

TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL
August 12, 2014

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, August 12, 2014 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Planning, Building and By-law Enforcement, Calvin Pol; Director of Recreation and Culture, Meaghan Meerburg; Director of Public Works, Dan Belleau; Director of Economic Development and Communications, Rob Hunter and Director of Waste Management, Doug Froats. Clerk, Jo-Anne McCaslin recorded the minutes.

A large gathering of family, neighbours and friends were in attendance for the presentation of the 2014 Community Builder Award to Stan and Betty Vanden Bosch. Presentation ceremony included members of Council and guest speakers Bill Smirle and Jan Roosendaal.

Matt Uhrig from the Winchester Press and Nelson Zandbergen from the Chesterville Record were in attendance.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-Aug 12

Moved by Allen Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 8:06 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-Aug 12

Moved by John Thompson and seconded by Allan Armstrong that Council accept the agenda as amended.

Recreation – request for use of Morewood Community Hall

In Camera – information about an identifiable individual.

CARRIED.

3) APPROVAL OF MINUTES:

RES#03-Aug 12

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the regular meeting of Council dated July 8th, 2014 be adopted as presented.

CARRIED.

4) BUSINESS ARISING FROM THE MINUTES: -Nil

5) DECLARATION OF PECUNIARY INTEREST: -Nil

6) NOTICE OF MOTION: -Nil

7) **MOTIONS:** -Nil

8) **DELEGATIONS/PRESENTATIONS:** -Nil

9) **AUTHORIZATION OF ACCOUNTS:**

RES#04-Aug 12

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the payment of accounts as per the attached Council Report dated August 11, 2014 Batch 160 to 240 in the amount of \$1,141,660.62.

CARRIED.

10) **DEPARTMENTS/COMMITTEES:**

A) **FINANCE DEPARTMENT:**

RES#05-Aug 12

i) *Report:*

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Finance Department Report dated August 12th, 2014.

CARRIED.

B) **WASTE MANAGEMENT DEPARTMENT:**

RES#06-Aug 12

i) *Report:*

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Waste Management Department Report dated August 12, 2014.

CARRIED.

C) **PLANNING, BUILDING AND ENFORCEMENT DEPARTMENT:**

RES#07-Aug 12

i) *Report:*

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Planning, Building & Enforcement Department Report dated August 12, 2014.

CARRIED.

RES#08-Aug 12

ii) *City Lights LP:*

Moved by John Thompson and seconded by Allan Armstrong Whereas on July 31, 2014, H.B. White Canada requested relief from Subsection 2 (i) of By-law 31-2013 being a Structure By-law; And Whereas seven locations for the angled solar panels cannot meet the 6.1 metre setback to the fence structure surrounding the City Lights LP solar project; Now therefore be it resolved that the Council of the Township of North Dundas considers the proposed setback adjustments to subsection 2(i) of By-law 31-2013 (6.1 metre setback) to be minor (given the 1.5 metre fence to property line setback) and that the proposed panel locations generally conform to the intent of By-law 31-2013 and therefore approves the seven offset adjustments as attached.

And be it further resolved that the perimeter fencing be located a minimum of 1.5 metres from all property lines and that a survey by an Ontario Land Surveyor be provided by H.B.White Canada verifying compliance with the 1.5 metre setback.

Mayor Duncan called for a recorded vote:

Councillor Armstrong – nay

Deputy Mayor Boyce – nay

Mayor Duncan – nay

Councillor Fraser – nay

Councillor Thompson – nay

DEFEATED.

RES#09-Aug 12

iii) Municipal Law Enforcement Officer:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize and approve the job description for Municipal Law Enforcement Officer as presented August 12, 2014 and further authorize that this position be advertised accordingly.

CARRIED.

RES#10-Aug 12

iv) Church St Parking:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and direct that 15 minute parking be instituted on Church St., Winchester from Louise Street to St. Lawrence St.

CARRIED.

