

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on October 25, 2016 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan
Deputy Mayor: Gerry Boyce
Councillors: Allan Armstrong, Tony Fraser, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Director of Public Works: Dan Belleau
Director of Recreation and Culture: Meaghan Meerburg
Economic Development Officer: Anne Leduc
Director of Planning: Calvin Pol
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:17 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council approve the agenda as amended.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof:

Councillor Thompson declared a pecuniary interest relating to Agenda Item 7 (d) Morewood Outdoor Rink Posts and Lights, due to the fact Thompson Electric submitted a bid for this project.

4. Adoption of Minutes

a) October 11 2016

Resolution No. 03

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the minutes of the meeting of the Council of the Township of North Dundas, held October 11, 2016 be adopted as circulated.

CARRIED

5. Delegations

a) SNC - Source Water Protection & Conservation Areas Update -
Marika Livingston and Philip Duncan

Environmental Planner, Marika Havekes provided an update on the South Nation Source Water Protection Plan and reviewed risk management practices in place to protect sources of drinking water from contamination and overuse, now and into the future.

Lands Assistant, Philip Duncan provided an overview of local conservation areas managed by South Nation Conservation.

Resolution No. 04

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council acknowledges the presentation provided by Marika Livingston and Philip Duncan of South Nation Conservation Authority.

CARRIED

6. Action Requests

a) Finance

b) Economic Development and Communications

i) 2016 Community Improvement Plan Application

Resolution No. 05

Moved by Councillor Thompson
Seconded by Councillor Armstrong

That Council approve funding under the Township of North Dundas' Community Improvement Plan Façade Improvement Grant in the amount up to \$3,500, Signage and Awning Grant in the amount up to \$1,000 and Commercial Improvement Loan in the amount of \$10,000 for the property located at 6 Russell Street, Morewood; And That Council authorize the Mayor and CAO to execute the required agreement.

CARRIED

c) Public Works

i) Laborer/Equipment Operator Job Description

Resolution No. 06

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas approve the revised job description for the position of Laborer/ Equipment Operator, as attached.

CARRIED

ii) Clean Water and Wastewater Fund – Priority Projects:

Resolution No. 07

Moved by Councillor Thompson
Seconded by Councillor Armstrong

That Council acknowledges that the Township is applying for funding for the following priority projects under the Clean Water and Wastewater Fund and that funding for these projects is currently not in place for them to occur in 2016/17 or 2017/18:

- 1) Replacement of Watermain at Chesterville Bridge Crossing,
- 2) Repairs to former Nestles pumping station and
- 3) Replace fencing at the Winchester Lagoons.

CARRIED

d) Waste Management

e) Planning Building and Bylaw Enforcement

f) Recreation and Culture

i) Facilities Lead Hand (following in camera discussion.)

ii) Joel Steele Arena Brine Line Replacement

Resolution No. 08

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council authorize and approve the attached budget amendment that reallocates \$4,500 from the slab lighting retrofit to the replacement of the brine line in the Joel Steele Arena.

CARRIED

g) CAO

h) Clerk

7. Tenders and Quotations

a) Emergency Medical Services Roof Replacement

Resolution No. 09

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council receive the Tender Opening Summary for replacement of the Emergency Medical Services building roof as attached and authorize that Byers Carpentry Inc. be awarded the project, replacing the roof with metal, for the stipulated price of \$12,518.04 excluding HST.

CARRIED

b) Fire Alarm System for the Joel Steele Community Centre

Resolution No. 10

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council receive the Tender Opening Summary for the installation of a fire alarm system in the Joel Steele Community Centre as attached and authorize that Pecore Electric Inc. be awarded the project, for the stipulated price of \$42,975.00 excluding HST.

CARRIED

c) Joel Steele Community Centre & Morewood Community Hall Floors

Resolution No. 11

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council receive the Tender Opening Summary for resurfacing the floor in the Joel Steele Community Centre and the Morewood Community Hall as attached and authorize that Orange Concrete be awarded the project, for the stipulated price of \$16,461.90 excluding HST for the Joel Steele Community Centre and \$13,627.50 excluding HST for the Morewood Community Hall.

CARRIED

Councillor Thompson vacated the Council Chambers.

d) Morewood Outdoor Rink Posts & Lights

Resolution No. 12

Moved by Councillor Armstrong
Seconded by Councillor Fraser

THAT Council receive the Tender Opening Summary for the replacement of the lights and posts at the Morewood outdoor rink as attached and authorize that Devries Electric Inc. be awarded the project, for the stipulated price of \$20,780 excluding HST.

CARRIED

Councillor Thompson returned to Council Chambers.

e) Snow Clearing Services for 2016-2019

Resolution No. 13

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT Council receive the Tender Opening Summary for snow clearing services for the years 2016-2019 inclusively as attached and hereby award the contracts to the recommended contractors, for snow clearing services at various locations as highlighted on the Tender Opening Summary.

CARRIED

f) Snow Clearing Services for 2016-2019

Resolution No. 14

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT the Council of the Township of North Dundas award a 3 year Snow Removal Tender for the Villages of Winchester and South Mountain to Dale Stewart at the price indicated in the Bid Results attached and for the Village of

Chesterville to Badger Excavating Ltd at the price indicated in the Bid Results attached.
CARRIED.

8. By-laws

- a) Bylaw No. 2016-61 Zoning Bylaw Amendment - Countryman
Resolution No. 15
Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

That By-law No. 2016-61, being a By-law to Amend the Former Township of Winchester Zoning By-law No. 12-93, as amended, be read and passed in Open Council, signed and sealed this 25th day of October, 2016.
CARRIED.

- b) Bylaw No. 2016-64 Garden Suite Agreement - Countryman
Resolution No. 16
Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

That By-law 2016-64, being a By-law to authorize the Mayor and Clerk to enter into a Garden Suite Agreement between the Township of North Dundas and Creig Francis Wheeler and April Ann Wheeler, be read and passed in Open Council, signed and sealed this 25th day of October, 2016.
CARRIED

- c) Bylaw No. 2016-65 Zoning Bylaw Amendment - Carruthers Transportation Terminal
Resolution No. 17
Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

That By-law No. 2016-65, being a By-law to Amend the Former Township of Winchester Zoning By-law No. 12-93, as amended, be read and passed in Open Council, signed and sealed this 25th day of October, 2016.
CARRIED

9. Consent Agenda
Resolution No. 18

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT Council authorize payment of accounts as per the attached Council Report dated October 21, 2016 Batch 285 to 299 in the amount of \$ 2,140,835.01 and THAT all other items listed under the Consent Agenda be approved as recommended.
CARRIED

10. Boards and Committees

- a) Winchester Downtown Revitalization Committee Minutes dated October 5, 2016 were received as presented.

11. Key Information

- a) Public Works Director Belleau presented information pertaining to the Irish Headline Road.

- b) Public Works Director Belleau presented information relating to a vacant, full time position and a 1 year contract position within the Public Works Department.

- c) Director of Recreation and Culture Meerburg presented 3 options for consideration relating to parkland in the village of Hallville. Council agreed with Option 1 which recommended securing the services of a landscape architecture and site engineering firm in order to obtain a conceptual design and host a Town Hall meeting in order to obtain feedback from area residents regarding the proposed design.

d) CAO Rutley advised Council that Economic Development and Communications Officer, Anne Leduc has been offered a position with the Township of North Glengarry. Council thanked Anne for her service to the Township of North Dundas and wished her well in her new position as Director of Recreation and Community Services with the Township of North Glengarry.

12. Motions and Notices of Motions - Nil

13. Petitions - Nil

14. Council Comments and Concerns

County Council: Mayor Duncan advised County Council passed a by-law to authorize local municipalities to enforce parking restrictions on County Roads.

Fire Steering Committee:

Fire Commissioner Armstrong attended the North Dundas Fire Service Awards and Appreciation Evening held October 15th at the Chesterville Legion.

15. Unfinished Business - Nil

16. Closed Session

Resolution No. 19

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council proceed in Camera at 8:16 pm pursuant to Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees Specifically Facilities Lead Hand Candidates.

CARRIED.

17. Open Session

Resolution No. 20

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council move to Open Session at 8:47 pm.

CARRIED.

Resolution No. 21

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council authorizes and directs the Director of Recreation and Culture to negotiate terms of engagement relating to the Facilities Lead Hand position with the preferred candidate; And further that the Letter of Engagement be presented to Council November 8, 2016.

CARRIED.

18. Ratification By-law

Resolution No. 22

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT By-law No. 2016-66 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 25th day of October, 2016.

CARRIED

19. Adjournment by Resolution

Resolution No. 23

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council adjourn to the call of the chair at 8:48 pm.

CARRIED

Mayor

Clerk

These minutes were approved as written November 8, 2016.