

**TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL**

May 28, 2014

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Wednesday, May 28, 2014 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Director of Planning, Building and By-law Enforcement, Calvin Pol. Clerk, Jo-Anne McCaslin recorded the minutes.

Matt Uhrig from the Winchester Press was present.

Nelson Zandbergan from the Chesterville Record.

Kreg Raistrick from the North Dundas Fire Service, Station 3 was present to address Council.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-May 28

Moved by Allan Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 7:00 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-May 28

Moved by John Thompson and seconded by Allan Armstrong that Council accept the agenda as amended. Additional items as noted.

Planning Department Supplemental Report

Canada Day Designation, and

In Camera matter relating to an identifiable individual.

CARRIED.

3) ADOPTION OF MINUTES:

RES#03-May 28

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Public Meeting of Council dated May 13th, 2014 and the Regular Meeting of Council dated May 13th, 2014 be adopted as presented.

CARRIED.

4) BUSINESS ARISING FROM THE MINUTES: -Nil

5) DECLARATION OF PECUNIARY INTEREST: -Nil

6) NOTICE OF MOTION: -Nil

7) MOTIONS: -Nil

8) DELEGATIONS/PRESENTATIONS:

a) Eastern Ontario Firefighters' Association Games

Fire Commissioner Allan Armstrong and North Dundas Firefighter Kreg Raistrick, were present to advise Council the North Dundas Fire Service will be hosting the 2015 Eastern Ontario Firefighter Games in Winchester, June 19th to 21st. To assist with this event representatives from the Fire Service asked Council for the use of the 100 Club Park and the Joel Steel Community Centre for the weekend festivities.

RES#04-May 28

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and support hosting the 103rd Eastern Ontario Firefighters' Games June 19-21, 2015 at the 100 Club Park, Winchester.

CARRIED.

9) **AUTHORIZATION OF ACCOUNTS:**

RES#05-May 28

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the payment of accounts as per the attached Council Report dated May 22, 2014 Batch 112 to 122 in the amount of \$2,119,111.63.

CARRIED.

10) **DEPARTMENTS/COMMITTEES:**

A) FINANCE:

i) 2013 Financial Data Presentation:

Treasurer John Gareau provided a detailed breakdown of the 2013 surplus and deficit by department for the Township of North Dundas. Total budget vs. actual revealed a deficit of (\$170,841.00.) for the year. Treasurer Gareau explained the severe winter weather impacted negatively on the Public Works Department along with a major culvert replacement, street light maintenance and operating costs and repairs and maintenance to vehicles.

The Waste Management Department deficit was primarily caused by salaries and payroll taxes and equipment fuel and maintenance. Mr. Gareau provided four options for Council to consider. Council agreed to accept Option B:

Drawdown of Winter Maintenance Stabilization Reserve, Public Works Department \$75,000

Balance from General Working Funds Reserves \$95,841 for a total of \$170,841.00.

Councillor Armstrong commented that the surplus relating to the Fire Department should be transferred to a reserve for self-contained breathing apparatuses (SCBA's) required to be purchased for Township Firefighters in the near future. Council decided that financing of the SCBA's will be determined at the time of purchase.

Treasurer Gareau advised representatives from the auditing firm of BDO will attend the June 10th meeting to present their audit opinion on the 2013 financial statements for the Township.

RES#06-May 28

ii) Municipal Finance Intern:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the hiring of Carly Bulger for the Municipal Finance Intern, position in partnership with the Municipality of South Dundas effective July 2, 2014 as per the terms and conditions outlined in the Municipal Finance Internship Program Grant Agreement dated April 1, 2014.

CARRIED.

ADMINISTRATION:

i) Dairyfest Barbeque:

The CAO confirmed details for the Dairyfest Barbeque scheduled for Friday, August 8, 2014.

C) PLANNING, BUILDING & BY-LAW ENFORCEMENT:

RES#07-May 28

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Planning, Building and By-law Enforcement Department Supplemental Report dated May 28, 2014.

CARRIED.