D) RECREATION & CULTURE DEPARTMENT:

RES#11-Aug 12

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Recreation & Culture Department Report dated Aug 12th, 2014

CARRIED.

RES#12-Aug 12

ii) Facilities Operator:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the hiring of Ryan Byers as a Facilities Operator with the Recreation & Culture Department. Contract Position until September 30th, 2014. Rate of Pay Level 1 Grade 2.

CARRIED.

RES#13-Aug 12

iii) Placement and installation of install water fountains:

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and approve the placement and installation of two water fountains (Joel Steele Community Centre and Chesterville Arena). Details to be confirmed between the Director of Recreation & Culture and Winchester Resident, Lisa Berry for report back to Council.

CARRIED.

RES#14-Aug 12

iv) Hall Rental Rates:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize and approve the North Dundas Hall Rental Rates as proposed and presented May 13th, 2014 effective September 1st, 2014 for all new bookings. Rates attached.

CARRIED.

RES#15-Aug 12

v) Morewood Hall Annual Rentals:

Moved by John Thompson and seconded by Allan Armstrong that the Morewood Community Centre be granted for use at no charge to the following groups: The Morewood Remembrance Day Committee on November 11th annually, and

The Morewood Cemetery Committee for their Annual General Meeting (February 2015) and other committee meetings as needed.

CARRIED.

E) PUBLIC WORKS DEPARTMENT:

RES#16-Aug 12

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Public Works Department Report dated Aug 12th, 2014.

CARRIED.

RES#17-Aug 12

ii) Repair Garage Expansion Tender:

Moved by Tony Fraser and seconded by Gerry Boyce that the following Tenders for the Repair Garage Expansion (Contract No. 5959) be received and noted:

<u>Company</u>	<u>Total Bid</u>
Richard D. Construction	\$ 586,388.00
Robert Bourgon Construction Ltd.	\$ 652,240.41
AWD Contractors	\$ 755,757.00

And upon review of the summary of tenders provided by Eastern Engineering Group Inc., Consulting Engineers (attached) it is the decision of Council to not award Contract 5959 – Repair Garage Expansion.

CARRIED.

RES#18-Aug 12

iii) No Parking Signs:

Moved by Gerry Boyce and seconded by Tony Fraser that authorize and direct that “No Parking” signs be placed on both sides of Clark Road at the entrance to Mountain Orchards located at 10175 Clark Road.

CARRIED.

RES#19-Aug 12

iv) Street Signs:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and direct Public Works to purchase and install a sign denoting Children/Elderly Crossing to be placed at the intersection of County Rd 43 and Forward Road.

CARRIED.

RES#20-Aug 12

v) Chesterville Elevated Water Tower Quotation:

Moved by Tony Fraser and seconded by Gerry Boyce that the following Requests for Quotation for Safety Upgrades to the Chesterville Elevated Water Tower be received and noted:

<u>Company</u>	<u>Total Bid</u>
Shea Welding & Fabricating Ltd.	\$ 54,390.00 + HST
Landmark Municipal Services ULC	\$ 82,500.00 + HST

And that the Request for Quotation submitted by Shea Welding & Fabricating Ltd. be accepted.

CARRIED.

F) ECONOMIC DEVELOPMENT & COMMUNICATIONS:

CAO Rutley, on behalf of Council and Staff congratulated Rob Hunter for successfully passing the Economic Development Association of Canada's Certified Economic Developer Exam and achieving the Canadian Certified Economic Developer designation.

RES#21-Aug 12

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Economic Development and Communications Department Report dated August 12th, 2014.

CARRIED.

G) ADMINISTRATION:

RES#22-Aug 12

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Administration Department Report dated August 12th, 2014.

CARRIED.

