

**TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL**

March 31, 2015

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, March 31, 2015 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley, Treasurer, John Gareau and Director of Waste Management, Doug Froats. Clerk, Jo-Anne McCaslin recorded the minutes.

Representatives from South Nation Conservation in attendance were Doug Thompson, Bill Smirle, Josee Brizard, Cheyene Ramsey, Natasha Machado and Jim Hendry. Representatives from WDMH Heel & Wheelers present were Kristen Casselman, Christina Enright, Diane Crummy and Doris Baker.

Matt Uhrig from the Winchester Press were present.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-Mar 31

Moved by Allan Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 7:00 p.m.
CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-Mar 31

Moved by John Thompson and seconded by Allan Armstrong that Council accept the agenda as amended. Deletion of By-law 21-2015.
CARRIED.

3) ADOPTION OF MINUTES:

RES#03-Mar 31

In Camera Sessions:

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the In Camera sessions of Council dated December 10th /14, January 20/15, February 10/15 and March 10/15 be adopted as presented.
CARRIED.

RES#04-Mar 31

Public Meeting:

Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Public Meeting of Council dated March 10th, 2015 be adopted as presented.
Chris Vriend – Davidson Subdivision.
CARRIED.

RES#05-Mar 31

Regular Meeting:

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Regular Meeting of Council dated March 10, 2015 be adopted as presented.
CARRIED.

4) **BUSINESS ARISING FROM THE MINUTES:** -Nil

5) **DECLARATION OF PECUNIARY INTEREST:** -Nil

6) **NOTICE OF MOTION:** -Nil

7) **MOTIONS:** -Nil

8) **DELEGATIONS/PRESENTATIONS:**

a) *South Nation Conservation:*

Representatives from South Nation Conservation updated Council on various Stewardship Programs currently available to residents of North Dundas.

RES#06-Mar 31

Moved by John Thompson and seconded by Allan Armstrong that Council acknowledges the presentation provided by Josee Brizard and Cheyene Ramsey of South Nation Conservation regarding Forest Management Plans.
CARRIED.

It is also noted that Natasha Machado was present to discuss the Stream Watch Program and Jim Hendry provided an update on local Conservation Areas and the Land Donation Program.

b) *2015 Heel 'N Wheel for Local Cancer:*

Christina Enright, 2015 Heel 'n Wheel Consultant and Kristen Casselman, Managing Director, WDMH Foundation addressed Council about the upcoming Heel n' Wheel event scheduled to be held during the weekend of September 12th in Winchester. The presenters requested that the Boyne Road be closed during the day for this event and that the rental fee for the Joel Steele Community Centre be waived for evening celebrations. It was agreed the event will take place on Sunday September 13, 2015. The request to waive the rental fee for the Joel Steele Community Centre will be referred to Staff for report.

RES#07-Mar 31

Moved by Allan Armstrong and seconded by John Thompson that Council support the Winchester District Memorial Hospital 2015 Heel 'and Wheel event to be held in Winchester Village on September 13th, 2015. Logistical details to be arranged with the Director of Public Works.
CARRIED.

9) **AUTHORIZATION OF ACCOUNTS:**

RES#08-Mar 31

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the payment of accounts as per the attached Council Report dated March 20, 2015, Batch 84 to 100 in the amount of \$3,399,387.46.
CARRIED.

10)

DEPARTMENTS/COMMITTEES:

A) FINANCE:

RES#09-Mar 31

i) Corporate Business Case – Accounting Supervisor.

Moved by Allan Armstrong and seconded by John Thompson that Council receive and accept the Corporate Business Case dated March 31, 2015 presented by Treasurer John Gareau regarding the creation of a full time Accounting Supervisor position; And in the interest of succession planning and retaining knowledge in the Finance Department; Council authorize that the said position be created and paid in accordance with the North Dundas Salary Grid – Grade 7; and further that this position will reviewed upon the retirement of the Deputy Treasurer and/or Treasurer.
CARRIED.

RES#10-Mar 31

ii) 2014 Itemized Statement of Remuneration.

