

**TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL**

July 8, 2014

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, July 8, 2014 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present (late)

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Planning, Building and By-law Enforcement, Calvin Pol; Director of Recreation and Culture, Meaghan Meerburg; Director of Public Works, Dan Belleau; Director of Economic Development and Communications, Rob Hunter and Director of Waste Management, Doug Froats. Clerk, Jo-Anne McCaslin recorded the minutes.

Matt Uhrig from the Winchester Press and Nelson Zandbergen from the Chesterville Record were in attendance.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-July 8

Moved by Gerry Boyce and seconded by Tony Fraser that the Regular Meeting of Council be called to order at 7:00 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-July 8

Moved by Gerry Boyce and seconded by Tony Fraser that Council accept the agenda as amended. (Road Use Agreements)

CARRIED.

3) APPROVAL OF MINUTES:

RES#03-July 8

Moved by Gerry Boyce and seconded by Tony Fraser that the minutes of the regular meeting of Council dated June 24th, 2014 be adopted as presented.

CARRIED.

4) BUSINESS ARISING FROM THE MINUTES: -Nil

5) DECLARATION OF PECUNIARY INTEREST: -Nil

6) NOTICE OF MOTION: -Nil

7) MOTIONS: -Nil

8) DELEGATIONS/PRESENTATIONS:

9) AUTHORIZATION OF ACCOUNTS:

RES#04-July 8

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize the payment of accounts as per the attached Council Report dated July 4th, 2014 Batch 146 to 159 in the amount of \$431,764.48.

CARRIED.

10) **DEPARTMENTS/COMMITTEES:**

A) FINANCE DEPARTMENT:

RES#05-July 8

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Finance Department Report dated July 8th, 2014.

CARRIED.

RES#06-July 8

Budget Amendment:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and approve a budget amendment for the Public Works Department attached as Appendix #1.

CARRIED.

B) ECONOMIC DEVELOPMENT & COMMUNICATIONS:

RES#07-July 8

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Economic Development and Communications Department Report dated July 8th, 2014.

CARRIED.

RES#8-July 8

ii) Community Improvement Applications:

Moved by Tony Fraser and seconded by Gerry Boyce that Council fund an application in the amount of \$1000 for 498 Winchester Main St. for a Sign Grant and a CIP Commercial Loan in the amount of \$10,000 under the Township of North Dundas Community Improvement Plan and; that Council authorize the Mayor and CAO to execute the required agreements with the applicant.

CARRIED.

C) WASTE MANAGEMENT DEPARTMENT:

RES#9-July 8

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Waste Management Department Report dated July 8, 2014; and that Council authorize and approve the hiring of Thomas Ball as a Part-Time Labourer for the Waste Management Department effective June 30, 2014 at the rate of \$18.00 per hour plus 4% vacation pay.

CARRIED.

D) PLANNING, BUILDING AND ENFORCEMENT DEPARTMENTS:

RES#10-July 8

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Planning, Building & Enforcement Department Report dated July 8, 2014.

CARRIED.

RES#11-July 8

ii) Paralegal Services:

Moved by Gerry Boyce and seconded by Tony Fraser That Council authorize the hiring of Robert Riddell, Paralegal o/a CVOR SERVICES PLUS, effective July 9th, 2014 as per the terms outlined in the Retainer Agreement dated July 9th, 2014.

CARRIED.

RES#12-July 8

iii) Thompson Subdivision:

Moved by Allan Armstrong and seconded by Tony Fraser that Council authorize a release of financial security for Phase 4 of the Thompson Subdivision in the amount of \$5000 effective July 10, 2014.

CARRIED.

E) PUBLIC WORKS DEPARTMENT:

RES#13-July 8

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Public Works Department Report dated July 8th, 2014.

CARRIED.

RES#14-July 8

ii) Asphalt Tenders:

Moved by Tony Fraser and seconded by Gerry Boyce that the following tenders for Asphalt be received and noted:

<u>Company</u>	<u>Price</u>
Cruickshank Construction	\$136,723.22 (taxes included)
Cornwall Gravel	\$169,454.80 (taxes included)
Malyon Excavation	\$128,142.00 (taxes included)

And that the tender submitted by MALYON EXCAVATION be accepted.

CARRIED.

RES#15-July 8

iii) Water & Sewer Budget:

Moved by Gerry Boyce and seconded by Tony Fraser that Council approve and adopt the 2014 Water and Sewer Department Budget as presented July 8, 2014.

CARRIED.

F) RECREATION & CULTURE DEPARTMENT:

RES#16-July 8

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Recreation & Culture Department Report dated July 8th, 2014

CARRIED.

RES#17-July 8

ii) Facilities Lead Hand:

Moved by Gerry Boyce and seconded by Tony Fraser That Council approve the appointment of Lee Bowers to the position of Facilities Lead Hand effective June 30, 2014 to August 24, 2014 (after which time he will return to role as Facilities Operator.) Pay in accordance with the North Dundas Wage System Grade 4 Level 3.

CARRIED.

RES#18-July 8

iii) Winchester Cultural Centre:

Moved by Tony Fraser and seconded by Gerry Boyce That Council grant permission to the Dundas County Players to extend the Sound and Lighting Booth at the Winchester Cultural Centre located at 478 Main Street, Winchester as per the terms of the proposal and drawings submitted June 22, 2014.

CARRIED.

RES#19-July 8

iv) Joel Steele Arena Renovations:

Moved by Tony Fraser and seconded by Allan Armstrong That Council authorize and approve the following project scope change requests relating to renovations at the Joel Steel Arena at the estimated cost of \$13,000.

a) Redesign wall in main lobby

b) Purchase and install non-slip flooring on concrete portion of lobby floor

c) Enclose bottom portion of bleachers.

CARRIED.

RES#20-July 8

v) Summer Hours:

Moved by Allan Armstrong and seconded by Tony Fraser That four Facility Operators in the Recreation & Culture Department be authorized to work four (4) Ten (10) hour days (Summer Hours) commencing July 7, 2014 to August 22nd, 2014.

CARRIED.

G) FIRE SERVICES:

RES#21-July 8

i) Report:

Moved by Tony Fraser and seconded by Allan Armstrong that Council receive and review the North Dundas Fire Services report detailing activities between June 5th/14 and July 1st/14 as presented July 8, 2014.

CARRIED.

H) CLERK:

RES#22-July 8

i) Livestock Report:

Moved by Allan Armstrong and seconded by Tony Fraser that Council receive and review the reports of Livestock Valuer Bill Toll and authorize payment as follows:

Keith Baker \$104.72 May 28, 2014

John Payne \$322.20 May 30, 2014

Keith Baker \$112.70 June 5, 2014

CARRIED.

RES#23-July 8

ii) Livestock Report:

Moved by Tony Fraser and seconded by Allan Armstrong that Council receive and review the report of Livestock Valuer Greg Holmes, dated May 23, 2014 and authorize payment in the amount of \$86.40 to John Payne.

Date of Claim May 23, 2014

CARRIED.

iii) Unopened Road Allowance (County Road 1 & Loughlin Ridge Road East)

The Clerk advised the survey has been completed and that a copy of the survey will be forwarded to the United Counties of SD&G for review. Council confirmed that once the quitclaim deed is completed; surplus property procedures will take effect.

11) **CONSIDERATION OF BY-LAWS:**

RES#24-July 8

a) By-law- 46-2014:

Moved by Allan Armstrong and seconded by Tony Fraser that By-law 46-2014, Being a By-law to authorize the Mayor and Clerk to enter into a Site Plan Agreement between the Township of North Dundas and the Upper Canada District School Board be read and passed in Open Council signed and sealed this 8th day of July, 2014.

CARRIED

RES#25-July 8

b) By-law- 47-2014:

Moved by Tony Fraser and seconded by Allan Armstrong that By-law 47-2014, Being a By-law to authorize the Mayor and Clerk to enter into a Site Plan Agreement between the Township of North Dundas and 3949753 Canada Inc. (SynAgri S.E.C.) be read and passed in Open Council signed and sealed this 8th day of July, 2014.

CARRIED

RES#26-July 8

c) By-law 48-2014:

Moved by Allan Armstrong and seconded by Tony Fraser that By-law 48-2014 Being a By-law to set capital rates for water and sewer connections in the Township of North Dundas be read a first and second time in Open Council this 8th day of July, 2014.

CARRIED.

RES#27-July 8

d) By-law 49-2014:

Moved by Tony Fraser and seconded by Allan Armstrong that By-law 49-2014, being a By-law to confirm the Proceeding of Council be read and passed in Open Council, signed and sealed this 8th day of July, 2014.

CARRIED.

RES#28-July 8

e) By-law 50-2014:

Moved by Tony Fraser and seconded by Allan Armstrong that By-law 50-2014, being a By-law respecting Road Use in the Township of North Dundas be read and passed in Open Council, signed and sealed this 8th day of July, 2014.

CARRIED.

RES#29-July 8

f) By-law 51-2014:

Moved by Gerry Boyce and seconded by Allan Armstrong that By-law 51-2014, being a By-law to authorize the Mayor and Clerk to enter into a Road Use Agreement with 2239279 ONTARIO CORP., in its capacity as general partner of CITYLIGHTS LP, subject to final review and approval by Township Solicitor be read and passed in Open Council, signed and sealed this 8th day of July, 2014.

CARRIED.

- 12) **OLD BUSINESS:** - Nil
- 13) **NEW BUSINESS:** - Nil
- 14) **CORRESPONDENCE/COMMUNICATIONS:**
RES#30-July 8
a) *Smokie Ridge Vineyard:*
Moved by Allan Armstrong and seconded by Gerry Boyce that Council designate the “*Horseshoe Tournament*” hosted by Smokie Ridge Vineyard schedule for July 26 & July 27, 2014 as a “*Public Event of Municipal Significance*”.
CARRIED.
- b) *Ontario East Municipal Conference – September 9, 10 & 11, 2014*
An information package was provided to Council.
- 15) **COUNCIL CONCERNS/COMMENTS:** - Nil
- 16) **PUBLIC NOTICE:**
a) *The next regular meeting of Council will be held August 12th, 2014*
- 17) **IN CAMERA:**
RES#31-July 8
Moved by Allan Armstrong and seconded by Gerry Boyce that Council proceed in Camera at 7:45 p.m. pursuant to Section 239 (2) (c) of *the Municipal Act S.O. 2001*, a proposed or pending acquisition or disposition of land by the municipality or local board.
CARRIED.
- 18) **OPEN SESSION:**
RES#32-July 8
Moved by Allan Armstrong and seconded by Gerry Boyce that Council move to Open Session at 7:55 p.m.
CARRIED.
- 19) **OTHER BUSINESS:** - Nil
- 20) **ADJOURNMENT:**
RES#33-July 8
Moved by Gerry Boyce and seconded by Allan Armstrong that Council now adjourn at 7:56 p.m. to meet again at the call of the chair.
CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK