

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on January 17, 2017 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan
Deputy Mayor: Gerry Boyce
Councillors: Allan Armstrong, Tony Fraser, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Economic Development & Communications Officer: Stephen Mann
Director of Public Works: Dan Belleau
Director of Waste Management: Doug Froats
Director of Recreation and Culture: Meaghan Meerburg
Director of Planning, Building & Enforcement: Calvin Pol
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution:

Resolution No. 01

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:13 p.m.

CARRIED

2. Adoption of Agenda:

Resolution No. 02

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council approve the agenda as amended. The agenda was amended to add an in camera item regarding potential litigation involving the Waste Management Department.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof: - Nil

4. Adoption of Minutes;

a) Public Meeting - December 13, 2016

Resolution No. 03

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the minutes of the public meeting, of the Council of the Township of North Dundas, held December 13, 2016 be adopted as circulated.

CARRIED

b) Regular Meeting - December 13, 2016

Resolution No. 04

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the minutes of the meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held December 13, 2016 be adopted as circulated.

CARRIED

c) Public Meeting - January 10, 2017
Resolution No. 05

Moved by Councillor Fraser
Seconded by Councillor Thompson

THAT the minutes of the public meeting of the Council of the Township of North Dundas, held January 10, 2017 be adopted as circulated.
CARRIED

5. Delegations:

Stephane Barbarie, OCWA – SaveOnEnergy

Stephane Barbarie, Operations Manager, OCWA presented a certificate of appreciation and a cheque to Council in the amount of \$9,657.00. Mr. Barbarie explained the cheque represents rebates from the SaveOnEnergy program for work completed at the Winchester Lagoon Operating Station.

6. Action Requests:

- a) Finance
- b) Economic Development and Communications
- c) Public Works
- i) Irish Headline Rd

Resolution No. 06

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas approve the attached Budget Amendment for the amount of \$65,674.00 for the Township's share of resurfacing Irish Headline Rd.
CARRIED

- d) Waste Management

- i) Part-Time Truck Driver/Labourer

Resolution No. 07

Moved by Councillor Armstrong
Seconded by Councillor Thompson

That Council approved the recommendation of the Director of Waste Management and authorize that Greg Morris be hired for the position of Part-Time Truck Driver/Labourer with the Waste Management Department effective January 16, 2017, pay according to the 2017 Part-Time Wage Schedule and further that Alex Mortimer, Robert Francis and Rhyce Sherrer be added to the Call-in Landfill Operator list.
CARRIED

- e) Planning Building and Bylaw Enforcement

- i) Development Charges

Resolution No. 08

Moved by Councillor Thompson
Seconded by Councillor Armstrong

That Council hereby approves the capital project forecast listing set out in Chapter 6 of the Development Charges Background Study dated October 26, 2016 (as amended), subject to further annual review during the capital budget process, and That Council intends to ensure that the increases in the need attributable to the anticipated development for which the development charges are imposed will be met.
CARRIED

- ii) Twenty 20 Concept Plans Engineering Consulting Services

Resolution No. 9

Moved by Councillor Armstrong
Seconded by Councillor Thompson

That Council receive the Proposal Evaluation Summary for the provision of consulting transportation engineering services to prepare concept plans and recommendations for traffic and pedestrian movements, and on-street parking around the Winchester Public School and the Winchester District Memorial Hospital as attached, and authorize that AECOM Canada Ltd. be awarded the project, for the

clarified stipulated price of \$29,650.00 excluding HST with a completion date of April 18, 2017.

CARRIED

iii) Sobeys Site Plan Control Security

Resolution No. 10

Moved by Councillor Thompson

Seconded by Councillor Armstrong

Whereas Sobeys Capital Incorporated has requested a release or reduction in financial security for the completed site works at Foodland located at 12015 County Road #3, Winchester; And Whereas most of the site works have been completed, save and except the Engineer's inspection certificates, reports decommissioning reports, and final approval from the County Engineer; Now Therefore be it resolved that Council hereby authorizes a reduction in financial securities contained in Schedule "E" of the Site Plan control Agreement contained in By-law No. 2015-29 from \$373,000.00 to \$55,950.00 (15% holdback)

CARRIED

iv) UCDSB Site Plan Security Reduction

Resolution No. 11

Moved by Councillor Thompson

Seconded by Councillor Armstrong

Whereas the Upper Canada District School Board has requested a reduction in financial security for the completed site works at the Winchester Public School located at 547 Louise Street, Winchester; And Whereas most of the site works have been completed, save and except the fenced parking area being paved and a letter from WSP that the stormwater works have been constructed in accordance with their design; Now Therefore be it resolved that Council hereby authorizes a reduction in the financial securities outlined in paragraph 10 of the Site Plan control Agreement (by-law No. 46-2014) from \$92,450.00 to \$15,000.00.

CARRIED

v) Woods Subdivision Revised Plan Conditions

Resolution No. 12

Moved by Councillor Armstrong

Seconded by Councillor Thompson

Woods Development and Construction (7985509 CANADA INC.) submitted a revised application for a Plan of Subdivision for (02-ND-S/2014) for Part of Block "P", Registered Plan #34 former Village of Winchester, and Part of Lot 4, Concession 6, former Township of Winchester, now the Township of North Dundas; AND WHEREAS By-law No. 2016-43 was approved by Council on July 13, 2016 which rezoned the lands being added to the above noted subdivision; NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of North Dundas hereby concurs with the revised draft plan of subdivision dated December 9, 2016 and requests that the United Counties of Stormont, Dundas and Glengarry incorporate the following additional condition attached hereto as Appendix A into Plan of Subdivision No.02-ND-S/2014.