Moved by John Thompson and seconded by Allan Armstrong Whereas the Municipal Act, section 284 (1) requires the Treasurer to provide Council with an itemized statement of remuneration and expenses paid in the previous year to each member of council for their duties as a council member, officer, and/or a member of a local board; And Whereas the Municipal Act 284 (1) (c) requires the Treasurer to provide Council with an itemized statement of remuneration and expenses paid in the previous year to each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body; Therefore the Council hereby receives the Treasurer's Statement of Monies paid to Elected Officials and Appointed Members of the Corporation of the Township of North Dundas for the fiscal year 2014.
CARRIED.

B) PUBLIC WORKS:

RES#11-Mar 31

i) Repair Garage Expansion – Tender Contract No. 6695:

Moved by Allan Armstrong and seconded by John Thompson that the following Tenders for the Repair Garage Expansion, Contract No. 6695 be received and noted:

Richard D. Steele \$592,121.00

Robert J. Bourgon & Associates Ltd. \$517,000.00

AWD Contractors \$644,640.07

Grant Marion Construction \$566,800.00

Dale Coleman Constnction Ltd. \$569,825.00

Dolyn Developments \$572,128.50

Wells and Son Construction Ltd. \$577,228.00

Rebello Construction & Development \$697,525.31

And further to the recommendation provided by Eastern Engineering Group Inc. Consulting Engineers; Council authorize that Contract No. 6695 be awarded to Robert J. Bourgon & Associates Ltd. In the amount of \$517,000.00 + HST.
CARRIED.

RES#12-Mar 31

ii) South Branch Wind Farm - Road User Agreement:

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the Mayor and Clerk to approve and sign the offer of settlement from the South Branch Wind Farm.
CARRIED.

C) WASTE MANAGEMENT:

RES#13-Mar 31

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Waste Management Department Report dated March 31, 2015 and authorize that the following individual be hired as a Call-In Operator:
David Baker \$18.00 per hour plus 4% vacation pay effective March 18, 2015.
CARRIED.

D) PLANNING, BUILDING & BY-LAW ENFORCEMENT:

RES#14-Mar 31

i) Planning Technician:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and approve the Full-Time Planning Technician position as presented March 31, 2015 and further that the position be paid in accordance with the North Dundas Salary Grid – Grade 4.
CARRIED.

E) ADMINISTRATION:

RES#15-Mar 31

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Administration Department Report dated March 31, 2015.
CARRIED.

RES#16-Mar 31

ii) Slaughterhouse Property Rental:

Moved by Gerry Boyce and seconded by Tony Fraser that Council agree to rent 6 acres of land in Chesterville (former Slaughterhouse property) to Vanden Bosch Farms at the rate of \$130/acre for the year 2015.
CARRIED.

RES#17-Mar 31

iii) Appointments to Morewood Fire Service:

Moved by Tony Fraser and seconded by Gerry Boyce that Council approve the following appointments to the Morewood Fire Service – Station 1 effective immediately:
Fire Chief – Ken Byers
Deputy Chief – Phil Van Noppen
And that these names be added accordingly to the 2015 Officers and Committees By-law.
CARRIED.

RES#18-Mar 31

iv) By-law 48-2013 – Amendment to Schedule “A”:

Moved by Gerry Boyce and seconded by Tony Fraser that Schedule “A” of By-law 48-2013, being a By-law to Set Remuneration for all Full-Time Employees be amended as presented this 31st day of March, 2015 – Effective January 1, 2015.
CARRIED.

RES#19-Mar 31

v) Administrative Assistant - Contract Extension:

Moved by Tony Fraser and seconded by Gerry Boyce that Council agree to extend the contract of Chelsea deHaan as per the terms of the Offer of Employment dated March 31, 2015 – One (1) year contract position.
CARRIED.

RES#20-Mar 31

vi) 171 Main Street Chesterville:

Moved by Gerry Boyce and seconded by Tony Fraser that Council is willing to accept \$300,000.00 from Carl Mendelsohn of J.D.L. Finance Ltd., regarding property known as 171 Main Street, Chesterville, Ontario (former Nestle Plant) in full and final satisfaction of all claims relating to property taxes, water charges, sewer charges and interest thereon outstanding for the property up to the date of April 16, 2015; And further that Council authorize the CAO and Township Solicitor Stephen Ault to finalize details and conditions of the transaction.
CARRIED.

CLERK:

RES#21-Mar 31

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Clerk’s Department Activity Report dated March 31, 2015.
CARRIED.

RES#22-Mar 31

ii) Veterans Memorial Park Enhancement:

Moved by Gerry Boyce and seconded by Tony Fraser that Council approve the proposal submitted by the Royal Canadian Legion – Branch 434, Chesterville, Ontario to enhance Veterans Memorial Park and further support and endorse the Chesterville Legion’s application to Veteran Affairs Canada Cenotaph/Monument Restoration Program for funding of the said “Veterans Memorial Park Enhancement Project”.
CARRIED.

iii) Procedural By-law Review & Update:

The Clerk presented 4 changes for Council’s consideration
Start time of meeting
Schedule of meetings
Method of Advertising relating to Notice
Agenda Format/Structure

Council agreed the start time of meetings would remain at 7:00 pm with two regular meetings per month. Meeting schedules and any related changes will be posted on the Township Website and other social media platforms. Council agreed to the revised agenda and reporting formats presented. Reporting formats will be

presented on April 14 on a trial basis. Council also asked that Council packages be delivered on the Thursday prior to the regular meeting. Changes will be noted in the new procedural by-law.

11)

CONSIDERATION OF BY-LAWS:

RES#23–Mar 31

a) *By-law 18-2015:*

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 18-2015, being a By-law of the Corporation of the Township of North Dundas to authorize the borrowing upon serial debentures in the principal amount of \$598,670.23 towards the cost of the Chesterville Arena Upgrades be read and passed in Open Council signed and sealed this 31st day of March, 2015.
CARRIED.

RES#24–Mar 31

b) *By-law 19-2015:*

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 19-2015, being a By-law of the Corporation of the Township of North Dundas to authorize the borrowing upon serial debentures in the principal amount of \$625,478.21 towards the cost of the Winchester Arena Slab be read and passed in Open Council signed and sealed this 31st day of March, 2015.
CARRIED.

RES#25–Mar 31

c) *By-law 20-2015:*

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 20-2015, being a By-law of the Corporation of the Township of North Dundas to authorize the borrowing upon serial debentures in the principal amount of \$361,921.06 towards the cost of the LED Street Light Conversion read and passed in Open Council signed and sealed this 31st day of March, 2015.
CARRIED.

RES#26–Mar 31

d) *By-law 22-2015:*

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 22-2015 being a By-law to Confirm the Proceedings of Council read and passed in Open Council signed and sealed this 31st day of March, 2015.
CARRIED.

12)

OLD BUSINESS: *Nil*

13)

NEW BUSINESS: *Nil*

14)

CORRESPONDENCE/COMMUNICATIONS: *Nil*

15)

COUNCIL CONCERNS/COMMENTS:


a) *Pie Auction: April 1st, 2015*

Councillor Fraser reminded all in attendance of the upcoming pie auction to be held at the Winchester Fire Hall, Wednesday April 1st at 7:00 p.m.

b) *Slater Koekoek:*

Council acknowledged that Winchester native, Slater Koekoek made his NHL debut with the Tampa Bay Lightning in Toronto this evening.

- 16) **PUBLIC NOTICE:**
 - a) Next Meeting – April 14, 2015
- 17) **IN CAMERA:**
- 18) **OPEN SESSION:**
- 19) **OTHER BUSINESS:**
- 20) **ADJOURNMENT:**
RES#27-Mar 31
Moved by Gerry Boyce and seconded by Tony Fraser that Council now adjourn at 8:40 p.m. to meet again at the call of the chair.
CARRIED.



Eric Duncan, MAYOR



Jo-Anne McCaslin, CLERK