

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS
MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on December 13, 2016 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan
Deputy Mayor: Gerry Boyce
Councillors: Allan Armstrong, Tony Fraser, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Director of Public Works: Dan Belleau
Director of Recreation and Culture: Meaghan Meerburg
Director of Waste Management: Doug Froats
Director of Planning: Calvin Pol
Interim Accounting Supervisor: Johanna Barkley
Clerk: Jo-Anne McCaslin

Council recognized Public Works employee Steve Guy for 31 years of service with the former Township of Winchester and the Township of North Dundas. Deputy Mayor Boyce and Director of Public Works Belleau presented a watch to Steve and thanked him for his many years of dedicated service to the Township. Steve will also receive a long term service award from the Ontario Good Roads Association at the upcoming Good Roads convention in February.

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:20 pm

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT Council approve the agenda as amended.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof - Nil

4. Adoption of Minutes

a) November 22 2016

Resolution No. 03

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT the minutes of the meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held November 22, 2016 be adopted as circulated.

CARRIED

5. Delegations

- a) Paul Blais, MDB Insight – Economic Development Strategy and Action Plan Update – Final Report:

Paul Blais, Executive Vice President of MDB Insight was present to provide the final report relating to the North Dundas Economic Development Strategy and Action Plan Update. Mayor Duncan thanked Mr. Blais and advised this information will be very valuable for our new Economic Development and Communications Officer.

Resolution No. 04

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council acknowledges the presentation provided by Paul Blais, Executive Director, MDB Insight December 13, 2016.

CARRIED

6. Action Requests

- a) Finance
b) Economic Development and Communications
c) Public Works

- i) Clean Water Waste Water Funding

Resolution No. 05

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council acknowledges that the Township has applied for funding for the following priority projects under the Clean Water and Wastewater Fund and that funding for these projects is currently not in place for them to occur in 2016/17 or 2017/18:

1. Replacement of Watermain at Chesterville Bridge Crossing on County Road #7

2. Repairs to 70 Emma Street Pumping Station

3. Replace fencing at the Chesterville Lagoons

And further that Resolution No. 7 passed October 25/16 be repealed.

CARRIED

- ii) Contract Employee

Resolution No. 06

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas authorize the Director of Public Works to hire John Perry as Laborer/Equipment Operator for the period of one (1) year beginning in December, 2016 as per the employment contract dated December 16, 2016

CARRIED

- d) Waste Management
e) Planning Building and Bylaw Enforcement
f) Recreation and Culture

- i) Rink Attendant

Resolution No. 07

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council authorize and approve the hiring of Jenna Warren to work for the Township of North Dundas, as a Rink Attendant, for the 2016/2017 ice season, effective September 13, 2016. (Pay in accordance with the Part Time Salary Wage System Term 3 plus 4% Vacation Pay).

CARRIED

- g) CAO

- i) Recruitment of Economic Development & Communications Officer:
Following In Camera discussion

h) Clerk

- i) 2017 Municipal Insurance Program
Resolution No. 08

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council authorize payment in the amount of \$198,089.00 plus applicable taxes to Halpenny Insurance Brokers Limited to provide a Municipal Insurance Program to the Township of North Dundas for the year 2017.

CARRIED

7. Tenders and Quotations

- a) Twenty 20 Concept Plans Engineering Consulting Services
Resolution No. 09

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council receive the Proposal Evaluations Summary for the provision of consulting transportation engineering services to prepare concept plans and recommendations for traffic and pedestrian movements, and on-street parking around the Winchester Public School and the Winchester District Memorial Hospital as attached, and authorize that _____ be awarded the project, for the stipulated price of \$_____ excluding HST.

DEFERRED

- b) Snow Clearing Services for 2016-2019
Resolution No. 10

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council receive and accept the amended Tender Opening Summary for snow clearing services for the years 2016-2019 inclusively, for the Recreation & Culture Department as attached and highlighted.

CARRIED

8. By-laws

- a) By-Law 14-2011 County Rd 3 Schedule "A" Amendment
Resolution No. 11

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas authorize and direct that Schedule "A" of By-Law 14-2011 be amended as attached.

CARRIED

- b) By-Law 15-2011 Dawley Dr. Schedule "A" Amendment
Resolution No. 12

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas authorize and direct that Schedule "A" of By-Law 15-2011 be amended as attached.

CARRIED

- c) By-Law 60-2014 Capital Charge Schedule "A" Amendment
Resolution No. 13

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

That the Council of the Township of authorize and direct that Schedule "A" of By-Law 60-2014 be amended as attached.

CARRIED

d) By-law 2016-70 2017 Water & Sewer Rate By-law
Resolution No. 14
Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce
That By-law 2016-70, being a By-law for fixing rates for the supply of
Water/Sewer Services be read a first and second time in Open Council this 13th
day of December, 2016.
CARRIED

e) By-law 2016-71 Waste Collection Agreement
Resolution No. 15
Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser
That By-law 2016-71, being a By-law to authorize the Mayor and CAO to enter
into a Waste Collection Agreement with Hume Waste Disposal be read and
passed in Open Council signed and sealed this 13th day of December, 2016.
CARRIED

f) By-law 2016-72 Cotnam Zoning Amendment Application
Resolution No. 16
Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce
That By-law No. 2016-72, being a By-law to amend the Former Village of
Chesterville Zoning By-law No. 04-95, as amended, be read and passed in Open
Council, signed and sealed this 13th day of December, 2016.
CARRIED

9. Consent Agenda
Resolution No. 17
Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser
THAT Council authorize payment of accounts as per the attached Council Report
dated December 12, 2016, Batch 324 to 356 in the amount of \$\$1,667,106.92,
and
Ontario Wildlife Damage Compensation Claim:
6830 Belmeade Rd \$800.00
Valuer \$50.00
And THAT all other items listed under the Consent Agenda section of the Agenda
be approved as recommended.
CARRIED

10. Boards and Committees
Rideau Valley Conservation Authority:
Minutes of the October 27, 2016 Board of Directors meeting were circulated to
Council for information purposes.

County Council: Mayor Duncan advised Mayor Jim Bancroft of the Township of
South Stormont will be inducted as Warden of the United Counties of SDG on
Friday, December 16, 2016.

11. Key Information
Presentation of the First Draft of the 2017 Budget: Treasurer Gareau provided an
overview and commentary of the revised budget layout. He advised the levy
increase over last year is currently in the amount of \$377,193 – which represents
an increase of 6.62 % in additional funds required from taxation. Should Council
wish to maintain a taxation levy increase equal to growth + CPI estimated at
3.9 % - an additional \$154,977 in savings needs to be obtained from the information
provided.
Following the overview each respective Department Head highlighted significant
changes to their operating budget and reviewed departmental capital items with
Council. Council will review the draft budget and provide comments to Staff.
Budget deliberations will resume on January 17, 2017.

Dundas County Archive Committee: Clerk McCaslin provided key information regarding the status of the joint Archive Committee.

12. Motions and Notices of Motions - Nil

13. Petitions - Nil

14. Council Comments and Concerns - Nil

15. Unfinished Business - Nil

16. Closed Session

Resolution No. 18

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council proceed in Camera pursuant to Section 239 (2) & 239 (3.1) of The Municipal Act S.O. 2001

(b) personal matters about an identifiable individual, including municipal or local board employees; PWS & PBB

3.1 for the purpose of educating the members; PBB

CARRIED

Resolution No. 19

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council move to Open Session at 10:21 pm.

CARRIED

Resolution No. 20

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council authorizes Staff to follow through on matters as discussed in Closed Session.

CARRIED

17. Open Session

Resolution No. 21

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council authorizes and directs the CAO to negotiate terms of engagement relating to the Economic Development & Communications Officer position with the preferred candidate; and further that the Letter of Engagement be presented to Council on January 17, 2017.

CARRIED.

18. Ratification By-law

Resolution No. 22

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT By-law No. 2016-73 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 13th day of December, 2016.

CARRIED

19. Adjournment by Resolution

Resolution No. 23

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council adjourn at 10:22 pm to the call of the chair.

CARRIED

Mayor

Clerk

These minutes were approved as written January 17, 2017.