CARRIED

f) Recreation and Culture

i) Call In Facility Operators

Resolution No. 13

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council approve the recommendation of the Director of Recreation and Culture and authorize the hiring of Devon Byers and Brodie Barkley, as Recreation Call-In Operators, for the 2016/2017 ice season, effective December 1, 2016. (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay).

CARRIED

g) CAO

i) Hiring Economic Development and Communication Officer

Resolution No. 14

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT Council authorize and direct that Stephen Mann be hired for the position of Economic Development and Communications Officer effective January 3, 2017, as per the terms outlined in the Offer of Employment dated December 21, 2016.

CARRIED

h) Clerk

i) Election 2018

Resolution No. 15

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT the Council of the Township of North Dundas accept this report regarding Changes to the Municipal Elections Act and the Use of Ranked Ballot Voting in the 2018 Municipal Election; and, That the existing First Past the Post electoral model for the 2018 Municipal Election be maintained.

CARRIED

7. Tenders and Quotations: - Nil

8. By-laws:

a) By-law No. 2016-70

Resolution No. 16

Moved by Deputy Mayor Boyce

Seconded by Councillor Fraser

THAT By-law 2016-70, being a By-law for fixing rates for the Supply of Water/Sewer Services be read a third and final time in Open Council this 17th day of January.

CARRIED

b) By-law No. 2017-01

Resolution No. 17

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

THAT By-law 2017-01, being a by-law for the Appointment of Officers, Agents, Staff, Committees of Council and Recreation Associations be read and passed in Open Council signed and sealed this 17th day of January, 2017.

CARRIED

c) By-law No. 2017-02

Resolution No. 18

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

That By-law No. 2017-02, being a By-law to Establish Development Charges be read and passed in Open Council, signed and sealed this 17th day of January, 2017.

CARRIED

d) By-law No. 2017-03

Resolution No. 19

Moved by Councillor Fraser

Seconded by Deputy Mayor Boyce

That By-law No. 2017-03, being a By-law to amend the Former Township of Winchester Zoning By-law No. 79-6, the Former Township of Winchester Zoning By-law No. 12-93, the Former Village of Chesterville Zoning By-law No. 04-95, and the Former Village of Winchester Zoning By-law No. 25-96, as amended, be read and passed in Open Council, signed and sealed this 17th day of January, 2017.

CARRIED

e) By-law No. 2017-04
Resolution No. 20

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT By-law 2017-04 being a By-law Respecting the Borrowing of Money by the Corporation (Bank of Montreal) be read and passed in Open Council, signed and sealed this 17th day of January 2017.

CARRIED

f) By-law No. 2017-05
Resolution No. 21

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT By-law No. 2017-05 being a By-law to Provide for an Interim Tax Levy Applicable to the Year 2017 and to Establish the due date thereof, be read and passed in Open Council, signed and sealed this 17th day of January 2017.

CARRIED

9. Consent Agenda

Resolution No. 22

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council authorize payment of accounts as per the attached Council Report dated January 17, 2017, Batch 357 to 372 in the amount of \$828,721.22; and THAT all other items listed under the Consent Agenda be approved as recommended.

CARRIED

10. Boards and Committees: - Nil

11. Key Information:

2017 Draft Budget Updates and Second Draft Discussion:

Treasurer Gareau presented a detailed analysis of changes to the First Draft Budget presented December 13, 2016 noting the revised 2016 Taxation Levy adjusted for growth is now \$5,786,246. Director Belleau provided three additional budget items for Council consideration and Director Meerburg provided an update on 2016 capital projects. Council reviewed the information circulated by Treasurer Gareau and the items brought forward by Director Belleau. Following a lengthy discussion, Council provided a list of revisions and amendments to arrive at a tax levy of \$5,902,089.

Treasurer Gareau will incorporate the requested revisions into the final budget for presentation to Council on February 14, 2017.

12. Motions and Notices of Motions - Nil

13. Petitions - Nil

14. Council Comments and Concerns:

Mayor Duncan noted the next meeting of Council is scheduled for February 14, 2017 and that it is Council's intention to pass the 2017 Municipal Budget during that regular meeting.

15. Unfinished Business - Nil

16. Closed Session

Resolution No. 23

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

That Council proceed in camera at 9:20 p.m. pursuant to Section 239 (2) (e) litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board. Specifically pertaining to the Waste Management Department.

CARRIED

17. Open Session

Resolution No. 24

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

That Council move to Open Session at 9:32 p.m.

CARRIED

Resolution No. 25

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

That Council authorizes Staff to follow through on matters as discussed in Closed Session.

CARRIED

18. Ratification By-law:

Resolution No. 26

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT By-law No. 2017-06 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 17th day of January, 2017.

CARRIED

19. Adjournment by Resolution:

Resolution No. 27

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council adjourn at 9:33 p.m. to the call of the chair.

CARRIED

Mayor

Clerk

These minutes were approved as written February 14, 2017.