

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on November 22, 2016 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan
Deputy Mayor: Gerry Boyce
Councillors: Allan Armstrong, Tony Fraser, John Thompson
CAO: Angela Rutley
Director of Recreation and Culture: Meaghan Meerburg
Director of Waste Management: Doug Froats
Director of Planning: Calvin Pol
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution
Resolution No. 01
Moved by Councillor Armstrong
Seconded by Councillor Thompson
THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 pm.
CARRIED
2. Adoption of Agenda
Resolution No. 02
Moved by Councillor Thompson
Seconded by Councillor Armstrong
THAT Council approve the agenda as amended. Addition of Key Information Report from the Director of Waste Management regarding the waste collection contract.
CARRIED
3. Disclosure of Pecuniary Interest and General Nature Thereof: Councillor Thompson declared a pecuniary interest regarding item 7 b, Chesterville Waterfront Lighting Replacement Tender.
4. Adoption of Minutes
 - a) Public Meeting October 25 2016
Resolution No. 03
Moved by Councillor Armstrong
Seconded by Councillor Thompson
THAT the minutes of the public meeting of the Council of the Township of North Dundas, held October 25, 2016 be adopted as circulated.
CARRIED
 - b) Regular Meeting November 8 2016
Resolution No. 04
Moved by Councillor Thompson
Seconded by Councillor Armstrong
THAT the minutes of the regular meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held November 8, 2016 be adopted as circulated.
CARRIED

5. Delegations

- a) Lori Greer SDG United Way: Executive Director, Lori Greer reviewed the 2015 Community Impact Report with Council and discussed the 2016 goal of \$700,000.00.
Resolution No. 05
Moved by Councillor Armstrong
Seconded by Councillor Thompson
THAT Council acknowledges the presentation provided by Lori Greer, Executive Director of SDG United Way, November 22, 2016.
CARRIED
- b) SNC Forest Cover 2016 Update: Watershed Planner, James Holland presented information on the 2016 Forest Cover and Trends Analysis Study.
Resolution No. 06
Moved by Councillor Thompson
Seconded by Councillor Armstrong
THAT Council acknowledges the presentation provided by James Holland of South Nation Conservation, November 22, 2016.
CARRIED
- c) SNC Update: Board Representative, Bill Smirle accompanied by Chairperson Doug Thompson addressed Council regarding current board activities and announced that Angela Coleman has been hired as Manager and Secretary of South Nation Conservation Authority, effective in the spring of 2017.
- d) Resolution No. 07
Moved by Councillor Armstrong
Seconded by Councillor Thompson
THAT Council acknowledges the presentation provided by SNC Board Representative, Bill Smirle, November 22, 2016.
CARRIED

6. Action Requests

- a) Finance
- b) Economic Development and Communications
- i) 2016 CIP Application – 7-11 Industrial Drive
Resolution No. 08
Moved by Councillor Thompson
Seconded by Councillor Armstrong
That Council approve funding under the Township of North Dundas' Community Improvement Plan Signage Grant in the amount up to \$200.00 for the property located at 7-11 Industrial Drive, Chesterville; And that Council authorize the Mayor and CAO to execute the required agreement with the applicant.
CARRIED
- c) Public Works
- i) Full Time Laborer Equipment Operator and On Call Operators
Resolution No. 09
Moved by Councillor Armstrong
Seconded by Councillor Thompson
THAT the Council of the Township of North Dundas approve the recommendation of the Director of Public Works and authorize the hiring of Kenny Froats for the full time position of Laborer/Equipment Operator with the Public Works Department, and that Council accept the list of 3 on call operators and 3 alternate on call operators as listed below:
On Call Operators: John Perry, Barry Holmes and Dave Kirk
Alternate On Call Operators: Stewart Wheeler, Basil Pemberton and Kyle Wheeler.
CARRIED

- d) Waste Management
- e) Planning Building and Bylaw Enforcement
- i) Cotnam Rezoning Request

Resolution No.10

That Council hereby accepts the rezoning application from Kaireen Cotnam and directs staff to prepare the public notices, and the public meeting be held on December 13, 2016.

CARRIED

- f) Recreation and Culture
- i) Budget Amendment - Purchase of Ceiling Tiles

Resolution No. 11

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT Council authorize and approve the attached budget amendment reallocating \$4,230 from Building Maintenance Projects to Capital, for the purchase of ceiling tiles at the municipal administration building.

CARRIED

- g) CAO
- i) Budget Amendment - Ormond Parkland

Resolution No. 12

Moved by Councillor Thompson

Seconded by Councillor Armstrong

That Council authorize and approve the attached budget amendment that finances the purchase of parkland in Ormond from the Parkland Reserve Account.

CARRIED

- ii) Christmas Decorations - Chesterville

Resolution No. 13

Moved by Councillor Armstrong

Seconded by Councillor Thompson

That Council authorize and approve the proposed locations for Christmas decorations in the Village of Chesterville as indicated on the attached map.

CARRIED

- iii) Use of Former Morewood Library Space

Resolution No. 14

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

That Council authorize the expansion of the Morewood Fire Station into the former Morewood Library space.

CARRIED

- h) Clerk

7. Tenders and Quotations

- a) R&C Zero Turn Mower

Resolution No. 15

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council receive the Tender Opening Summary for the purchase of a new mower, as attached, and authorize that Topline Trailer and Equipment Sales be awarded the purchase, for the stipulated price of \$16,925 excluding HST.

CARRIED

Councillor Thompson vacated the Council Chambers.

b) R&C Chesterville Waterfront Lighting Replacement

Resolution No. 16

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council receive the Tender Opening Summary for the replacement of the lighting at the Chesterville waterfront as attached, and authorize that Countryman Electric Limited be awarded the project, for the stipulated price of \$4,352.94 excluding HST.

CARRIED

Councillor Thompson returned to the Council Chambers.

8. By-laws

a) Bylaw 2016-68 Lease Amending Agreement - Hydro One Networks

Resolution No. 17

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

That By-law 2016-68 being a by-law to authorize the Mayor and Clerk to enter into a lease amending agreement with Hydro One Networks, be read and passed in Open Council, signed and sealed this 22nd day of November, 2016.

CARRIED

9. Consent Agenda

Resolution No. 18

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council authorize payment of accounts as per the attached Council Report dated November 17, 2016, Batch 316 to 323 in the amount of \$394,485.46; and

THAT all other items listed under the Consent Agenda be approved as recommended.

CARRIED

10. Boards and Committee

Mayor Duncan provided an update on County Council activities and noted specific projects relating to North Dundas.

11. Key Information

PWS – Station 2 Truck Purchase: Fire Commissioner Armstrong advised the Station 2 Ladies Auxiliary have fundraised to assist with the purchase of a three quarter ton truck. Council agreed to accept the gift of the vehicle purchased by the Ladies Auxiliary and requested that Township Mechanic, Dave Sheldrick be consulted prior to purchase.

WM – Waste Collection Contract: Director of Waste Management Froats provided key information regarding the waste collection contract. He recommended the contract be extended for a 5 year term. Council concurred with the recommendation. The agreement will be presented at the December 13th meeting.

PBB – Development Charges Background Report: Director of Planning Pol provided key information relating to the Report and Development Charges Act, and outlined the process required to adopt a Development Charge By-law, noting the current DCB 5-2012, passed on January 24, 2012 will remain in effect until January 24, 2017. Upon completion of the Development Charges Background Study presentation, Council requested an allocation from the fire station to sidewalks, and that the change be included in the final draft by-law. The statutory public meeting will be held on January 10, 2017 with final passage of the Development Charges By-law scheduled for January 17, 2017.

CAO – Recruitment of Economic Development Officer: CAO Rutley advised over 40 resumes have been received for the position. She asked who would represent Council on the hiring committee. Mayor Duncan and Councillor Fraser agreed to serve on the committee.

12. Motions and Notices of Motions - Nil

13. Petitions - Nil

14. Council Comments and Concerns - Nil

15. Unfinished Business - Nil

16. Closed Session

Resolution No. 19

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council proceed in Camera pursuant to Section 239 (2) of The Municipal Act S.O. 2001 at 9:20 pm.

(b) personal matters about an identifiable individual, including municipal or local board employees – Specifically Public Works Employee.

CARRIED

17. Open Session

Resolution No. 20

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council move to Open Session at 9:28 pm.

CARRIED

Resolution No. 21

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council authorizes Staff to follow through on matters as discussed in Closed Session.

CARRIED

18. Ratification By-law

Resolution No. 22

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT By-law No. 2016-69 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 22nd day of November, 2016.

CARRIED

19. Adjournment by Resolution

Resolution No. 23

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council adjourn to the call of the chair at 9:29 pm.

CARRIED

Mayor

Clerk

These minutes were approved as written December 13, 2016.