

TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL
December 10th, 2014

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Wednesday, December 10th, 2014 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Building, Planning and By-law Enforcement, Calvin Pol; Director of Public Works, Dan Belleau; Director of Economic Development and Communications, Rob Hunter; Director of Waste Management, Doug Froats; Director of Recreation and Culture, Meaghan Meerburg and Clerk, Jo-Anne McCaslin who recorded the minutes.

Matt Uhrig from the Winchester Press was present.

Staff Sergeant Christine Horne and Constable Jim Blanchette of the SD&G OPP were present to report to Council.

1) **CALL TO ORDER/OPENING REMARKS:**

RES#01-Dec 10

Moved by Allan Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 7:00 p.m.

CARRIED.

2) **APPROVAL OF THE AGENDA:**

RES#02-Dec 10

Moved by John Thompson and seconded by Allan Armstrong that Council accept the agenda as amended.

CARRIED.

3) **ADOPTION OF MINUTES:**

RES#03-Dec 10

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the In Camera sessions of Council dated September 30th and October 14, 2014 be adopted as presented.

CARRIED.

Regular Meeting Dec 10, 2014

RES#04-Dec 10

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Regular Meeting of Council dated October 14th, 2014 be adopted as presented.

CARRIED.

RES#05-Dec 10

Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Public Meeting of Council dated November 4th, 2014 be adopted as presented.

(Proposed Draft Plan of Subdivision (File No. 01-ND-S/2014))

CARRIED.

RES#06-Dec 10

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Public Meeting of Council dated November 4th, 2014 be adopted as presented.

(Proposed Draft Plan of Subdivision (File No. 03-ND-S/2014))

CARRIED.

RES#07-Dec 10

Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Special Meeting of Council dated November 4th, 2014 be adopted as presented.

CARRIED.

RES#08-Dec 10

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Inaugural Meeting of Council dated December 2nd, 2014 be adopted as presented.

CARRIED.

- 4) **BUSINESS ARISING FROM THE MINUTES:** -Nil
- 5) **DECLARATION OF PECUNIARY INTEREST:** -Nil
- 6) **NOTICE OF MOTION:** -Nil
- 7) **MOTIONS:** -Nil

8) **DELEGATIONS/PRESENTATIONS:**

a) SD&G OPP Report:

Sgt Christine Horne accompanied by Cst Jim Blanchette reviewed the Police Services Board statistical report with Council and addressed related questions.

RES#09-Dec 10

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the SD&G Police Services Board Report (April – June, 2014) presented December 10, 2014 by Sgt. Christine Horne.

CARRIED.

9) **AUTHORIZATION OF ACCOUNTS:**

RES#10 – Dec 10

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the payment of accounts as per the attached Council Report dated December 8, 2014 Batch 308 to 373 in the amount of \$4,644,915.45

CARRIED.

10) **DEPARTMENTS/COMMITTEES:**

2015 Draft Budget Presentation:

Treasurer Gareau provided an overview and commentary of the 2015 draft budget. Following the overview each respective Department Head highlighted significant changes to their operating budget and reviewed departmental capital items with Council. Council agreed to review the draft budget and provide comments at the January 2015 meeting.

A) FINANCE:

RES#11-Dec 10

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Finance Department report dated December 10th, 2014.

CARRIED.

RES#12-Dec 10

ii) Tax Sale – Nestle Property:

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and direct that the tax sale of property identified as PIN: 66148-0314(LT) be cancelled.

CARRIED.

B) ECONOMIC DEVELOPMENT & COMMUNICATIONS:

RES#13-Dec 10

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Economic Development and Communications Department Report dated December 10th, 2014.

CARRIED.

C) PLANNING, BUILDING AND ENFORCEMENT:

RES#14-Dec 10

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Planning, Building & Enforcement Department Report dated December 10th, 2014.

CARRIED.

ii) Winchester Meadows Development Incorporated – Subdivision Extension:

The Director of Planning advised Council that draft approval for Prem Arora of Winchester Meadows Development Inc. is going to lapse on January 18, 2015 unless an extension is granted. The one year extension will provide Mr. Arora an opportunity to put the financing package together. Council agreed to support a one year extension for Winchester Meadows Development Incorporated.

RES#15-Dec 10

iii) Ian Drew Enterprises Ltd:

Moved by Allan Armstrong and seconded by John Thompson that WHEREAS Ian Drew Enterprises Ltd. has submitted an application for a Plan of Subdivision (SD&G File #03-ND-S/2014) for Part of Lot 7, Concession 9, former Township of Mountain, now the Township of North Dundas under Section 51(16) of the *Planning Act*; AND WHEREAS a public meeting on the Plan of Subdivision was held on November 4, 2014 in accordance with Section 51(21) of the *Planning Act*; NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of North Dundas hereby requests that the United Counties of Stormont, Dundas and Glengarry incorporate the following 27 conditions attached hereto as Appendix "A" into Plan of Subdivision No.03-ND-S/2014.

CARRIED.

RES#16-Dec 10

iv) 2379132 Ontario Inc.:

Moved by John Thompson and seconded by Allan Armstrong that WHEREAS 2379132 Ontario Inc. has submitted an application for a Plan of Subdivision (SD&G File #01-ND-S/2014) for Part of Lot 6, Concession 9, former Township of Mountain, now the Township of North Dundas under Section 51(16) of the *Planning Act*; AND WHEREAS a public meeting on the Plan of Subdivision was held on November 4, 2014 in accordance with Section 51(21) of the *Planning Act*; NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of North Dundas hereby requests that the United Counties of Stormont, Dundas and Glengarry incorporate the following 29 conditions attached hereto as Appendix "A" into Plan of Subdivision No.01-ND-S/2014.

CARRIED.

RES#17-Dec 10

v) Woods Development and Construction:

Moved by Allan Armstrong and seconded by John Thompson that WHEREAS Woods Development and Construction (7985509 Canada Inc.) submitted an application for a Plan of Subdivision (02-ND-S/2014) for Part of Block "P", Registered Plan #34 former village of Winchester, and Part of Lot 4, Concession 6, former Township of Winchester, now the Township of North Dundas; AND WHEREAS a public meeting on the Plan of Subdivision was held on September 16, 2014 in accordance with Section 51(21) of the *Planning Act*; NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of North Dundas hereby requests that the United Counties of Stormont, Dundas and Glengarry incorporate the following thirty two (32) conditions attached hereto as Appendix "A" into Plan of Subdivision No.02-ND-S/2014.

CARRIED.

D) PUBLIC WORKS:

RES#18-Dec 10

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Public Works Department Report dated December 10th, 2014 and authorize that the following individuals be hired as On Call Snow Plow Operators in accordance with Part-Time Salary Wage System:

Raymond Sherrer Term 1
John Choquette Term 1
Ryan Hay Term 2
CARRIED.

RES#19-Dec 10

ii) Amendment to By-law 60-2014:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize and direct the Schedule "A" of By-law 60-2014 be amended as attached.

CARRIED.

RES#20-Dec 10

iii) Amendment to By-law 14-2011:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and direct the Schedule "A" of By-law 14-2011 be amended as attached.

CARRIED.

RES#21-Dec 10

iv) Amendment to By-law 15-2011:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and direct the Schedule "A" of By-law 15-2011 be amended as attached.

CARRIED.

E) RECREATION & CULTURE:

RES#22-Dec 10

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Recreation and Culture Department Report dated December 10th, 2014.

CARRIED.

RES#23-Dec 10

ii) Part-Time:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize the hiring of the following individuals to work as Part Time Arena Attendants/Call in Operator at the Winchester and Chesterville Arenas for the 2014-2015 ice season. (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay)

Call-in Facility Operator effective October 30, 2014

Jeremy Plummer (Term 1)

Chase Beaudry (Term 1)

Travis Findlay (Term 1)

CARRIED.

F) WASTE MANAGEMENT:

RES#24-Dec 10

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Waste Management Department Report dated December 10th, 2014.

CARRIED.

G) FIRE SERVICES:

RES#25-Dec 10

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the North Dundas Fire Services report detailing activities between October 5th/14 and Nov 2nd/14, as presented December 10th, 2014.

CARRIED.