Council concurred with the recommendations provided by the Site Plan Control Committee noted in the Planning Department Supplemental Report dated May 28, 2014. Mr. Pol will communicate Council's directions to the Upper Canada District School Board.

11) **CONSIDERATION OF BY-LAWS:**

RES#08-May 28

a) Amendment to Schedule "B" By-law 64-2013:

Moved by Allan Armstrong and seconded by Tony Fraser that Council authorize and direct that Schedule "B" of By-law 34-2013, be amended as attached.

CARRIED.

RES#09-May 28

b) By-law 39-2014:

Moved by John Thompson and seconded by Allan Armstrong that By-law 39-2014, being a By-law of the Corporation of the Township of North Dundas to Authorize Vote by Telephone/Internet for the 2014 Municipal Elections and to Authorize a Service Agreement with SCYTL Canada Ltd. be read and passed in Open Council signed and sealed this 28th day of May, 2014.

CARRIED.

RES#15-May 28

c) By-law 40-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 40-2014, being a By-law to Confirm the Proceedings of Council be read a first, second and third time and be passed in Open Council this 28th day of May, 2014.

CARRIED.

12) **OLD BUSINESS:** - Nil

13) **NEW BUSINESS:**

RES#11-May 28

a) Art on the Waterfront - Street Closures:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and approve the temporary street closures as requested by the "Friends of the Nation River" to facilitate Art on the Waterfront festivities June 7th 7:00 a.m. to 6:00 p.m. & June 8th 7:00 a.m. to 4:00 p.m. Affected streets are as follows:

Water Street to Casselman Street (one lane of Water Street at Casselman Street opens at noon)

A portion of Mill Street from Victoria Street (area in front of the Community Centre)

CARRIED.

RES#12-May 28

b) Canada Day:

Moved by Gerry Boyce and seconded by Tony Fraser that Council designate the *Canada Day Celebrations* hosted by the North Dundas Canada Day Committee scheduled for Monday June 30, 2014 and Tuesday, July 1st, 2014 as a "*Public Event of Municipal Significance*".

CARRIED.

- 14) **CORRESPONDENCE/COMMUNICATIONS:** -Nil
- 15) **COUNCIL CONCERNS/COMMENTS:** - Nil
- 16) **PUBLIC NOTICE:**
a) Regular Meeting of Council – June 10, 2014
- 17) **IN CAMERA:**
RES#13-May 28
Moved by Gerry Boyce and seconded by Tony Fraser that Council proceed in Camera at 8:01 p.m. to discuss matters as per Section 239 (2) of *The Municipal Act*, as amended which pertains to (b) personal matters about an identifiable individual, including municipal or local board employees and (e) litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.
CARRIED.
- 18) **OPEN SESSION:**
RES#14-May 28
Moved by Gerry Boyce and seconded by Tony Fraser that Council move to Open Session at 8:59 p.m.
CARRIED.
- RES#15-May 28**
Moved by Tony Fraser and seconded by Gerry Boyce that Council authorizes Staff to follow through on matters as discussed in closed session.
- 19) **OTHER BUSINESS:**
RES#16-May 28
Moved by Tony Fraser and seconded by Gerry Boyce Whereas fire destroyed a detached dwelling located at 542 Winchester Main Street, clean up began, but ceased on January 17th, 2014; And Whereas a formal complaint was lodged on April 9, 2014 regarding safety and the unsightly debris; And Whereas on April 17, 2014 the owner was sent a letter giving until April 28, 2014 to clean the debris from the property; And whereas no action to clean the debris has occurred over the past 30 day: Now Therefore be it Resolved That Council hereby authorizes staff to take the necessary steps to clean the property located at 542 Winchester Main Street, Winchester and to add the cost of clean-up to the property (Roll#0511-018-000-70000.)
CARRIED.
- 20) **ADJOURNMENT:**
RES#17-May 28
Moved by Tony Fraser and seconded by Gerry Boyce that Council now adjourn at 9:00 p.m. to meet again at the call of the chair.
CARRIED.

Eric Duncan, MAYOR

Regular Meeting May 28, 2014

Jo-Anne McCaslin, CLERK