

# THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

## MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on February 14, 2017 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan  
Deputy Mayor: Gerry Boyce  
Councillors: Allan Armstrong, Tony Fraser, and John Thompson  
CAO: Angela Rutley  
Director of Finance: John Gareau  
Director of Economic Development & Communications: Stephen Mann  
Director of Public Works: Dan Belleau  
Director of Waste Management: Doug Froats  
Director of Planning, Building & Enforcement: Calvin Pol  
Director of Recreation and Culture: Meaghan Meerburg  
Clerk: Jo-Anne McCaslin

### 1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 p.m.

CARRIED

### 2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT Council approve the agenda.

CARRIED

### 3. Disclosure of Pecuniary Interest and General Nature Thereof - Nil

### 4. Adoption of Minutes

#### a) Public Meeting - January 17, 2017

Resolution No. 03

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT the minutes of the public meeting of the Council held January 17, 2017 be adopted as circulated. (Housekeeping Zoning Amendment By-law)

CARRIED

#### b) Regular Meeting - January 17, 2017

Resolution No. 04

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT the minutes of the meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held January 17, 2017 be adopted as circulated.

CARRIED

## 5. Delegations

a) Presentation of North Dundas Good Neighbour Award:

House of Lazarus executive director Cathy Ashby presented the 2016 Linking Hands Dundas County Good Neighbour Award for North Dundas to Mike Barkley.

b) Farm Assessments and Taxes:

Ben Le Fort, Senior Policy Analyst, Ontario Federation of Agriculture and Jackie Pemberton, President, Dundas Federation of Agriculture discussed with Council the increase in farmland assessment in Dundas County and the effect on rural farmers. Also discussed was the option to work with the United Counties of SDG regarding options concerning assessments and their jurisdiction over the tax ratios.

Resolution No. 05

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

THAT Council acknowledges the presentation provided by Ben Le Fort, Senior Policy Analyst, OFA and Jacqueline Pemberton, DFA regarding Farm Assessments and Taxes.

CARRIED

b) SNC Update - Bill Smirle:

Representative Smirle advised the (SNC) Board of Directors Annual General Meeting (AGM) will be taking place on Friday, February 17, 2017. The AGM will recognize SNC's 70<sup>th</sup> Anniversary. Mr. Smirle advised there will be at least one special event per month to celebrate the special anniversary.

Resolution No. 06

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT Council acknowledges the presentation provided by South Nation Conservation Board Representative, Bill Smirle.

CARRIED

## 6. Action Requests

- a) Finance
- b) Economic Development and Communications

c) Public Works

i) Meter Reader Rate Increase 2017

Resolution No. 07

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

That the Council of the Township of North Dundas approve a rate increase for water meter reading of 2%, in accordance with the 2016 CPI, for meter reader Lynne McClenaghan. The total compensation per meter will be \$1.17 effective February 14, 2017.

CARRIED

ii) Municipal Class EA for Winchester Sewage Treatment System Upgrades Results 2017

Resolution No. 08

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

That the Council of the Township of North Dundas receive and accept the recommendation from Asim Masaud of Ontario Clean Water Agency to award the engineering services contract for the Municipal Class EA for the Winchester Sewage Treatment System Upgrades to J.L. Richards for the proposed fee of \$108,198.00.

CARRIED

d) Planning Building & Enforcement

- i) Development Charges By-law No. 5-2012  
Resolution No. 09

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

WHEREAS eligible growth-related capital expenditures relating to the Development Charges By-law No. 5-2012 occurred in the Township of North Dundas in 2016;

NOW THEREFORE BE IT RESOLVED THAT the Treasurer be authorized to transfer \$52,997.18 from Account # 3-3-2000-9590 Development Charges Reserve Fund to the various accounts attached as Appendix "A" and that this transfer is deemed to be effective December 31, 2016.

AND THAT the Treasurer be authorized to transfer \$1,198.84 from Account # 3-3-2000-9445 TND Development Charge Reserve Fund (Chesterville Pumping Station) to Account #1-4-9030-9500 and that this transfer is deemed to be effective December 31, 2016.

AND THAT the Development Charges Treasurer Statement for 2016 be received and be made available to the public.

CARRIED

e) Recreation and Culture

- i) 2017 Part -Time Wage Schedule  
Resolution No. 10

Moved by Councillor Armstrong  
Seconded by Councillor Thompson

THAT Council authorize and approve the 2017 Part -Time Wage Schedule as attached, effective January 1, 2017.

CARRIED

f) CAO

- i) Salary Grid Amendment for CPI  
Resolution No. 11

Moved by Councillor Thompson  
Seconded by Councillor Armstrong

That Schedule "A" of By-law 2016-33, being a by-law to set remuneration for all full time employees, be amended as attached, effective January 1, 2017.

