

## MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers at 7:00 pm, Tuesday July 7, 2015 with Mayor Duncan in the Chair.

**Present:** Mayor Duncan  
Deputy Mayor Boyce - Absent  
Councillors: Armstrong, Fraser & Thompson  
CAO: Rutley  
Clerk: McCaslin  
Director of Finance: Gareau  
Director of Economic Development: Hunter  
Director of Public Works: Belleau  
Director of Waste Management: Froats  
Director of Planning, Building & Enforcement: Pol  
Director of Recreation & Culture: Meerburg  
Winchester Press Reporter: Matt Uhrig  
Chesterville Record Reporter: Nelson Zandbergen

### 1. Call Meeting to Order by Resolution

Resolution No. 01 July 7

Moved by Councillor Fraser

Seconded by Councillor Armstrong

THAT the meeting of the Council of the Township of North Dundas be hereby called to order at 7:00 pm.

CARRIED.

### 2. Adoption of Agenda

Resolution No. 02 July 7

Moved by Councillor Armstrong

Seconded by Councillor Fraser

THAT Council approve the agenda as amended.

CARRIED.

### 3. Disclosure of Pecuniary Interest and General Nature Thereof - nil

### 4. Adoption of Minutes

a) Resolution No. 03 July 7

Moved by Councillor Armstrong

Seconded by Fraser

THAT the minutes of the Regular Meeting of Council of the Township of North Dundas held June 23, 2015 be adopted as presented.

CARRIED.

### 5. Delegations - nil

### 6. Action Requests

a) Finance

Resolution No. 05 July 7

Moved by Councillor Fraser

Seconded by Councillor Armstrong

THAT Council authorize the hiring of Carly M Bulger as Full-time Accounting Supervisor in accordance with the terms and conditions as outlined in the Offer of Employment dated June 12th, 2015.

CARRIED.

- b) Economic Development and Communications – nil
- c) Public Works - nil
- d) Waste Management – nil
- e) Planning, Building & Enforcement – nil

Resolution No. 05 July 7

Moved by Councillor Armstrong  
Seconded by Councillor Fraser

THAT Council hereby accepts the three applications from Sobeys and directs Staff to prepare the public notices and that the public meeting be held on August 11, 2015 at 6:30 pm.

CARRIED.

Resolution No. 06 July 7

Moved by Councillor Armstrong  
Seconded by Councillor Fraser

THAT Council hereby accepts the rezoning application from Kevin Leeder and directs Staff to prepare the public notices and that the public meeting be held on August 11, 2015 at 6:30 pm.

CARRIED.

Resolution No. 07 July 7

Moved by Councillor Fraser  
Seconded by Councillor Thompson

THAT Council authorize the hiring of Katrina Jamila Sheffield as Planning Technician in accordance with the terms and conditions as outlined in the Offer of Employment dated June 30th, 2015.

CARRIED.

- f) Recreation & Culture – nil
- g) Administration – nil
- h) Clerk – nil

**7. Tenders and Quotations**

Resolution No. 08 July 7

Moved by Councillor Thompson  
Seconded by Councillor Fraser

That the Council of the Township of North Dundas accept the tender from Dejong Masonry for the supply and installation of concrete pads and stairs for the Winchester and Chesterville ball diamonds at their price of \$27,500 plus H.S.T.

CARRIED.

Resolution No. 09 July 7

Moved by Councillor Fraser  
Seconded by Councillor Thompson

That Council receives the Tender Opening Summary re: Roof Rehabilitation at 547 St. Lawrence Street and Weatherproofing, Wall Cladding at 636 St. Lawrence Street, Winchester as attached and authorize that the tender be awarded to Simluc Contractors Ltd., at their price of \$114,970 plus H.S.T.

CARRIED.

**8. By-laws**

Resolution No. 10 July 7

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

That By-law 35-2015, being a By-law to Amend the Former Township of Mountain Zoning By-law No. 79-6 as Amended be read and passed in Open Council signed and sealed this 7<sup>th</sup> day of July, 2015. (Peter and Chris Brissenden)

CARRIED.

Resolution No. 11 July 7

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

That By-law 36-2015, being a By-law to authorize an Aggregate Haulage Agreement with Peter and Chris Brissenden be read and passed in Open Council signed and sealed this 7<sup>th</sup> day of July, 2015.

CARRIED.

Resolution No. 12 July 7

Moved by Councillor Fraser  
Seconded by Councillor Thompson

That By-law 37-2015, being a By-law to regulate the Operation of All Terrain Vehicles on Municipal Roads in the Township of North Dundas be read and passed in Open Council signed and sealed this 7<sup>th</sup> day of July, 2015.(without membership clause.)

CARRIED.

## **9. Consent Agenda**

Resolution No. 13 July 7

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT all items listed under the Consent Agenda section of the Agenda be approved as recommended – Accounts Council Report July 6, 2015 Batch 186 to 197 Livestock Claim Payment Greg Stubbings \$675.00 Greg Holmes \$50.00

CARRIED

## **10. Boards and Committees**

### **11. Key Information**

- a) Finance – nil
- b) Economic Development/Drainage –
- c) Public Works – nil
- d) Waste Management – nil
- e) Planning, building and Enforcement – nil
- f) Recreation and Culture

Meaghan Meerburg provided information regarding a new sign for the Chesterville Arena and updates to the canteen ventilation system. She advised the Chesterville Public Pool is scheduled to open July 11, 2015.

Madison Koekoek provided an overview of capital expenditures, operating costs and revenues relating to the Winchester Cultural Centre from 2001 to 2015.

- g) Administration - nil
- h) Clerk – nil

### **12. Motions and Notices of Motions - nil**

### **13. Petitions - nil**

### **14. Council Comments and Concerns**

a) Mayor Duncan advised the next regular meeting of Council will be held Tuesday, August 11, 2015. He also noted there will be a special meeting of Council, Monday July 20, 2015 at 6:30 pm to discuss the property that is located at 171 Main Street, Chesterville.

b) Mayor Duncan advised Canada Day in South Mountain was a great success despite the weather.

c) Councillor Armstrong asked about the placement of road signage in relation to MTO Guidelines. Dan Belleau advised Public Works staff are working on this project and that he will provide a plan to Council in the fall.

**15. Unfinished Business Summary - nil**

**16. In Camera**

Resolution No. 14 July 7

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT Council proceed In Camera at 7:55 p.m. to discuss matters as per Section 239 (2) (b) of the Ontario Municipal Act, as amended, which pertains to personal matters about an identifiable individual including municipal or local board employees.  
CARRIED.

Open Session

Resolution No. 15 July 7

Moved by Councillor Armstrong  
Moved by Councillor Thompson

THAT Council move to Open Session at 8:34 p.m.  
CARRIED.

**17. Ratification By-law**

Resolution No. 16 July 7

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT By-law No. 38-2015 being a By-law to Confirm the Proceedings of Council be read and passed in Open Council, signed and sealed this 7th day of July, 2015.  
CARRIED

**18. Adjournment by Resolution**

Resolution No. 17 July 7

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT Council adjourn at 8:35 pm to the call of the chair.  
CARRIED

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Mayor

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Clerk