

**TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL**

March 10, 2015

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, March 10, 2015 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Public Works, Dan Belleau; Director of Recreation & Culture, Meaghan Meerburg; Economic Development Officer, Rob Hunter and Director of Planning, Building and By-law Enforcement, Calvin Pol. Clerk, Jo-Anne McCaslin recorded the minutes.

Press Reporters from the Winchester Press and Chesterville Record were present. Bill Smirle, SNC Board of Directors was in attendance to address Council.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-Mar 10

Moved by

Gerry Boyce and seconded by Tony Fraser that the Regular Meeting of Council be called to order at 7:00 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-Mar 10

Moved by Tony Fraser and seconded Gerry Boyce that Council accept the agenda as amended.

CARRIED.

3) ADOPTION OF MINUTES:

RES#03-Mar 10

Moved by Tony Fraser and seconded by Gerry Boyce that the minutes of the Regular Meeting of Council dated February 10th, 2015 be adopted as presented.

CARRIED.

4) BUSINESS ARISING FROM THE MINUTES: -Nil

5) DECLARATION OF PECUNIARY INTEREST: -Nil

6) NOTICE OF MOTION: -Nil

7) MOTIONS: -Nil

8) DELEGATIONS/PRESENTATIONS:

a) South Nation Conservation Board:

Bill Smirle provided an informative report summarizing SNRCA achievements and activities to date and addressed questions of Council.

RES#4-Mar 10

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the report presented by South Nation Conservation Representative, Bill Smirle dated March 10, 2015.

CARRIED.

9) AUTHORIZATION OF ACCOUNTS:

RES#5-Mar 10

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize the payment of accounts as per the attached Council Report dated March 10, 2015 Batch 53 to 83 in the amount of \$847,147.74.

CARRIED.

10) DEPARTMENTS/COMMITTEES:

A) FINANCE DEPARTMENT:

RES#6-Mar 10

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Finance Department Report dated March 10th, 2015.

CARRIED.

B) PLANNING, BUILDING & BY-LAW ENFORCEMENT:

RES#7-Mar 10

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Planning, Building & Enforcement Department Report dated March 10th, 2015.

CARRIED.

C) ECONOMIC DEVELOPMENT & COMMUNICATIONS:

RES#8-Mar 10

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Economic Development & Communications Report dated March 10th, 2015.

CARRIED.

D) PUBLIC WORKS:

RES#9-Mar 10

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Public Works Department Report dated March 10th, 2015

CARRIED.

RES#10-Mar 10

ii) Intersection of Main St & St. Lawrence St:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and direct that the interlocking brick walkways (three in total) at the intersection of Main and St. Lawrence Streets in Winchester be removed and be reinstated to asphalt.

CARRIED.

RES#11-Mar 10

iii) Correspondence:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and file correspondence from Helen Harper dated February 26, 2015 regarding local road conditions.

CARRIED.

RES#12-Mar 10

iv) Water Licence Renewal and Reporting:

Moved by Gerry Boyce and seconded by Tony Fraser that the following proposals regarding *Water Licence Renewal and Reporting Requirements* be received and noted:

<u>Company</u>	<u>Price</u>
Sharratt Water Management Specialists	\$5,900.00 plus HST
BMA Management Consulting Inc.	\$6,500.00 plus HST

And that the proposal submitted by *Sharratt Water Management Specialists* be accepted.

CARRIED.

RES#13-Mar 10

v) 2014 Summary of Water Quality:

Moved by Tony Fraser and seconded by Gerry Boyce that the 2014 Summary of Water Quality Information for the North Dundas Drinking Water Treatment and Distribution System was provided by OCWA and reviewed by the Council of the Township of North Dundas this 10th day of March, 2015.

CARRIED.

E) RECREATION & CULTURE:

RES#14-Mar 10

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Recreation and Culture Department Report dated March 10th, 2015.

CARRIED.

RES#15- Mar 10

ii) Contract Extension:

Moved by Gerry Boyce and seconded by Tony Fraser that Council agree to extend the contract of Ryan Byers, Facilities Operator with the Recreation & Culture Department until June 30, 2015

CARRIED.

RES#16-Mar 10

iii) Chesterville Public Pool Upgrades:

Moved by Gerry Boyce and seconded by Tony Fraser that the following proposals regarding *Engineering Design and Project Management of the Chesterville Public Pool Upgrades* be received and noted:

<u>Company</u>	<u>Price</u>
Aquatic Design Consultants	\$32,400.00 plus HST
CIMA Canada Inc.	\$22,266.00 plus HST
HP Engineering Inc.	\$ 5,980.00 plus HST

**And that the proposal submitted by *HP Engineering Inc.* be accepted.
CARRIED.**

RES#17 – Mar 10

iv) North Dundas Pool Rates:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and approve the proposed rate increase for North Dundas Pools as presented March 10th, 2015, to be effective immediately. Rate Schedule attached.

CARRIED.

RES#18- Mar 10

v) Arena Facility Ice & Slab User Group Policies –Control of Consumable Items:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and direct that the North Dundas Arena Facility Ice and Slab User Group Policies be updated as follows regarding the control of consumable items:

5. No cases of canned/bottled drinks shall be brought into the arena from outside merchants during the hours that the respective canteen is open for operation. User groups are required to make arrangements with the respective arena canteen for volume purchases.

7. Any soup kitchens & food stands that are set-up in the Joel Steele Community Hall during the hours that the respective canteen is open for operation, shall not sell or give away any products that are sold in the arena canteen, unless the products have been purchased through the respective canteen or unless prior consent has been given by the Community Development Coordinator.

8. There will be not food concessions/booths set-up in the arena lobby unless prior consent has been given by the Community Development Coordinator.

CARRIED.

RES#19-Mar 10

vi) March Break Camp:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the hiring of the following individuals for March Break Camp, March 16 to 20, 2015 at the Joel Steele Community Centre:

Marshall Steele

Dylan Shantz

Rate of Pay – Day Camp Leader – Term 2

CARRIED.

F) North Dundas Fire Services:

RES#20-Mar 10

i) Report:

Moved by John Thompson and seconded by Allen Armstrong that Council receive and review the North Dundas Fire Services Reports detailing activities between Jan 4/15 and Mar 4/15 as presented March 10th, 2015.

CARRIED.

G) ADMINISTRATION:

RES#21-Mar 10

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Administration Department Report dated March 10th, 2015; and further accept the recommendation of the CAO to assign Drainage Superintendent responsibilities to Robert Hunter on a one year trial basis effective March 9, 2015 with an additional \$5,000 to his yearly salary.

CARRIED.

RES#22-Mar 10

ii) Bereavement Policy:

Moved by John Thompson and seconded by Allan Armstrong that Policy No. 14-2007, Being a Policy to Establish the Conditions for Paid Bereavement Leave for Employees of the Township of North Dundas be adopted as amended by revisions presented to Council March 10, 2015.

CARRIED.

RES#23-Mar 10

iii) North Dundas Fire Steering Committee:

Moved by Allan Armstrong and seconded by John Thompson THAT Council Agree with the recommendation proposed by the North Dundas Fire Steering Committee, February 7, 2015 as it relates to the selection of Fire Chief or Deputy Chief of North Dundas Fire Stations.

CARRIED.

H) CLERKS DEPARTMENT:

RES#24-Mar 10

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Clerk's Department Activity Report dated March 10th, 2015.

CARRIED.

11) CONSIDERATION OF BY-LAWS:

RES#25-Mar 10

a) By-law 03-2015:

Moved by Allan Armstrong and seconded by John Thompson that By-law 03-2015, being a By-law to Stop-Up, Close and Sell a Part of a Road Allowance to Jane Boyd be read and passed in Open Council this 10th day of March, 2015.

CARRIED.

RES#26-Mar 10

b) By-law 11-2015:

Moved by John Thompson and seconded by Allan Armstrong that By-law 11-2015 being a By-law to Amend the Former Village of Winchester By-law No. 25-98 as amended be read and passed in Open Council signed and sealed this 10th day of March, 2015. (Chris Vriend)

CARRIED.

RES#27-Mar 10

c) By-law 12-2015:

Moved by Allan Armstrong and seconded by John Thompson that By-law 12-2015, being a By-law for the Dedication of Reserves in Plan 116 be read and passed in Open Council, signed and sealed this 10th day of March, 2015.

CARRIED.

RES#28–Mar 10

d) By-law 13-2015:

Moved by John Thompson and seconded by Allan Armstrong that By-law 13-2015, being a By-law to Amend the Former Village of Winchester By-law No. 25-96 as amended be read and passed in Open Council, signed and sealed this 10th day of March, 2015.(Lloyd Phillips & Associates Ltd.)

CARRIED.

RES#29–Mar 10

e) By-law 14-2015:

Moved by Allan Armstrong and seconded by John Thompson that By-law 14-2015, being a By-law to replace By-law 37-2014 to prescribe a Tariff of Fees for the processing of applications made in respect of planning matters in the Township of North Dundas be read and passed in Open Council, signed and sealed this 10th day of March, 2015.

CARRIED.

RES#30–Mar 10

f) By-law 15-2015:

Moved by John Thompson and seconded by Allan Armstrong that By-law 15-2015, being a By-law to Authorize Civil Marriage Solemnization Services be read and passed in Open Council, signed and sealed this 10th day of March, 2015. Marriage Officiants: Jo-Anne McCaslin and MaryLynn Plummer.

CARRIED.

RES#31–Mar 10

g) By-law 16-2015:

Moved by Allan Armstrong and seconded by John Thompson that By-law 16-2015, being a By-law to confirm the Proceeding of Council be read and passed in Open Council, signed and sealed this 10th day of March, 2015.

CARRIED.

RES#32–Mar 10

h) By-law 17-2015:

Moved by John Thompson and seconded by Allan Armstrong that By-law 17-2015, being a By-law to appoint a Drainage Superintendent pursuant to the Drainage Act, RSO 1990 be read and passed in Open Council, signed and sealed this 10th day of March, 2015.

CARRIED.

12) **OLD BUSINESS:** - Nil

13) **NEW BUSINESS:**

RES#33–Mar 10

a) Chesterville Fair

Moved by Allan Armstrong and seconded by John Thompson that Council designate the *Chesterville Fair* scheduled for August 28, 29 & 30, 2015 as a “*Public Event of Municipal Significance*”.

CARRIED.

RES#34–Mar 10

b) South Mountain Fair

Moved by John Thompson and seconded by Allan Armstrong that Council designate the *South Mountain Fair* scheduled for August 13, 14,15 & 16 2015 as a “*Public Event of Municipal Significance*”.

CARRIED.

14) **CORRESPONDENCE/COMMUNICATIONS:**

RES#35–Mar 10

a) Chesterville and District Historical Society

Moved by Allan Armstrong and seconded by John Thompson that Council receive the Chesterville and District Historical Society 2014 Annual Report submitted by President Jillian Metcalfe.

CARRIED.

15) **COUNCIL CONCERNS/COMMENTS:**

Mayor Duncan advised SD&G County Road Projects for 2015 have been determined and noted areas of road work in North Dundas. Councillor Armstrong asked if there would be any work done (in the median) at the intersection of County Roads 31 & 43. Mayor Duncan stated not in 2015.

Deputy Mayor Boyce noted an “All Chairs” meeting of the International Plowing Match Committee, will be held on March 12, 2015 at the Joel Steele Community Centre.

16) **PUBLIC NOTICE:**

a) Next Regular Meeting of Council:

The next regular meeting of Council will be held March 31st, 2015 starting at 7:00 pm.

b) Wardens Bonspiel:

The Wardens Bonspiel is scheduled for March 21, 2015 at the Winchester Curling Club.

17) IN CAMERA:

RES#36-Mar 10

Moved by John Thompson and seconded by Allan Armstrong that Council proceed in Camera at 8:22 pm to discuss matters as per Section 239(2) of the *Ontario Municipal Act*, as amended, which pertains to:

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED.

18) OPEN SESSION:

RES#37-Mar 10

Moved by Allan Armstrong and seconded by John Thompson that Council move to Open Session at 9:00 pm

CARRIED.

19) OTHER BUSINESS:

RES#38-Mar 10

Moved by John Thompson and seconded by Allan Armstrong that Council authorizes Staff to follow through on matters as discussed in closed session.

CARRIED.

10593 South Mountain Main Street:

Council met in closed session to receive a confidential report with respect to property located at 10593 South Mountain Main Street and to provide instruction to staff. Council authorized staff to proceed with the tendering process as it relates to the demolition and disposal of the repair garage and 2nd storey apartment at 10593 South Mountain Main Street and report back to Council at the April 14th meeting.

20) **ADJOURNMENT:**

RES#39-Mar 10

**Moved by John Thompson and seconded by Allan Armstrong that Council now adjourn at 9:07 pm to meet again at the call of the chair.
CARRIED.**

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK