

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on March 22, 2016 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan
Deputy Mayor: Gerry Boyce
Councillors: Allan Armstrong, Tony Fraser, John Thompson
Director of Planning: Calvin Pol
Director of Waste Management: Doug Froats
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council approve the agenda.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof - Nil

4. Adoption of Minutes

Resolution No. 03

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the minutes of the public meeting to consider proposed building permit fees, held March 8, 2016 be adopted as circulated.

CARRIED

Resolution No. 04

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the minutes of the public meeting of the Council of the Township of North Dundas to consider two Zoning By-law Amendments held March 8, 2016 be adopted as circulated.

CARRIED

Resolution No. 05

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the minutes of the regular meeting of the Council of the Township of North Dundas, held March 8, 2016 be adopted as circulated.

CARRIED

5. Delegations

a) Dundas Federation of Agriculture – Jacqueline Kelly-Pemberton

Ms. Pemberton provided a guide and checklist of items that will help North Dundas support Agricultural Growth within our Township. She also recommended an Agricultural Advisory Committee be established.

Resolution No. 06

Moved by Councillor Armstrong
Seconded by Councillor Thompson

That Council acknowledges the presentation as provided by Jacqueline Kelly-Pemberton of the Dundas Federation of Agriculture.

CARRIED.

b) South Nation Conservation – Bill Smirle

Mr. Smirle presented an informative report highlighting activities and achievements of the South Nation Conversation Board of Directors. The report also included year end summaries from the Fish and Wildlife Team, Forestry Team, and the Communications and Outreach Team.

Resolution No. 07

Moved by Councillor Armstrong
Seconded by Councillor Thompson

That Council receive and review the report presented by South Nation Conservation Representative, Bill Smirle date March 22, 2016.

CARRIED.

c) Harmony Community Church - Nanda Wubs, Monica Fife and Dave Van Noppen
Ms. Wubs addressed Council regarding property located at 10840 Cameron Road owned by Monica Fife. The Harmony Church is assisting Ms. Fife in cleaning up the property and finding more suitable housing. Sobey's have agreed to donate a used bungalow to Ms. Fife. Ms. Wubs asked Council to consider waiving the municipal fees associated with moving the donated bungalow to 10840 Cameron Road.

Council asked the Director of Planning, Building and By-law Enforcement to prepare a report concerning this request for Council's consideration at an upcoming meeting.

6. Action Requests

a) Finance

Resolution No. 08

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council accept the 2015 Treasurer's Statement of Remuneration Paid to Elected Officials.

CARRIED

b) Economic Development and Communications - Nil

c) Public

Works

Resolution No. 09

Moved by Councillor Armstrong
Seconded by Councillor Thompson

That the Council of the Township of North Dundas receive and accept the Engineering Services Proposal for the Winchester Lagoon Upgrades (Class EA) from OCWA (dated March 1, 2016) to revise and update the 2010 completed Request for Proposal (RFP) and Terms of Reference (TOR) in the amount of \$400.00 +HST, and to undertake RFP Process for engineering in the amount of \$9,600.00 +HST and the subsequent project management of the Class EA preparation at 10.0% (+HST) of the Consultant's actual engineering fee.

CARRIED

d) Waste Management

Resolution No. 10

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT Council authorize and approve a budget amendment for the Waste Management Department attached as Appendix #1

CARRIED

- e) Planning Building and Bylaw Enforcement
Resolution No. 11

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

That Council hereby agrees in principle with the concept of extending Gray Road westerly (with an adequate turning circle) to provide the minimum public road frontage of 100 meters, to enable a severance of land by Helmcrest Holsteins Inc. entirely at the sole cost of the applicant (including any legal, engineering and construction costs).

CARRIED

- f) Recreation and Culture
Resolution No 12

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council authorize the hiring of the following individuals (as per the attached list) to work for the Township of North Dundas as summer students for the 2016 season. (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay)

CARRIED

- g) CAO
Resolution No. 13

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

That Council authorize the Mayor and Clerk to execute an Office Lease Agreement between Dr. Bart Steele, Lead Physician for the Nation River Health Clinic (the "tenant") and the Corporation of the Township of North Dundas (the "Landlord") for a portion of the property located at 1 Chesterville Mill Street, Chesterville.

CARRIED

- h) Clerks Department - Nil

7. Tenders and Quotations - Nil

8. By-laws
Resolution No. 14

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT By-law 2016-26, being a By-law to amend the former Village of Winchester By-law No. 25-96, as amended, be read and passed in Open Council, signed and sealed this 22nd day of March, 2016

CARRIED

- Resolution No. 15

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT By-law 2016-27, being a By-law to Amend Schedule "A" of By-law No. 01-2006, Being a By-law Respecting Construction, Demolition, Change of Use, and Inspection of Buildings, be read and passed in Open Council, signed and sealed this 22nd day of March, 2016

CARRIED

9. Consent Agenda
Resolution No. 16

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT Council authorize the payment of accounts as per the attached Council Report dated March 18, 2016, Batch 52 to 63 in the amount of \$553,364.07; and THAT all items listed under the Consent Agenda section of the Agenda be approved as recommended.

CARRIED

10. Boards and Committees

- a) County Council – Mayor Duncan provided highlights of the March 21st County Council meeting. Topics included the Upper Canada Road transfer, Weed Spraying and Hot Mix Tenders and County Tourism.
- b) Fire Services – Councillor Armstrong advised Colleen Woolsey, Ottawa Fire Department's new division Chief of Communications attended the North Dundas Fire Services meeting on March 7th, 2016.
- c) Morewood Community Hall - Councillor Armstrong advised he is receiving positive comments and support from the community regarding renovations to the Morewood Community Hall. A site meeting with local contractors is scheduled for March 26.

11. Key Information

- a) Clerk McCaslin provided information pertaining to the construction, intended use and rental charges of the South Mountain Resource Centre.

12. Motions and Notices of Motions - Nil

13. Petitions - Nil

14. Council Comments and Concerns

Mayor Duncan provided notice relating to changes to the April Council Meeting schedule advising the first regular meeting will take place Wednesday, April 13th and the second meeting scheduled for April 26 has been cancelled.

Mayor Duncan provided information about Camp Erin. Camp Erin helps children (6—17 years old) express grief, build trust and self-esteem, and learn to cope with loss in a safe environment, facilitated by grief professionals and trained volunteers. Mixing traditional camp fun such as swimming, hiking, games, arts and crafts, the weekend will be a chance to also take part in supportive discussions and healing activities. Camp Erin will be held at Rideau Hill Camp, May 20–22, 2016.

15. Unfinished Business - Nil

16. Closed Session

Resolution No. 17

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT Council proceed in Camera pursuant to Section 239 (2) of The Municipal Act S.O. 2001

(b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

Resolution No. 18

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council now rise and reconvene and authorize staff to proceed as directed.
CARRIED

17. Ratification By-law

Resolution No. 19

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT By-law No. 2016-28 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 22nd day of March, 2016.

CARRIED

18. Adjournment by Resolution
Resolution No. 20

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council adjourn to the call of the chair.
CARRIED

Mayor

Clerk

(These minutes were approved as written April 13, 2016)