

**TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL**

March 11, 2014

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, March 11, 2014 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Public Works, Dan Belleau; Director of Waste Management, Doug Froats; Director of Economic Development and Communications, Rob Hunter; Director of Recreation and Culture, Meaghan Meerburg and Director of Planning, Building and By-law Enforcement, Calvin Pol. Clerk, Jo-Anne McCaslin recorded the minutes.

Press Reporters from the Winchester Press and Chesterville Record were present.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-Mar 11

Moved by Allan Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 7:00 p.m.
CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-Mar 11

Moved by John Thompson and seconded by Allan Armstrong that Council accept the agenda as amended.
CARRIED.

3) ADOPTION OF MINUTES:

RES#03-Mar 11

Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Regular Meeting of Council dated February 18, 2014 be adopted as presented.
CARRIED.

4) BUSINESS ARISING FROM THE MINUTES: -Nil

5) DECLARATION OF PECUNIARY INTEREST: -Nil

6) NOTICE OF MOTION: -Nil

7) MOTIONS: -Nil

8) DELEGATIONS/PRESENTATIONS: - Nil

9) AUTHORIZATION OF ACCOUNTS:

RES#04-Mar 11

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the payment of accounts as per the attached Council Report dated March 08, 2014 Batch 298 to 316 (December 2013) in the amount of \$1,562,044.04.
CARRIED.

RES#05-Mar 11

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the payment of accounts as per the attached Council Report dated March 08, 2014 Batch 06 to 44 in the amount of \$1,362,210.79 (January – February, 2014.)
CARRIED.

10)

DEPARTMENTS/COMMITTEES:

A) FINANCE DEPARTMENT:

RES#06-Mar 11

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Finance Department Report dated March 11, 2014, 2013.
CARRIED.

RES#07-Mar 11

ii) Tax Write-Offs:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize and approve the summary of tax write-offs (attached as Appendix #1 of Finance Department Report Feb 28/14) for the 2013 fiscal year as provided by Treasurer John Gareau, dated March 11, 2014.
CARRIED.

B) ECONOMIC DEVELOPMENT & COMMUNICATIONS DEPARTMENT:

RES#08-Mar 11

i) Report:

Moved by John Thompson and seconded by Tony Fraser that Council receive and review the Economic Development and Communications Department Report dated March 11, 2014.
CARRIED.

C) PUBLIC WORKS DEPARTMENT:

RES#09-Mar 11

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Public Works Department Report dated March 11, 2014 and further that Council authorize and direct that Schedule "A" of By-law 64-2013 be amended as attached.
CARRIED.

RES#10-Mar 11

ii) Chesterville Lagoon and Pumping Station Project:

Moved by John Thompson and seconded by Allan Armstrong that the following tenders for the Chesterville Lagoon and Pumping Station Project be received and noted:

COMPANY

J.C. Sulpher Construction Limited

Cruickshank Construction

ASCO

Colautti

Louis Bray Construction

Thomas Fuller

And that the tender submitted by J.C. Sulpher Construction Limited, in the amount of \$2,680,690.00 plus HST be accepted, being the best bid meeting tender specifications.

CARRIED.

Total Tender Price
\$ 2,680,690.00 +HST
\$ 3,513,500.00 +HST
\$ 2,772,000.00 +HST
\$ 3,034,236.00 +HST
\$2,998,538.75 + HST
\$3,104,443.23 + HST

D) RECREATION & CULTURE:

RES#11-Mar 11

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Recreation & Culture Department Report dated March 11, 2014 and further that Council agree to extend the contract of Facility Operator, Josh Morgan until May 1st, 2014.
CARRIED.

RES#12-Mar 11

ii) Furnace Replacement:

Meaghan Meerburg advised that the furnace at the Nelson LePrade Centre is in need of replacement. This was not budgeted in 2014. Meaghan provided 3 options for financing the furnace. Council agreed to Option 2 which delays painting the exterior of the Morewood Community Hall and using the funds to finance the furnace.

Moved by Allan Armstrong and seconded by John Thompson that Council approve the replacement of a furnace at the Nelson LePrade Centre and authorize and direct that this expenditure be financed in accordance with Option No. 2
CARRIED.

iii) Winchester Arena Renovations:

The Director of Recreation and Culture submitted a supplementary report pertaining to the concrete bleachers at the Joel Steele (Winchester Arena.) Three options were provided for Council's consideration. Council selected Option (a) which entails foregoing entirely, the re-design of the bleachers with no modifications to the ramps and stairs etc., but install the rink board system on the bleacher side, so that they are removable so that access is achievable when the time comes to repair or replace the bleacher system.

Council was also notified that the steel beams above the slab need to be refurbished. Prices for epoxy paint will be forthcoming. The plywood on the exterior wall of the hall overlooking the slab will also be replaced. More information will be provided to Council. Councillor Fraser advised a local volunteer group is interested using the rink boards from the Winchester arena to set-up an outdoor rink. Staff will follow-up with this group.

E) PLANNING, BUILDING AND ENFORCEMENT DEPARTMENTS:

RES#13-Mar 11

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Planning, Building & Enforcement Department Report dated March 11, 2014 and further authorize that Dwane Crawford be added to the North Dundas Officers and Committee By-law for Building Inspection and Deputy Chief Building Official services within the Township of North Dundas.
CARRIED.

RES#14-Mar 11

ii) Development Charge Transfers:

Moved by Allan Armstrong and seconded by John Thompson that WHEREAS By-law 5-2012, contained a development charge reserve fund for the Chesterville Pumping Station;
NOW THEREFORE BE IT RESOLVED THAT the Treasurer be authorized to transfer \$2,390.93 from Account #3-3-2000-9445 TND Development Charge Reserve Fund (Chesterville Pumping Station) to Account 1-4-9030-9500 and

that this transfer is deemed to be effective December 31, 2013.
CARRIED.

RES#15-Mar 11

iii) Development Charge Transfers:

Moved by John Thompson and seconded by Allan Armstrong WHEREAS eligible growth-related capital expenditures relating to the Development Charges By-law 5-2012 occurred in the Township of North Dundas is 2013; NOW THEREFORE BE IT RESOLVED THAT the Treasurer be authorized to transfer \$194,539.17 from Account #3-2000-9590 Development Charge Reserve Fund to various accounts attached as Appendix "A" and that this transfer is deemed to be effective December 31, 2013.
CARRIED.

RES#16-Mar 11

iv) Development Charge Transfers:

WHEREAS capital expenditures relating to the development of Harmony Park and Thompson Park occurred in accordance with Section 42(15) of the Planning Act in 2013; NOW THEREFORE BE IT RESOLVED THAT the Treasurer be authorized to transfer \$11,688.96 from Account #3-3-2000-9010 Cash-in-Lieu of Parkland Fund to Account #1-4-7210-9500 Chesterville Community Park (\$800.39) and Account #1-4-7280-9500 Harmony Park (\$10,888.57) and that this transfer is deemed to be effective December 31, 2013.
CARRIED.

RES#17-Mar 11

v) 990984 Ontario Inc. Plan of Subdivision:

Moved by Tony Fraser and seconded by Gerry Boyce WHEREAS 990984 Ontario Ltd. submitted a request to add a small block at the northeast corner of the approved Plan of Subdivision (SD&G File #02-ND-S/2010); AND WHEREAS a public meeting on the Plan of Subdivision was held on January 30, 2013 in accordance with Section 51(21) of the *Planning Act*; NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of North Dundas does not object to this addition and hereby recommends that the draft plan of approval conditions remain the same.
CARRIED.

vi) Change of Street Name:

Council approved a request submitted by developer Terry Sloane re: Plan of Subdivision 990984 Ontario Ltd. to change the name of Esper Place to *Esper Lane*.

RES#18-Mar 11

vii) Ault Street:

WHEREAS 1332484 Ontario Inc. of the Cloverdale Meadows Subdivision wishes to deem Lots 56 to 65 inclusive, Lots 11-to 116 inclusive, Lots 117 to 121 inclusive, and all of Ault Street on Registered Plan of Subdivision No. 115, not to be part of the subdivision and to transfer parts to the Winchester District Memorial Hospital; AND WHEREAS Council adopted By-law 7-2014 and 24-2001 to rezone the subject land to "Institutional (I)"; NOW THEREFORE BE IT RESOLVED THAT Council authorizes the Township Solicitor (Stephen Ault) and Calvin Pol to execute all necessary documents to effectively deem these parcels not to be part of the subdivision.
CARRIED.

iii) Policy re: Subdivision Agreements:

The Director of Planning, Building and By-law Enforcement was asked to prepare a policy pertaining to subdivision agreement securities.

ix) Civic Address Numbers:

Councillor Tony Fraser expressed concern regarding the posting/placement of street numbers in villages and hamlets noting some are difficult to read. This situation is especially stressful to emergency responders. It was suggested a policy or by-law may be drafted in order to enforce the proper placement of civic numbers. The North Dundas Fire Service will provide recommendations to Staff for consideration.

F) WASTE MANAGEMENT DEPARTMENT:
RES#19-Mar 11

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Waste Management Department Report dated March 11, 2014 and further that Council authorize and approve the hiring of Shayne Hill for the position of Truck Driver/Labourer as per the terms of the Engagement Letter dated March 12, 2014.
CARRIED.

G) ADMINISTRATION DEPARTMENT:

RES#20-Mar 11

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Administration Department Report dated March 11, 2014; and further authorize that Policy 44-2012 be amended as it relates to maximum hours of banked overtime (revised policy changes attached.)
CARRIED.

ii) Council Remuneration:

CAO Rutley provided a salary remuneration comparison for Council members of SD&G, Municipality of North Grenville, Nation Municipality and the Township of Russell. Council agreed to leave the payment structure for North Dundas as presented.

iii) Agenda Structure:

In consultation with Mayor Duncan, CAO Rutley suggested changes to the current agenda structure. A consent agenda format will be proposed. Items of routine matters will be dealt with collectively. Staff reports requiring action requests will be presented to Council for consideration. The Procedural By-law will be amended to reflect these changes and will be presented to Council for approval.

H) FIRE SERVICES:

RES#21-Mar 11

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the North Dundas Fire Services report detailing activities between January 3/14 to February 3/14 as presented March 11, 2014.
CARRIED.

13)

CONSIDERATION OF BY-LAWS:

RES#22-Mar 11

a) By-Law 15-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 15-2014, being a By-law deeming certain lands not to be within a registered plan of subdivision (Winchester District Memorial Hospital and Dundas Manor) be

read a first, second and third time and be passed in Open Council this 11th day of March, 2014.
CARRIED.

RES#23–Mar 11

b) By-law 16-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 16-2014 being a By-law of the Township of North Dundas to authorize the execution of a Source Protection Municipal Implementation Fund Funding Agreement between the Corporation of the Township of North Dundas and South Nation Conservation Authority be read a first, second and third time and be passed in Open Council this 11th day of March, 2014.
CARRIED.

RES#24–Mar 11

c) By-law 17-2014:

Moved by Gerry Boyce and seconded by Tony Fraser being a By-law of the Corporation of the Township of North Dundas to authorize the Mayor and CAO to execute an agreement with Dwane Crawford for Building Inspection and Deputy Chief Building Official services within the municipality be read a first, second and third time and be passed in Open Council this 11th day of March, 2014.
CARRIED.

RES#25–Mar 11

d) By-law 18-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 18-2014, being a By-law to Confirm the Proceedings of Council be read a first, second and third time and be passed in Open Council this 11th day of March, 2014.
CARRIED.

14) OLD BUSINESS: Nil

15) NEW BUSINESS: Nil

16) CORRESPONDENCE/COMMUNICATIONS:

RES#26–Mar 11

a) The Prompt Payment Act:

Moved by Tony Fraser and seconded by Gerry Boyce that the Council of the Township of North Dundas do not support Bill 69, The Prompt Payment Act, 2013, and further authorize that a letter be sent under the Mayor's signature to members of the Standing Committee on Regulations and Private Bills of the Ontario Legislature, Party Leaders and MPP Jim McDonnell to voice concerns.
CARRIED.

17) COUNCIL CONCERNS/COMMENTS:

Councillor Fraser commented on the defensive driving training course recently offered to municipal staff and members of the North Dundas Fire Service, noting the training was most informative, well attended and most appreciated by attendees.

18) PUBLIC NOTICE:

i) Next Regular Meeting of Council:

The next regular meeting of Council will be held March 25, 2014 at 7:00 p.m.

- 19) IN CAMERA:
RES#27-Mar 11
Moved by Tony Fraser and seconded by Gerry Boyce that Council proceed in Camera at 8:27 p.m. pursuant to Section 239 (2) (b) of the *Municipal Act, S.O. 2001* in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees; and Section 239 (2) (c) of the *Municipal Act, S.O. 2001* a proposed or pending acquisition or disposition of land by the municipality of local board; and Section 239 (2) (d) *Municipal Act, S.O. 2001* labour relations or employee negotiations; and Section 239 (2) (e) of the *Municipal Act, S.O. 2001* litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local board.
CARRIED.
- 20) OPEN SESSION:
RES#28-Mar 11
Moved by Gerry Boyce and seconded by Tony Fraser that Council move to Open Session at 9:27 p.m.
CARRIED.
- 21) OTHER BUSINESS:
RES#29-Mar 11
Moved by Tony Fraser and seconded by Gerry Boyce that Council authorizes Staff to follow through on matters as discussed in closed session.
CARRIED.
- 22) ADJOURNMENT:
RES#30-Mar 11
Moved by Tony Fraser and seconded by Gerry Boyce that Council now adjourn at 9:38 p.m. to meet again at the call of the chair.
CARRIED.



Eric Duncan, MAYOR



JoAnne McCaslin, CLERK