CARRIED

g) Clerk

- i) Art on the Waterfront Festival  
Resolution No. 12

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

That Council designate the Art on the Waterfront Festival scheduled for Saturday June 3rd and Sunday June 4th, 2017 as a "Public Event of Municipal Significance".

CARRIED

- ii) Canada Day  
Resolution No. 13

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

That Council designate the Canada Day Celebrations hosted by the North Dundas Canada Day Committee scheduled for Friday June 30, 2017 and Saturday July 1st, 2017 as a "Public Event of Municipal Significance".

CARRIED

- iii) South Mountain Fair  
Resolution No. 14

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

That Council designate the South Mountain Fair hosted by the Mountain Township Agricultural Society scheduled for August 17th, 18th, 19th and 20th, 2017 as a "Public Event of Municipal Significance".

CARRIED

iv) Chesterville Fair  
Resolution No. 15

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

THAT Council designate the Chesterville Fair hosted by the Chesterville and District Agricultural Society scheduled for August 25th, 26th & 27th, 2017 as a "Public Event of Municipal Significance"  
CARRIED

## 7. Tenders and Quotations – Nil

## 8. By-laws

a) By-Law No. 2017- 07  
Resolution No. 16

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

THAT By-Law No. 2017-07, being a By-law to adopt the 2017 Municipal Budgeted Revenues and Expenditures be read and passed in Open Council, signed and sealed this 14th day of February 2017.  
CARRIED

## 9. Consent Agenda

Resolution No. 17

Moved by Deputy Mayor Boyce  
Seconded by Councillor Fraser

THAT Council authorize payment of accounts as per the attached Council Report dated February 10, 2017, Batch 2 to 34 in the amount of \$1,000,419.21; and THAT all other items listed under the Consent Agenda section of the Agenda be approved as recommended.  
CARRIED

## 10. Boards and Committees

a) Rideau Valley Conservation Board – November 24, 2016  
Resolution No. 18

Moved by Councillor Fraser  
Seconded by Deputy Mayor Boyce

THAT Council receive and file the minutes of the Rideau Valley Conservation Board meeting dated November 24, 2016.  
CARRIED

## 11. Key Information

Surplus Update: Treasurer Gareau provided an update on the Township's financial situation as it currently exists regarding the December 31, 2016 fiscal year end actuals.

2017 Municipal Drainage Maintenance: Public Works Director Belleau provided the list of municipal drains scheduled for maintenance in 2017.

2017 Water and Sewer Draft Budget: Director Belleau presented the First Draft of the 2017 Water and Sewer Budget. Pending no changes, the Water and Sewer Budget will be presented to Council for approval on March 14, 2017.

Rubber Tire Excavator: Director Belleau provided information on a 1998 Rubber Tire Excavator currently available for purchase. Council authorized Director Belleau to have the equipment suitably tested and report back to Council on March 14, 2017.

SD&G Waste Working Group: Director Froats provided an update on the discussions of the working group and advised that recommendations will be considered by SD&G Counties Council.

2017-2018 Ice Rental Rates: Director Meerburg presented a comparison chart of 2017 ice rental rates from surrounding municipalities, as well as the *2016/2017 Approved North Dundas Ice Rental Rates* and possible options for 2017/2018 ice rental rates. Council directed that they would like to maintain the current ice rental rates for the 2017/2018 ice season. Peter Forrester, President of North Dundas Minor Hockey Association was present for the discussion.

**12. Motions and Notices of Motions - Nil**

**13. Petitions - Nil**

**14. Council Comments and Concerns**

Mayor Duncan noted three upcoming events:

BDO Workshop – March 1

Wardens Bonspiel – March 25

DFA Gala – March 25

Councillor Armstrong asked Mayor Duncan for information relating to SD&G County road clearing operations on County Road 31 and County Road 43 on the morning of February 7<sup>th</sup>.

**15. Unfinished Business - Nil**

**16. Closed Session**

Resolution No. 19

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council proceed in Camera at 8:35 p.m. pursuant to Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees; Specifically Public Works & Planning, Building and Enforcement Staff.

CARRIED

**17. Open Session:**

Resolution No. 20

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council move to Open Session at 9:23 p.m.

CARRIED

Resolution No. 21

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council authorizes Staff to follow through on matters as discussed in Closed Session as it relates to Public Works and By-Law Enforcement Employee/Staff matters.

CARRIED

**18. Ratification By-law**

Resolution No. 22

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT By-law No. 2017- 08 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 14th day of February, 2017.

CARRIED

**19. Adjournment by Resolution**

Resolution No. 23

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT Council adjourn at 9:25 p.m. to the call of the chair.

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**(These minutes were approved as written March 14, 2017.)**