

TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL

April 8, 2014

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, April 8, 2014 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Planning, Building and By-law Enforcement, Calvin Pol; Director of Recreation and Culture, Meaghan Meerburg and Director of Waste Management, Doug Froats. Clerk, Jo-Anne McCaslin recorded the minutes.

Press Reporters from the Winchester Press and Chesterville Record were present.
Township Solicitor, Stephen Ault was present to address Council.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-Apr 8

**Moved by John Thompson and seconded by Allan Armstrong that the Regular Meeting of Council be called to order at 7:00 p.m.
CARRIED.**

2) APPROVAL OF THE AGENDA:

RES#02-Apr 8

**Moved by Allan Armstrong and seconded by John Thompson that Council accept the agenda as amended.
CARRIED.**

3) IN CAMERA:

RES#03-Apr 8

Moved by John Thompson and seconded by Allan Armstrong that Council proceed in Camera at 7:00 p.m. pursuant to Section 239(2) (f) in the *Municipal Act, R.S.O.* to receive advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED.

4) **OPEN SESSION:**

RES#04-Apr 8

Moved by Allan Armstrong and seconded by John Thompson that Council move to Open Session at 7:31 p.m.

CARRIED.

RES#05-Apr 8

Moved by John Thompson and seconded by Allan Armstrong that Council authorizes Staff to follow through on matters as discussed in closed session.

CARRIED.

5) **APPROVAL OF MINUTES:**

RES#06-Apr 8

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the regular meeting of Council dated March 25th, 2014 be adopted as presented.

CARRIED.

6) **BUSINESS ARISING FROM THE MINUTES:** *-Nil*

7) **DECLARATION OF PECUNIARY INTEREST:** *-Nil*

8) **NOTICE OF MOTION:** *-Nil*

9) **MOTIONS:** *-Nil*

10) **DELEGATIONS/PRESENTATIONS:**

11) **AUTHORIZATION OF ACCOUNTS:**

RES#07-Apr 8

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the payment of accounts as per the attached Council Report dated April 08, 2013 Batch 78 to 88 in the amount of \$382,079.04.

CARRIED.

12) **DEPARTMENTS/COMMITTEES:**

A) **FINANCE DEPARTMENT:**

RES#08-Apr 8

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Finance Department Report dated April 8th, 2013.

CARRIED.

ii) Budget Amendment:

RES#09-Apr 8

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and approve a budget amendment for the Recreation and Culture Department attached as Appendix #1.

CARRIED.

B) **PLANNING, BUILDING AND ENFORCEMENT DEPARTMENTS:**

RES#10-Apr 8

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Planning, Building & Enforcement Department Report

dated April 8, 2014.

CARRIED.

ii) Development Charges:

RES#11-Apr 8

Moved by John Thompson and seconded by Allan Armstrong Whereas Section 15 of Development Charges By-law No. 5-2012 authorizes Council to adjust the charge annually to inflation. And Whereas the Development Charges have not been adjusted for inflation since January 2011;

Now Therefore be it Resolved that the Council of the Township of North Dundas hereby adjusts the development charges for inflation in accordance with the "Construction Price Statistics" index as published by Statistics Canada attached hereto as "Appendix A".

CARRIED.

iii) Door to Door Dog Tag Sales:

RES#12-Apr 8

Moved by Allan Armstrong and seconded by John Thompson that Council

agree to extend the agreements with Lynne McClenaghan and Amy Doyle regarding the sale of dog tags, door to door, in the Township of North Dundas until May 18, 2014.

CARRIED.

C) RECREATION & CULTURE DEPARTMENT:

RES#13-Apr 8

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Recreation & Culture Department Report dated April 8, 2014.

CARRIED.

RES#14-Apr 8

ii) Community Grants:

Moved by Allan Armstrong and seconded by John Thompson That the following groups receive grants of \$400.00 per group as recommended by the Community Grants Committee:

Winchester United Church

Chesterville Kayak Club

The Art and Wine Tour.

CARRIED.

D WASTE MANAGEMENT DEPARTMENT:

RES#15-Apr 8

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Waste Management Department Report dated April 8, 2014 and further that Council authorize and approve the hiring of Colin McKay as a Part-time Labourer (Waste Management Department) effective March 21, 2014 at the rate of \$18.00 per hour plus 4% vacation pay.

CARRIED.

E) ADMINISTRATION DEPARTMENT:

RES#16-Apr 8

i) Report:

Moved by Tony Fraser and seconded by Allan Armstrong that Council receive and review the Administration Department Report dated April 8, 2014; and further authorize that Schedule "A" of By-law 32-2012, a By-law to Establish the Remuneration for Council, Township Staff and Appointed Members, be amended as it relates to the reimbursement of admission/banquet tickets for Council members to attend events as a Township of North Dundas representative to a maximum of \$500.00 per year.

CARRIED.

ii) Administrative Assistant Contract:

RES#17-Apr 8

Moved by Tony Fraser and seconded by Gerry Boyce that Council agree to extend the contract of Chelsea deHaan as per the terms of the offer of employment dated April 9, 2014. One (1) year contract position.

CARRIED.

F) FIRE SERVICES:

RES#18-Apr 8

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the North Dundas Fire Services report detailing activities between February 3/14 to April 3/14 as presented April 8, 2014.

CARRIED.

13) CONSIDERATION OF BY-LAWS:

RES#19-Apr 8

a) By-law 22-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 22-2014, being a By-law to authorize the Mayor and Clerk to enter into a Site Plan Agreement between the Township of North Dundas and The Incorporated Synod of the Diocese of Ottawa and the Anglican Parish of North Dundas be read a first, second and third time and be passed in Open Council, signed and sealed this 8th day of April, 2014.

CARRIED.

RES#20–Apr 8

b) By-law 23-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 23-2014, being a By-law to Adopt the 2014 Tax Rates and to Establish the Due Date Thereof be read a first, second and third time and be passed in Open Council, signed and sealed this 8th day of April, 2014.

CARRIED.

RES#21–Apr 8

c) By-law 24-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 24-2014, being a By-law to Enter into a Dock Maintenance Agreement with South Nation Conservation Authority be read a first, second and third time and be passed in Open Council, signed and sealed this 8th day of April, 2014.

CARRIED.

RES#22–Apr 8

d) By-law 25-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 25-2014, being a By-law to Establish Fees and Charges for Municipal Services be read a first, second and third time and be passed in Open Council, signed and sealed this 8th day of April, 2014.

CARRIED.

RES#23Apr 8

e) By-law 26-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 26-2014, being a By-law to Enter into an Enforcement Transfer Agreement with South Nation Conservation Authority be read a first, second and third time and be passed in Open Council, signed and sealed this 8th day of April, 2014.

CARRIED.

RES#24–Apr 8

f) By-law 27-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 27-2014, being a By-law to Confirm the Proceedings of Council be read a first, second and third time and be passed in Open Council, signed and sealed this 8th day of April, 2014.

CARRIED.

RES#25–Apr 8

g) By-law 28-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 28-2014, being a By-law of the Corporation of the Township of North Dundas to enter into a Canine Control Agreement with the Municipality of South Dundas and the Township of North Stormont be read a first, second and third time and be passed in Open Council, signed and sealed this 8th day of April, 2014.

CARRIED.

14) **OLD BUSINESS:** *Nil*

15) **NEW BUSINESS:**

RES#26 – Apr 8

a) Tag Day – May 31, 2014:

Moved by Gerry Boyce and seconded by Tony Fraser That Council has no objections to the Winchester District Memorial Hospital Auxiliary holding a “Tag Day” event on May 31, 2014 in the Township of North Dundas.

CARRIED.

16) **CORRESPONDENCE/COMMUNICATIONS:**

RES#27-Apr 8

a) Regional Municipality of Niagara:

Moved by Gerry Boyce and seconded by Tony Fraser that Council support a Resolution from the Regional Municipality of Niagara dated January 16, 2014 regarding hydro/energy rate increases.

CARRIED.

17) **COUNCIL CONCERNS/COMMENTS:** *Nil*

18) **PUBLIC NOTICE:**

a) *The next regular meeting of Council will be held April 29, 2014.*

b) *Mayor’s 3rd Annual Community Breakfast – April 29, 2014 @ Morewood Community Centre.*

19) **ADJOURNMENT:**

RES#28-Apr 8

Moved by Gerry Boyce and seconded by Tony Fraser that Council now adjourn at 7:59 p.m. to meet again at the call of the chair.

CARRIED.

Regular Meeting Apr 8, 2014

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK