

Township of

North Dundas

RECREATION & CULTURE DEPARTMENT

To:	Mayor and Members of Council
Prepared by:	Meaghan Meerburg, Director of Recreation & Culture
Date of Meeting:	December 10, 2014
Subject:	Monthly Report

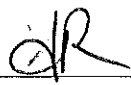
1. Call-In Facility Operators:

Due to shift schedules and the full-time staff using-up 2014 vacation time, we found a need to hire additional Call-In Facility Operators for the remainder of the 2014/2015 ice season.

Interviews were conducted and the following individuals are recommended at a Term 1 wage rate, for the period of October 30, 2014 to April 5, 2015.

Chase Beaudry
Jeremy Plummer
Travis Findlay

Submitted By:  _____

Approved By:  _____



Township of
North Dundas

RECREATION & CULTURE DEPARTMENT

To:	Mayor and Members of Council
Prepared by:	Gina Welch, Community Development Coordinator
Date of Meeting:	December 2014
Subject:	Monthly Report

1. I have been working with Sean Whelan from North Dundas Fire Department to set-up a weight training program at North Dundas High School. I am waiting to hear back from the NDDH about a date for training the participants on the equipment. We are also looking into seeing if the Upper Canada District School Board (UCDSB) would allow Sean to be trained as a trainer. Once this is approved the Fire Department can start using the weight room.
2. I attended the 55+ Wellness Fair on October 16th at the Matilda Hall. The event was well attended. I handed out some Resource Guides and public skating flyers, as well as flyers containing information about some of the programs we offer.
3. Cyril and I provided a craft at the St. Mary's Halloween Party on Oct. 25th. There were about 100 kids at this event.
4. Cyril ran 3 programs in October in partnership with the Nor-Dun Seniors Centre. He also planned a BBQ Lunch for the Township staff on October 31st to raise funds for United Way. We raised \$180.
5. On Nov. 17th I attended the Healthy Living Fair at Winchester Public School. I handed out flyers advertising public skating and our other upcoming programs.
6. I am working on the Winter Program Brochure and updating Activenet with the new information. I will be offering a March Break camp in 2015. I'm also planning on running a guest speaker special presentation and movie during March Break. I have booked the Parrot Partners (a parrot rescue group) to come out a do a presentation. After the presentation I will screen Rio 2. The cost will be \$8/person or \$35/group of 5.
7. The Parade of Lights Committee has 2 new members. We will only be providing events at the Joel Steele Arena and Community Hall this year and not at the Old Town Hall. We have decided on this because there was low attendance last year at both the Old Town Hall and the vendor fair, which was hosted in the Joel Steele Community Hall. We would also like to capitalize on the North Dundas Minor Hockey Association hockey tournament and not divide our resources.

8. We will be hosting a gingerbread house making event on Dec 13th in the Joel Steele Community Hall.

9. I will be writing a proposal to the Sens Foundation for funding for sending kids to camp in 2015.

Submitted By: _____

Approved By:  _____



Township of
North Dundas

RECREATION & CULTURE DEPARTMENT

To:	Mayor and Members of Council
Prepared by:	Les Johnston C.I.T., Facilities Manager
Date of Meeting:	December 9, 2014
Subject:	Monthly Report

Facilities Updates:

1. The trusses have been ordered for the Chesterville Arena.
2. The capital justification estimates have been submitted.
3. We have had flat roofs assessed.
4. The R.A. buildings have been checked and the heat turned on for the upcoming season.
5. Tremco is coming back in the spring to finish addressing the leaks in the Chesterville Arena slab roof. This is still under warranty.
6. An air quality test was done at the Morewood library branch. All is good.
7. The Joel Steele Arena parking lot lines have been repainted.
8. The rink and wall board ads are going up at the Joel Steele Arena.
9. The benches for the Chesterville Green Action Gang were picked up, refurbished and put into storage.
10. Aviva insurance and TSSA have inspected the compressor rooms at the arenas.
11. The lighting has been fixed around 547 St. Lawrence.
12. The sewer lines at 636 St. Lawrence have been flushed twice in two months. There was a camera put into the line two years ago by OCWA, we will have to assess those pictures and see what we have to do to rectify the issue or issues.
13. The tennis court nets have been taken down in South Mountain and Chesterville for the winter.
14. All the playgrounds have been tilled and inspected.

Submitted By: _____

Approved By:  _____