H) ADMINISTRATION:

RES#26-Dec 10

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Administration Department Report dated December 10th, 2014 and further authorize that Policy 44-2012 be amended to include Section "D" Called in to Work.

CARRIED.

RES#27-Dec 10

ii) Amended By-law 48-2013:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and direct the Schedule "A" of By-law 48-2013 be amended as attached.

CARRIED.

I) CLERK:

RES#28-Dec 10

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Clerk's Department Activity Report dated December 10th, 2014 and further authorize payment for the following Livestock Claims:

Gerrit Zwarts \$1,050.00 Valuer Bill Toll

Richard Berube \$ 280.00 Valuer Bill Toll

CARRIED.

RES#29-Dec 10

ii) 2015 Municipal Insurance Program:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize payment in the amount of \$22,709.00 plus applicable taxes, to Halpenny Insurance Brokers Limited to provide a Municipal Insurance Program to the Township of North Dundas for the December 31, 2014-2015 renewal term.

CARRIED.

iii) Closed Meeting Investigator Services:

The Clerk advised By-law 67-2014, a By-law to appoint LAS to conduct closed meeting investigator services was included for ratification. She further commented a new procedural by-law would be presented for review at an upcoming meeting.

11) CONSIDERATION OF BY-LAWS:

RES#30-Dec 10

a) By-law 65-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 65-2014, being a By-law to Authorize the Execution of an Agreement with South Nation River Conservation Authority for Sewage System Management Services be read and passed in Open Council, signed and sealed this 10th day of December, 2014.

CARRIED

RES#31-Dec 10

b) By-law 66-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 66-2014, being a By-law to Authorize the Mayor and Clerk to enter into a Site Plan Agreement between the Township of North Dundas and

Garden Villa Retirement Residence Inc. be read and passed in Open Council, signed and sealed this 10th day of December, 2014.
CARRIED

RES#32–Dec 10

c) By-law 67-2014:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 67-2014, being a By-law for the purpose of authorizing a Contract with Local Authority Services (LAS) for the providing of closed meeting investigator services be read and passed in Open Council, signed and sealed this 10th day of December, 2014.

CARRIED

RES#33–Dec 10

d) By-law 68-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 68-2014 a By-law of the Corporation of the Township of North Dundas to authorize the execution of a Contribution Agreement under the Ontario Community Infrastructure Fund – Formula-Based Component between the Corporation of the Township of North Dundas and Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs be read and passed in Open Council, signed and sealed this 10th day of December, 2014.

CARRIED

RES#34–Dec 10

e) By-law 69-2014:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 69-2014 a By-law to confirm the Proceedings of Council be read and passed in Open Council, signed and sealed this 10th day of December, 2014.

CARRIED

- 12) OLD BUSINESS: *Nil*
- 13) NEW BUSINESS: *Nil*
- 14) CORRESPONDENCE/COMMUNICATIONS: *Nil*
- 15) COUNCIL CONCERNS/COMMENTS: *Nil*

- 16) **PUBLIC NOTICE:**
i) Upcoming Meeting:
The next regular Meeting to be held January 13, 2015, 7:00 p.m.
- 17) **IN CAMERA:**
RES#35-Dec 10
Moved by Tony Fraser and seconded by Gerry Boyce that Council proceed in Camera at 9:52 p.m. to discuss matters as per Section 239 (2) of the *Ontario Municipal Act*, as amended, which pertains to:
b) Personal matters about an identifiable individual, including municipal or local board employees;
e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
CARRIED.
- 18) **OPEN SESSION:**
RES#36-Dec 10
Moved by Gerry Boyce and seconded by Tony Fraser that Council move to Open Session at 10:07 p.m.
CARRIED.
- 19) **OTHER BUSINESS:**
RES#37-Dec 10
Moved by Gerry Boyce and seconded by Tony Fraser that Council authorizes Staff to follow through on matters as discussed in closed session.
CARRIED.
- 20) **ADJOURNMENT:**
RES#38-Dec 10
Moved by Tony Fraser and seconded by Gerry Boyce that Council now adjourn at 10:08 p.m. to meet again at the call of the chair.
CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK