

# THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

## MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on September 13, 2016 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan  
Deputy Mayor: Gerry Boyce  
Councillors: Allan Armstrong, Tony Fraser, John Thompson  
CAO: Angela Rutley  
Economic Development Officer: Anne Leduc  
Director of Public Works: Dan Belleau  
Director of Waste Management: Doug Froats  
Director of Planning: Calvin Pol  
Director of Recreation and Culture: Meaghan Meerburg  
Clerk: Jo-Anne McCaslin

### 1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:20pm.

CARRIED

### 2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT Council approve the agenda.

CARRIED

### 3. Disclosure of Pecuniary Interest and General Nature Thereof

### 4. Adoption of Minutes

#### a) Public Meeting August 9 2016

Resolution No. 03

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT the minutes of the public meeting of the Council of the Township of North Dundas, held August 9, 2016 be adopted as circulated.

CARRIED

#### b) Regular Minutes August 9 2016

Resolution No. 04

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT the minutes of the meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held August 9, 2016 be adopted as circulated.

CARRIED

### 5. Delegations

### 6. Action Requests

a) **Finance**

b) **Economic Development and Communications**

i) 2016 Community Improvement Plan Application

Resolution No. 05

Moved by Councillor Armstrong

Seconded by Councillor Thompson

That Council approve funding under the Township of North Dundas' Community Improvement Plan Facade Improvement Grant in the amount up to \$4000.00 and Signage and Awning Grant in the amount up to \$600.00 for the property located at 12041 Dawley Drive, Winchester; and THAT Council authorize the Mayor and CAO to execute the required agreement with the applicant.

CARRIED

c) **Public Works**

d) **Waste Management**

e) **Planning Building and Bylaw Enforcement**

i) Countryman Second Unit Rezoning

Resolution No. 06

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT Council hereby accepts the rezoning application from George Countryman and directs staff to prepare the public notices; and that the public meeting be held on October 25, 2016.

CARRIED

ii) On Street Parking Louise St & Winchester Main Street

Resolution No. 07

Moved by Councillor Armstrong

Seconded by Councillor Thompson

That Council hereby removes on-street parking on the west side of Louise Street from Winchester Main Street south to the first hydro pole and on the south side of Winchester Main Street from the intersection of Louise Street westerly for 7 metres, as illustrated on the attached sketch; AND THAT the on-street parking on the east side of Louise Street from Winchester Main Street to Church Street be removed and signed as "No Parking"; AND THAT the Public Works Department is hereby directed to install "No Parking" signs at these three locations.

CARRIED

f) **Recreation and Culture**

i) 2016-2017 Winter Staff Hires

Resolution No. 08

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT Council approve the recommendation of the Director of Recreation & Culture and authorize the hiring of the following individuals (as per the attached list) to work for the Recreation & Culture Department as Rink Attendants and/or Call-In Facility Operators for the 2016/2017 ice season. (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay)

CARRIED

ii) September 1st Community Grants

Resolution No. 09

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT Council approve the following recipients to be awarded \$400 Community Grants from submissions to the September 1st deadline:  
Mountain Senior Citizens  
Winchester Curling Club

CARRIED

g) **CAO**

- i) SDG County Library Agreement  
Resolution No. 10

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

That Council approve the agreement with the SDG County Library Board for the provision and maintenance of library services in the Villages of Chesterville, Winchester and South Mountain and authorize the Mayor and Clerk to execute the agreement.

CARRIED

h) **Clerk**

- i) Amendments to Bylaw No. 2016-01  
Resolution No. 11

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT By-law No. 2016-01, being a By-law for the appointment of Officers, Agents, Staff, Committees of Council and Recreation Associations be amended.

CARRIED

7. **Tenders and Quotations**

- a) Contract 2016-06 Two 2 Fire Rescue Bodies  
Resolution No. 12

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas award contract # 2016-06 for the supply and installation of two (2) Fire Rescue Bodies to Battlesfield Industries Ltd for the total price of \$156,438.00 plus H.S.T

CARRIED

8. **By-laws**

- a) 2016-54 Zoning By-law Amendment - Ault & Ault/SNRCA  
Resolution No. 13

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

THAT By-law No. 2016-54, being a By-law to amend the former Township of Winchester Zoning By-law No. 12-93, as amended, be read and passed in Open Council, signed and sealed this 13th day of September, 2016.

CARRIED

- b) 2016-55 Zoning By-law Amendment - Ewen Campbell  
Resolution No. 14

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

THAT By-law No. 2016-55, being a By-law to amend the former Village of Chesterville Zoning By-law No. 04-95, as amended, be read and passed in Open Council, signed and sealed this 13th day of September, 2016.

CARRIED

- c) 2016-56 Ian Drew Subdivision South Mountain  
Resolution No. 15

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

THAT By-law No. 2016-56, being a by-law to lift a one-foot reserve, be read and passed in Open Council, signed and sealed this 13th day of September, 2016.

CARRIED

- d) 2016-57 Agreement of Purchase and Sale – Vanden Bosch Farms Inc.  
Resolution No. 16

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

That By-law No. 2016-57 being a By-law to authorize the Mayor and CAO to enter into an Agreement of Purchase and Sale with Vanden Bosch Farms Inc. for the sale of the property know as Part Lot 19 Concession 4, Winchester be read

and passed in Open Council, signed and sealed this 13th day of September, 2016.

CARRIED

#### 9. **Consent Agenda**

Resolution No. 17

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council authorize payment of accounts as per the attached Council Report dated September 9, 2016, Batch 235 to 263 in the amount of \$2,950,654.95;

Ontario Wildlife Damage Compensation payment:

10677 Pepperville Rd. \$723.75, Valuer \$50.00;

AND that all other items listed under the Consent Agenda be approved as recommended.

CARRIED

#### 10. **Boards and Committees**

Resolution No. 18

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council receive and file the minutes of the Winchester Downtown

Revitalization Committee dated Feb 4/16, April 21/16, May 12/16 & June 16/16.

CARRIED

#### 11. **Key Information**

Morewood Grand Re-Opening: Economic Development and Communications Officer, Leduc provided a recap of the Annual Council BBQ held August 31 to celebrate the re-opening of Morewood Community Centre.

Parmalat Update: Economic Development and Communications Officer, Leduc provided a communication from Parmalat informing of initiatives to standardize measures in regards to the wastewater odour issue.

Intersection of Main St. and St. Lawrence St. Winchester: Director of Public Works Belleau provided information and possible solutions relating to potential safety concerns identified at the wide intersection of Main St and St. Lawrence St in Winchester. Drivers are using the intersection as a turning lane and a through lane. Council concurred with the recommendation to paint yellow lines at the intersection of Main St. at St. Lawrence St to denote there is no turning lane.

Request for Proposal for the Provision of Consulting Transportation Engineering Services: Director of Planning, Building and By-law Enforcement Pol advised a request for proposals and a terms of reference have been developed for the provision of consulting transportation engineering services to prepare concepts plans and recommendations for traffic and pedestrian movements and on-street parking around the Winchester Public School and the Winchester District Memorial Hospital. Expenses associated with the preparation of the concept plans will be shared by three parties, Township, School and Hospital.

Ambulance Building Roof, 656 St. Lawrence St. Winchester: Director of Recreation and Culture Meerburg advised the shingle roof of the ambulance building is in poor condition and needs to be replaced before winter. This expenditure was not included in the 2016 budget. Council authorized Director Meerburg to prepare a tender calling for the replacement of the roof at 656 St. Lawrence St. and to obtain pricing for tin and shingles.

Driver Training Program: CAO Rutley presented information pertaining to the Township's Driver Training Program and provided recommendations received from the fire steering committee relating to the program. Council agreed with the

recommendations provided and authorized that a formal policy be drafted for review by the fire steering committee for presentation to Council at a subsequent meeting.

## 12. Motions and Notices of Motions

## 13. Petitions

## 14. Council Comments and Concerns

Councillor Armstrong noted the Morewood Fire Station would be interested to use the space previously occupied by the SD&G Library.

## 15. Unfinished Business

### 16. Closed Session

Resolution No. 19

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council proceed in Camera at 8:25 pm pursuant to Section 239 (2) (a) the security of the property of the municipality or local board;

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

CARRIED

Resolution No. 20

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council move to Open Session at 9:37 pm.

CARRIED

Resolution No. 21

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council authorizes Staff to follow through on matters as discussed in Closed Session.

CARRIED

### 16. Ratification By-law

Resolution No. 22

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT By-law No. 2016-58 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 13th day of September, 2016

CARRIED

### 17. Adjournment by Resolution

Resolution No. 23

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council adjourn at 9:38 pm to the call of the chair.

CARRIED

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Mayor

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Clerk

These minutes were approved as written September 27, 2016