H) CLERK:

RES#23-Aug 12

i) Livestock Reports:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Clerk's Department Activity Report dated August 12, 2014 and further authorize payment for the following Livestock Claims:

John Payne	\$138.00	Valuer Bill Toll
Keith Baker	\$300.00	Valuer Bill Toll
Keith Baker	\$438.00	Valuer Bill Toll
Steve & Yann Bossel	\$350.00	Valuer Bill Toll
Colleen Acres	\$300.00	Valuer Greg Holmes
George Holmes	\$325.00	Valuer Greg Holmes (Dog Predation)

CARRIED.

RES#24-Aug 12

ii) Dawley Municipal Drain Branch No. 2:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and direct that the public meeting to consider the Engineers Report regarding the Dawley Municipal Drain Branch No. 2 Drain Enclosure be set for September 16th, 2014 at 7:00 pm

CARRIED.

11) CONSIDERATION OF BY-LAWS:

RES#25-Aug 12

a) By-law- 48-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 48-2014, being a By-law to set capital rates for water and sewer connections in the Township of North Dundas be read a Third and Final time in Open Council, signed and sealed this 12th day of August, 2014

CARRIED

RES#26-Aug 12

b) By-law- 52-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 52-2014,

being a By-law to authorize the Mayor and Clerk to enter into a Subdivision Agreement between the Township of North Dundas and Ian Drew Enterprises Limited be read and passed in Open Council signed and sealed this 12th day of August, 2014.

CARRIED

RES#27-Aug 12

c) By-law 53-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 53-2014 being a By-law to Exempt Certain Lands from Part Lot Control described as 620, 622, 624, 626 and 628 St. Lawrence Street, Winchester, being Lot 1 on Plan 8M-9 be read and passed in Open Council, signed and sealed this 12th day of August, 2014.

CARRIED.

RES#28-Aug 12

d) By-law 54-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 54-2014, being a By-law to Authorize Certain Capital Works of the Corporation of the Township of North Dundas and to authorize the submission of an application to the Ontario Infrastructure and Lands Corporation (OILC) for financing such capital works and to authorize temporary borrowing for OILC to meet expenditures in connection with such works through the issue of debentures be read and passed in Open Council, signed and sealed this 12th day of August, 2014.

CARRIED.

RES#29-Aug 12

e) By-law 55-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 55-2014, being a By-law to confirm the Proceedings of Council be read and passed in Open Council, signed and sealed this 12th day of August, 2014.

CARRIED.

12) **OLD BUSINESS:** - Nil

13) **NEW BUSINESS:** - Nil

14) **CORRESPONDENCE/COMMUNICATIONS:**

RES#30-Aug 12

a) Provincial Offences Courts:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and file correspondence from Gorrell, Grenkie & Remillard dated July 29, 2014 regarding Provincial Offences Courts in Alexandria and Morrisburg.

CARRIED.

15) **COUNCIL CONCERNS/COMMENTS:** - Nil

16) **PUBLIC NOTICE:**

a) The next regular meeting of Council will be held September 16/2014

17) **IN CAMERA:**

RES#31-Aug 12

Moved by Allan Armstrong and seconded by Gerry Boyce that Council proceed in Camera at 9:07 p.m. to discuss matters as per Section 239 (2) (b) & (e) of the Ontario

Municipal Act, as amended which pertains to: personal matters about an identifiable individual, including municipal or local board employees; and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED.

18) OPEN SESSION:

RES#32-Aug 12

Moved by Gerry Boyce and seconded by Tony Fraser that Council move to Open Session at 10:07 p.m.

CARRIED.

19) OTHER BUSINESS:

RES#33-Aug 12

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorizes Staff to follow through on matters as discussed in closed session.

CARRIED.

RES#34-Aug 12

Moved by John Thompson and seconded by Allan Armstrong that Council authorize a reduction on the balance owing on Roll No. 011-003-17005-0000 in the amount of \$1917.11.

CARRIED.

20) ADJOURNMENT:

RES#35-Aug 12

Moved by Tony Fraser and seconded by Gerry Boyce that Council now adjourn at 10:15 p.m. to meet again at the call of the chair.

CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK