE:**

a) Next Regular Meeting of Council:

The next regular meeting of Council will be held February 4, 2014.

b) Notice of Intention to Adopt the 2014 Municipal Budget:

Mayor Duncan stated it is the intention of Council to adopt the budget during the February 4th, Council meeting.

17) **IN CAMERA:**

RES#30-Jan 7

Moved by Gerry Boyce and seconded by Tony Fraser Council proceed in Camera at 8:45 p.m. to discuss matters as per Section 239 (2) (b) of the *Municipal Act*, as amended, which pertains to:

Personal matters about an identifiable individual, including municipal or local board employees

CARRIED.

18) **OPEN SESSION:**

RES#32-Jan 7

Moved by Gerry Boyce and seconded by Tony Fraser that Council move to Open Session at 8:55 p.m.

CARRIED.

19) **OTHER BUSINESS:**

RES#33-Jan 7

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorizes Staff to follow through on matters as discussed in closed session.

CARRIED.

20) **ADJOURNMENT:**

RES#34-Jan 7

Moved by Tony Fraser and seconded by Gerry Boyce that Council now adjourn at 9:12 p.m. to meet again at the call of the chair.

CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK