

**THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS  
MINUTES**

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on June 15, 2016 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan  
Deputy Mayor: Gerry Boyce  
Councillors: Allan Armstrong, Tony Fraser, John Thompson  
CAO: Angela Rutley  
Treasurer: John Gareau  
Economic Development Officer: Anne Leduc  
Director of Public Works: Dan Belleau  
Director of Planning, Building & By-law: Calvin Pol  
Director of Waste Management: Doug Froats  
Director of Recreation and Culture: Meaghan Meerburg  
Facilities Manager: Les Johnston  
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 p.m.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT Council approve the agenda as amended. The agenda was amended to include an in camera matter pertaining to personal matters about an identifiable individual – Recreation and Culture Department.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof - Nil

4. Adoption of Minutes

Resolution No. 03

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT the minutes of the meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held May 24, 2016 be adopted as circulated.

CARRIED

5. Delegations

SNC Representative, Bill Smirle was re-scheduled to present at the August 9th meeting.

6. Action Requests

a) Finance

b) Economic Development and Communications

Resolution No. 04

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT Policy 45-2012, being a policy to establish the guidelines for the use of Social Media Applications for the Township of North Dundas be amended to include that the Chief Administrative Officer may delegate the Economic Development and Communications Officer to respond directly to general comments and inquiries regarding the day-to-day activities that are generated by the public as a result of content posted on social media sites used by the Township.

CARRIED

c) Public Works

Resolution No. 05

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas authorize the Director of Public Works to hire Jarrod Rutley for the Summer Student (Mechanics Helper) in accordance with the student salary grid Level 1 first year.

CARRIED

d) Waste Management

Resolution No. 06

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT Council authorize and approve the proposed work plan and budget in the amount of \$10,900 plus HST provided by Golder Associates Ltd., to address trigger exceedances at the Mountain Landfill.

CARRIED

- e) Planning Building and Bylaw Enforcement  
Resolution No. 07

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT Council hereby accepts the rezoning application from Dave Foubert and directs staff to prepare the public notices, and that the public meeting be held on July 13<sup>th</sup>, 2016 at 7:00 p.m.

CARRIED

- f) Recreation and Culture  
Resolution No. 08

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT Council authorize and approve the purchase of a water heater for the Winchester Centennial Pool.

CARRIED

- g) Resolution No. 09

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT Council accept the resignation of Gina Welch, Community Development Co-ordinator, effective June 30, 2016 with regret.

CARRIED.

Resolution No. 10

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT Council authorize and approve entering into a 5-year contract with Dreamstalk Studios Inc., operating as PathFive, for recreation registration software effective June 15, 2016.

CARRIED

Resolution No. 11

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT Council authorize and approve the proposal to install a Street Piano in the 100 Club park gazebo, on a trial basis, from June until September, 2016, at no cost to the Township, with the option of early removal.

CARRIED

Resolution No. 12

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT Council authorize and approve the Township of North Dundas to enter into an agreement with the Friends of the South Mountain Resource Centre, stating that the Friends of the South Mountain Resource Centre be granted use of the South Mountain Resource Room, free of charge, once a month, for the purpose of planning recreational programs and events, to be hosted within the South Mountain Resource Centre, and THAT the Friends of the South Mountain

Resource Centre be charged for rental of the room, for the purposes of hosting programs and events, in accordance with the Facility Rental Rate Chart, that was approved by Council on May 24th, 2016, as per Resolution #7.

CARRIED

Resolution No. 13

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT Council authorize and approve the amendments to the Community Funding Policy No. 32-2011, as attached.

CARRIED

h) CAO

Resolution No. 14

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

That Policy No. 22-2008, being a policy to establish the conditions under which paid sick leave will be granted to Township of North Dundas full time employees be adopted as amended by revisions presented to Council June 15, 2016.

CARRIED

i) Clerks Department

Resolution No 15

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

THAT the Council of the Township of North Dundas support the resolution from the Municipality of South Dundas that requests the Minister of Government & Consumer Services to immediately reverse the decision to close the Service Ontario Centre in Morrisburg.

CARRIED

7. Tenders and Quotations

Resolution No. 16

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

THAT the Council of the Township of North Dundas accept the tender from LDC Precision Concrete Inc. for the removal and the reinstatement of sidewalks at various locations throughout the Township at their price of \$78,210.13 including taxes.

CARRIED

Resolution No. 17

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

THAT the Council of the Township of North Dundas accept the tender from Cruickshank Construction Ltd for Hot Mix Asphalt at their total bid price of \$377,325.25 H.S.T included.

CARRIED

Resolution No. 18

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council receive the Tender Opening summary for the installation of a concrete pad at 636 St. Lawrence St., in Winchester, and authorize that Excel Forming Inc. be awarded the project, for the stipulated price of \$64,696.40 excluding HST.

CARRIED

8. By-laws

Resolution No. 19

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

That By-law No. 2016-12, being a By-law to enter into a Canine Control Agreement with the Townships of North Stormont and South Stormont, the Municipality of South Dundas, and Kevin Casselman be read and passed in Open Council, signed and sealed this 15th day of June, 2016.

CARRIED

Resolution No. 20

Moved by Councillor Fraser

Seconded by Councillor Fraser

THAT By-law 2016-40, being a By-law to appoint Poundkeepers, establish the duties of the Poundkeepers and recovery of costs for services be read and passed in Open Council, signed and sealed this 15th day of June, 2016.

CARRIED

9. Consent Agenda

Resolution No. 21

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council authorize the payment of accounts as per the attached Council Report dated June 8<sup>th</sup>, 2016 in the amount of \$524,506.87, and Claim for Ontario Wildlife Damage Compensation in the amount of \$1440.00 payable to Zac Baker, Valuer, Bill Toll \$50.00, and;

THAT all items listed under the Consent Agenda section of the Agenda be approved as recommended.

CARRIED

10. Boards and Committees – Nil

11. Key Information

a) Waste Management – Director Froats thanked the Nation Valley ATV Club for assisting with clean-up at two properties adjacent to the Boyne Road Landfill Site.

b) Planning, Building and Enforcement Director Pol advised he received a formal request from a resident to ask Council to consider implementing a Right-of-Entry (Power-of Entry) By-law. Council discussed the pros and cons of enacting such a by-law and declined the request.

c) Recreation and Culture Director Meerburg presented information on the Save on Energy incentive currently covering 40% of the cost of lighting upgrades to LED fixtures. This item was tabled for discussion at a later date.

d) Director Meerburg advised that the Recreation and Culture Department will be applying for financial assistance for capital renovations through the Canada 150 Fund. Should the application be successful, the money will be used to help off-set the cost of renovations at the Morewood Community Centre.

e) Treasurer Gareau distributed copies of the 2015 Financial Statements to Council.

## 12. Motions and Notices of Motions - Nil

## 13. Petitions

Resolution No. 22

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council receive the petition from residents of North Dundas dated June 9, 2016 which requests that facility rental fees be waived for the Balance for Life Program.

CARRIED

## 14. Council Comments and Concerns

Members noted upcoming meetings of interest:

June 16 SD&G Tourism – North Dundas Council Chambers, Winchester

June 18 IPM Volunteer Appreciation Day, Finch

Councillor Fraser advised he is working with Bill Smirle and SNC to arrange an information session to raise the level of awareness about wildlife in our communities.

## 15. Unfinished Business Nil

## 16. Closed Session

Resolution No. 23

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council proceed in Camera at 8:10 p.m. pursuant to Section 239 (2) of The Municipal Act S.O. 2001

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

CARRIED

Resolution No. 24

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

THAT Council move to Open Session at 9:40 p.m.

CARRIED

Resolution No. 25

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

THAT the Council of the Township of North Dundas rise and reconvene and authorize Staff to proceed as directed.

CARRIED.

Resolution No. 26

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT the regular meeting of Council scheduled for Tuesday, June 28, 2016 be cancelled.

CARRIED.

Resolution No. 27

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

THAT council approve the revised job description for the position of Recreation Coordinator effective June 15, 2016.

CARRIED.

#### 17. Ratification By-law

Resolution No. 28

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

THAT By-law No. 2016-41 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 15th day of June 2016.

CARRIED

#### 18. Adjournment by Resolution

Resolution No. 29

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

THAT Council adjourn at 9:42 p.m. to the call of the chair.

CARRIED

---

Mayor

---

Clerk

These minutes were approved as written July 13, 2016.