

**TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL**

April 14, 2015

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, April 14, 2015 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Angela Rutley; Treasurer, John Gareau; Director of Public Works, Dan Belleau; Director of Recreation & Culture, Meaghan Meerburg; Director of Economic Development Officer & Communication, Rob Hunter; Director of Planning, Building and By-law Enforcement, Calvin Pol; Director of Waste Management, Doug Froats. Clerk, Jo-Anne McCaslin recorded the minutes.

Reporters from the Winchester Press and Chesterville Record were present.

1) CALL TO ORDER BY RESOLUTION:

Resolution No. 01 – Apr 14

Moved by Allan Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 7:05 p.m.

CARRIED.

2) ADOPTION OF AGENDA:

Resolution No. 02 – Apr 14

Moved by John Thompson and seconded Allan Armstrong that Council accept the agenda as amended. Addition – Request from WDMH Foundation Heel ‘n Wheelers.

CARRIED.

3) DECLARATION OF PECUNIARY: -Nil

4) ADOPTION OF MINUTES:

Resolution No.03 – Apr 14

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Regular Meeting of Council dated March 31, 2015 be adopted as presented.

CARRIED.

5) **DELEGATIONS: -Nil**

6) **ACTION REQUESTS:**

a) **FINANCE – Nil**

b) **ECONOMIC DEVELOPMENT & COMMUNICATIONS:**

i) **Winchester Sunday Market:**

Resolution No.04 – Apr 14

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the Winchester Sunday Market to use 100 Club Park as the location for the Winchester Sunday Market on Sundays during the months of May through October from 12 noon to 4:00 pm and that the Winchester Sunday Market provide proof of insurance with the Township being named as an additional insured before May 31st.

CARRIED.

c) **PUBLIC WORKS:**

i) **Contract Employee:**

Resolution No.05 – Apr 14

Moved by Allan Armstrong and seconded by John Thompson that the Council of the Township of North Dundas authorize the Director of Public Works to advertise the position of Labourer/Equipment Operator for a one year contract position.

CARRIED.

ii) **Weed Spraying Policy:**

Resolution No. 06 – Apr 14

Moved by John Thompson and seconded by Allan Armstrong that the Council of the Township of North Dundas adopt Weed Spraying Policy No. 60-2015.

CARRIED.

iii) **Sign Reflectivity Study:**

Resolution No.07 – Apr 14

Moved by Allan Armstrong and seconded by John Thompson that the Council of the Township of North Dundas give direction to the Director of Public Works to hire Advantage Date Collection to perform a sign reflectivity study at the price of \$7.50 per sign plus H.S.T. and \$200.00 per person for accommodations.

CARRIED.

d) WASTE MANAGEMENT: Nil

e) PLANNING, BUILDING & BY-LAW: Nil

f) RECREATION & CULTURE:

i) Community Grant Requests:

Resolution No. 08 – Apr 14

Moved by John Thompson and seconded by Allan Armstrong Be it Resolved that the following groups receive grants of \$400.00 per group as recommended by the Community Grants Committee:

Chesterville & District Historical Society

Winchester High School Reunion

The Under One Youth Network

CARRIED.

ii) Heel 'n Wheel Event:

Resolution No. 09 – Apr 14

Moved by Allan Armstrong and seconded by John Thompson that Council receive the request from the Winchester District Memorial Hospital Foundation dated March 3, 2015 and therefore authorize the use of the Joel Steele Community Hall for the 2015 Heel 'n Wheel for Local Cancer Care event on September 13th, 2015 at no charge.

CARRIED.

g) ADMINISTRATION: Nil

h) CLERK: Nil

7. TENDERS AND QUOTATIONS:

a) FINANCE: - Nil

b) ECONOMIC DEVELOPMENT – Nil

c) PUBLIC WORKS

i) Weed Spraying Tender

Resolution No.10 – Apr 14

Moved by John Thompson and seconded by Allan Armstrong that the Council of the Township of North Dundas accept the joint tender from Wagar & Corput Weed Control Inc. for weed spraying all of the Townships rural roadsides at their price of \$9,847.70 plus chemicals and H.S.T. and authorize the Mayor and Clerk to sign all necessary documents to give

**effect to the contract.
CARRIED.**

ii) Maintenance Gravel Winter Grit:

Resolution No.11 – Apr 14

Moved by Allan Armstrong and seconded by John Thompson that the Council of the Township of North Dundas accept the tender for maintenance gravel and winter grit from Malyon Construction at their price of \$175,150.00 including H.S.T. Materials to be delivered on site.

CARRIED.

iii) Surface Treatment:

Resolution No.12 - Apr 14

Moved by John Thompson and seconded by Allan Armstrong that the Council of the Township of North Dundas accept the tender from Duncor Enterprises for surface treatment at their price of \$232,128.00 plus H.S.T.

CARRIED.

iv) Sewer Main Replacement:

Resolution No.13 – Apr 14

Moved by Tony Fraser and seconded by Gerry Boyce that the Council of the Township of North Dundas accept the quotation from Frank Ault Excavation Ltd. for the replacement of a new sewer main on Faubert Ave., Chesterville, at their price of \$23,299.00 plus H.S.T.

CARRIED.

d) WASTE MANAGEMENT – Nil

e) PLANNING, BUILDING & BY-LAW

i) Demolition Tender:

Resolution No.14 – Apr 14

Moved by Gerry Boyce and seconded by Tony Fraser that the Council of the Township of North Dundas accept the Demolition Tender from Fast Eddies Auto Recycling at their price of \$12,500.00 plus H.S.T.

CARRIED.

f) RECREATION & CULTURE

i) Chesterville Public Pool Tender

Resolution No.15 – Apr 14

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive the Tender Opening Summary re: Contract No. 15025 – Chesterville Pool Rehabilitation as attached and authorize that the following tenders for the Chesterville Pool Rehabilitation be accepted:

Dejong Masonry – Perimeter Slab on Grade \$36,951.00

Capital Fence & Wire – New Chain Link Fence & Gates \$12,938.50

Superior Pool & Spa – New Pool Piping & Skimmers \$29,662.50

Superior Pool & Spa – Concrete Repairs, Marbelite Coating, Coping Replacement and Tiling Pool Interior \$120,964.24

CARRIED.

g) ADMINISTRATION – Nil

h) CLERK - Nil

8) **BY-LAWS:**

Resolution No.16 – Apr 14

a) By-law 21-2015:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law No. 21-2015, being a By-law to authorize the Mayor and CAO to enter an agreement with Hume Waste Services be read and passed in Open Council signed and sealed this 14th day of April, 2015.

CARRIED.

Resolution No.17 – Apr 14

b) By-law 25-2015:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law No. 25-2015 being a By-law to Amend the Former Village of Chesterville By-law No. 04-95 as Amended be read and passed in Open Council signed and sealed this 14th day of April, 2015. (Chesterville Presbyterian Church)

CARRIED.

Resolution No.18 – Apr 14

c) By-law 05-2012:

Moved by Tony Fraser and seconded by Gerry Boyce Whereas Section 15 of Development Charges By-law 05-2012 authorizes Council to adjust the charge annually for inflation. And Whereas the Development Charges have not been adjusted for inflation since April 8, 2014; Now Therefore be it Resolved that the Council of the Township of North Dundas hereby adjusts the development charges for inflation, in accordance with the Construction Price Statistics index as published by Statistics Canada attached hereto as Appendix A.

CARRIED.

Resolution No.19 – Apr 14

d) By-law 48-2013:

Moved by Gerry Boyce and seconded by Tony Fraser that Schedule A of By-law 48-2013, being a By-law to Set Remuneration for all Full-Time Employees be amended as presented this 14th day of April, 2015 – Effective April 12th, 2015.

CARRIED.

Resolution No.20 – Apr 14

e) Patrol Foreman:

Moved by Tony Fraser and seconded by Gerry Boyce that the position of Patrol Foreman/Drainage Superintendent be replaced with Patrol Foreman and that John Oswald be appointed as Patrol Foreman with compensation Grade 6, Level 5 effective April 12, 2015.

CARRIED.

9) CONSENT AGENDA

Resolution No.21 – Apr 14

Moved by Gerry Boyce and seconded by Tony Fraser that all items listed under the Consent Agenda section of the Agenda be approved as recommended.

CARRIED.

10) BOARDS AND COMMITTEES

Mayor Duncan provided information about Cornwall and the Counties Tourism.

11) KEY INFORMATION

John Gareau, Director of Finance provided Council with a Departmental Overview highlighting accomplishments thus far and future activities planned for the Finance Department.

Rob Hunter, Director of Economic Development and Communications provided Council with a Departmental Overview highlighting accomplishments thus far and future activities planned for the Economic Development and Communications Department.

Dan Belleau, Director of Public Works provided Council with a Departmental Overview highlighting accomplishments thus far and future activities planned for the Public Works Department.

Doug Froats, provided Council with a Departmental Overview highlighting accomplishments thus far and future activities planned for the Waste Management Department.

Calvin Pol, Director of Planning, Building and By-law Enforcement provided Council with a Departmental Overview highlighting accomplishments thus far and future activities planned for the Planning, Building and By-law Department.

Meaghan Meerburg, Director of Recreation and Culture provided Council with a Departmental Overview highlighting accomplishments thus far and future activities planned for the Recreation and Culture Department.

Secondly, she also presented information about the operation of a tuck shop and other options for the boardroom space in the Joel Steele Community Centre.

Thirdly, Meaghan presented information regarding Winchester Open Mic Night and rental charges for the Old Town Hall.

CAO, Angela Rutley provided Council with a Departmental Overview highlighting accomplishments thus far and future activities planned for the Administration Department.

Clerk, Jo-Anne McCaslin provided Council with a Departmental Overview highlighting accomplishments thus far and future activities planned for the Clerk's Department.

She also presented a draft copy of Procedural By-law 23-2015 for Council review.

Regular Meeting April 14, 2015

12) MOTIONS AND NOTICES OF MOTIONS - Nil

13) PETITIONS - Nil

14) COUNCIL CONCERNS AND COMMENTS: Nil

15) UNFINISHED BUSINESS - Nil

16) CLOSED SESSION - Nil

17) RATIFICATION BY-LAW:

Resolution No.22 – Apr 14

By-law 26-2015:

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 26-2015, being a By-law to confirm the Proceeding of Council be read and passed in Open Council, signed and sealed this 14th day of April, 2015.
CARRIED.

18) ADJOURNMENT:

Resolution No.23 – Apr 14

Moved by Gerry Boyce and seconded by Tony Fraser that Council now adjourn at 8:58 pm to the call of the chair.
CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK