

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on October 10, 2017 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan
Deputy Mayor: Gerry Boyce
Councillors: Allan Armstrong, Tony Fraser, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Economic Development & Communications Officer: Stephen Mann
Director of Public Works: Dan Belleau
Director of Waste Management: Doug Froats - **Absent**
Director of Recreation and Culture: Meaghan Meerburg
Director of Planning, Building & By-law Enforcement: Calvin Pol
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution:

Resolution No. 01

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 pm.

CARRIED

2. Adoption of Agenda:

Resolution No. 02

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council approve the agenda as amended. Addition of CIP Application for 464 ½ Main Street E. Winchester.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof: Mayor Duncan declared a pecuniary interest relating to item Action Request 6 (e) Zoning By-law Complete Application from Edwin Duncan as Edwin Duncan is Mayor Duncan's father.

4. Adoption of Minutes:

a) Regular Meeting - September 11, 2017

Resolution No. 03

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the minutes of the regular meeting of the Council of the Township of North Dundas, held September 11, 2017 be adopted as circulated.

CARRIED

5. Delegations:

a) SNC Update - Bill Smirle

Township Representative, Bill Smirle provided a detailed report on SNC's activities and items of interest relating to North Dundas.

Resolution No. 04

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council acknowledges the presentation provided by SNC Board Member, Bill Smirle.

CARRIED

6. Action Requests

a) Finance

b) Economic Development and Communications

i) CIP 506 Main St. W., Winchester

Resolution No. 05

Moved by Councillor Armstrong

Seconded by Councillor Thompson

That Council approve funding under the Township of North Dundas' Community Improvement Plan for a property located at 506 Main St. W., Winchester as follows: Facade Grant in the amount of \$4,000; And that Council authorize the Mayor and CAO to execute the required agreement.

CARRIED

ii) CIP 4641/2 Main St. E., Winchester

Resolution No. 06

Moved by Councillor Thompson

Seconded by Councillor Armstrong

That Council approve funding under the Township of North Dundas' Community Improvement Plan for a property located at 4641/2 Main St. E., Winchester as follows: Facade Grant in the amount of \$1,665; And that Council authorize the Mayor and CAO to execute the required agreement.

CARRIED

c) Public Works

i) Truck and Coach Technician

Resolution No. 07

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas authorize the Director of Public Works to award the position of Truck and Coach Technician to Spencer Livingston, as per the terms outlined in the Offer of Employment dated October 2, 2017.

CARRIED

ii) IDP Group Request (Sewage and Storm Water)

Resolution No. 08

Moved by Councillor Thompson

Seconded by Councillor Armstrong

That the Council of the Township of North Dundas grant the request received from Hamed Asl of the IDP Group regarding relief from sewage charges from May to October, 2017 and invoice for actual hydro costs incurred at the Emma Street sewage pumping station from May to October 2017; and to eliminate two water accounts that are not connected at that location.

CARRIED

d) Waste Management

i) Laptop and Docking Station

Resolution No. 09

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT Council approve the budget amendment for a Laptop and Docking Station for the Director of Waste Management in the amount of \$2000.00 as detailed in Appendix #1, attached.

CARRIED

e) Planning Building and Bylaw Enforcement

Mayor Duncan left the Council Chambers and Deputy Mayor Boyce assumed the Chair.

i) Zoning Bylaw Complete Application - Duncan

Resolution No. 10

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council hereby accepts the rezoning application from Edwin Duncan and directs staff to prepare the public notices, and schedule the public meeting to be held on October 24, 2017.

CARRIED

Mayor Duncan returned to Council Chambers and assumed the Chair. Deputy Mayor Boyce vacated the Chair.

f) Recreation and Culture

i) Rink Attendant

Resolution No. 11

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council approve the recommendation of the Director of Recreation & Culture and authorize the hiring of Joshua Armstrong to work for the Recreation & Culture Department as Rink Attendant for the 2017/2018 ice season. (Pay in accordance with the Part Time Salary Wage System plus 4% Vacation Pay)

CARRIED

ii) September 1 - Community Grant

Resolution No. 12

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council approve Naomi's Family Resource Centre to be awarded a \$400 Community Grant for the September 1st submission deadline.

CARRIED

iii) 100 Club Park Hill

Resolution No. 13

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council approve the 2017 purchase and installation of safety bags for the area surrounding the 100 Club Park Hill at a cost not to exceed \$5,300.

CARRIED

iv) Hall Rental Rates 2018

Resolution No. 14

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council authorize and approve the North Dundas Hall & Facility Rental Rates as outlined in Appendix A (attached), effective for 2018.

CARRIED

g) Fire

h) CAO

i) Clerk

7. Tenders and Quotations:

a) Minivan (ADM)

Resolution No. 15

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT the Council of the Township of North Dundas accept the tender submitted from Riverside Chrysler, Dodge, Jeep Ram Ltd for the purchase of a 2017 Dodge Caravan at the tendered price of \$27,912.00 plus applicable taxes.

CARRIED

- b) Rubber Tire Excavator (PWS)
Resolution No. 16

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT the Council of the Township of North Dundas accept the tender submitted from Agritibi RH (Hyundai) for the purchase of a Rubber Tire Excavator at the tendered price of \$195,000.00 plus applicable taxes.
CARRIED

- c) 2 2018 Half Ton Trucks (R&C)
Resolution No. 17

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT the Council of the Township of North Dundas accept the tender submitted from Myers Kemptville for the purchase of two (2)-2018 Half Ton Trucks at the tendered price of \$53,796.00 plus applicable taxes.
CARRIED

8. By-laws

- a) Bylaw No. 2107-41 Site Plan Control Agreement - Lillico
Resolution No. 18

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

That By-law No. 2017-41 being a By-law to authorize the Mayor and Clerk to enter into a Site Plan Control Agreement between Lilliville Farms Ltd. and the Township of North Dundas, be read and passed in Open Council, signed and sealed this 10th day of October, 2017.
CARRIED

- b) Bylaw No. 2017-01 Officers & Committees - Updates
Resolution No. 19

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council authorize and direct that By-law No. 2017- 01, being a by-law for the Appointment of Officers, Agents, Staff, Committees of Council and Recreation Associations be amended as presented this 10th day of October, 2017.
CARRIED

9. Consent Agenda

- Resolution No. 20

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council authorize payment of accounts as per the attached Council Report dated October 5, 2017, Batch 226 to 267 in the amount of \$1,931,541.27; and THAT Council authorize payment of \$560.00 re: Ontario Wildlife Damage Compensation to the property owner located at 6830 Belmeade Rd.; and THAT all other items listed under the Consent Agenda section of the Agenda be approved as recommended.
CARRIED

10. Boards and Committees:

County Council - Mayor Duncan provided highlights of items discussed at County Council meetings held September 18 and October 10. Items included: SDG Community Improvement Plan initiative, Shared Intern position, SDG Library rent review and 2018 County Road resurfacing projects.

11. Key Information

- a) Economic Development & Communications – 2018 CIP Revisions:

Council provided comments to a list of revisions provided by Director Mann for inclusion in the 2018 Community Improvement Plan. The draft 2018 CIP will be presented to Council at the October 24th meeting. A public consultation will be held on November 28th.

b) Recreation & Culture – Joel Steele Community Centre Sewer Pipe:
Director Meerburg provided information relating to the sewer backup at the JSCC on September 13th.

12. Motions and Notices of Motions - nil

13. Petitions - nil

14. Council Comments and Concerns:

Councillor Fraser advised plans are underway for the 2018 Ride for Dad. He also noted that the Dairyfest Committee is looking for volunteers.

15. Unfinished Business – nil

16. Closed Session

Resolution No. 21

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT Council proceed in Camera at 9:10 pm pursuant to Section 239 (2) of The Municipal Act S.O. 2001

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

CARRIED

17. Open Session

Resolution No. 22

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council move to Open Session at 10:43 pm.

CARRIED

Resolution No. 23

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council authorizes Staff to follow through on matters as discussed in Closed Session relating to personal and property matters.

CARRIED

18. Ratification By-law

Resolution No. 24

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT By-law No. 2017-42 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 10th day of October, 2017.

CARRIED

19. Adjournment by Resolution

Resolution No. 25

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council adjourn at 10:45 pm to the call of the chair.

CARRIED

Mayor

Clerk

(These minutes were approved as written October 24, 2017)