

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on February 13, 2018 with Mayor Duncan in the Chair.

ROLL CALL: Mayor: Eric Duncan
Deputy Mayor: Gerry Boyce
Councillors: Allan Armstrong, Tony Fraser
John Thompson - absent
CAO: Angela Rutley
Treasurer: John Gareau
Economic Development Officer: Stephen Mann
Director of Public Works: Dan Belleau
Director of Waste Management: Doug Froats:
Planning Assistant: Jamila Sheffield
Director of Recreation and Culture: Meaghan Meerburg
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Armstrong
Seconded by Councillor Fraser

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 6:52 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Fraser
Seconded by Councillor Armstrong

THAT Council approve the agenda as amended. Amendments were as follows:

ED&C Key Information Report re: North Dundas Expo changed to Action Request.

Addition of PB&E Action Request – Building Inspector position.

Council agreed to amend the order of the agenda to hold a brief in camera session to discuss land negotiations pertaining to the location of the Dundas County Archive and to address personal matters relating to Recreation and Culture employees following the Community Food Share presentation.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof - Nil

4. Adoption of Minutes

a) Public Meeting January 9, 2018

Resolution No. 03

Moved by Councillor Armstrong
Seconded by Councillor Fraser

THAT the minutes of the public meeting of the Council of the Township of North Dundas, held January 9, 2018 be adopted as circulated.

CARRIED

b) Regular Meeting January 9, 2018

Resolution No. 04

Moved by Councillor Armstrong
Seconded by Councillor Fraser

THAT the minutes of the regular meeting of the Council of the Township of North Dundas, held January 9, 2018 be adopted as circulated.

CARRIED

5. Delegations

- a) Community Food Share Ian McKelvie Administrator & Terry Triskle Chair Board of Directors

Ian McKelvie and Terry Triskle provided a review of recent developments and new initiatives at Community Food Share. They advised in 2017, Community Food Share provided food hampers to 195 different households in North Dundas including monthly hampers for 2,453 residents (1,002 children) and in Dundas and North Stormont 367 different households including monthly hampers for 5,517 residents (2,290.) Council thanked Mr. McKelvie and Mr. Triskle for the on-going good work at Community Food Share.

Resolution No. 05

Moved by Councillor Fraser

Seconded by Councillor Armstrong

THAT Council acknowledge the presentation provided by Community Food Share representatives, Ian McKelvie and Terry Triskle, February 13, 2018

CARRIED

Resolution No. 06

Moved by Councillor Armstrong

Seconded by Councillor Fraser

THAT Council proceed in Camera at 7:09 pm. pursuant to Section 239 (2) of The Municipal Act S.O. 2001

(b) personal matters about an identifiable individual, including municipal or local board employees – Recreation Summer Camp Employees

(c) a proposed or pending acquisition or disposition of land by the municipality or local board – Dundas County Archive

CARRIED

Resolution No. 07

Moved by Councillor Armstrong

Seconded by Councillor Fraser

THAT Council move to Open Session at 7:25 pm.

CARRIED

6. Action Requests

- a) Finance
b) Economic Development and Communications
a) 2018 Local Business Expo

Resolution No. 08

Moved by Councillor Fraser

Seconded by Councillor Armstrong

THAT Council approves insurance option 2 as it relates to vendor insurance coverage for the 2018 Local Business Expo; and that Council authorize the Mayor and CAO to proceed accordingly.

CARRIED

- c) Public Works

- i) Meter Reader Rate Increase 2018

Resolution No. 09

Moved by Councillor Armstrong

Seconded by Councillor Fraser

That the Council of the Township of North Dundas approve a rate increase for water meter reading for meter reader Lynne McClenaghan. The total compensation per meter will be \$1.25 effective February 13, 2018.

CARRIED

- d) Waste Management

- i) Curbside Refuse Collection

Resolution No. 10

Moved by Councillor Armstrong

Seconded by Councillor Fraser

THAT Policy #43-2012, being a policy to establish the Procedures for

Curbside Refuse Collection be adopted as amended by revisions presented February 13, 2018.

CARRIED

e) Planning Building and Bylaw Enforcement

i) County Official Plan Potential for Appeals

Resolution No. 11

Moved by Councillor Fraser

Seconded by Councillor Armstrong

THAT Council authorize staff to submit an appeal to the Ontario Municipal Board/Local Planning Appeal Tribunal following the Ministry of Municipal Affairs decision on the 2017 SDG Official Plan (or a non-decision), if in the opinion of the Director of Planning, Building and Enforcement it would be necessary to protect Township interests.

CARRIED

ii) Development Charges Reserve Fund Statement

Resolution No. 12

Moved by Councillor Armstrong

Seconded by Councillor Fraser

WHEREAS eligible growth-related capital expenditures relating to the Development Charges By-law 2017-02 occurred in the Township of North Dundas in 2017,

NOW THEREFORE BE IT RESOLVED THAT the Treasurer be authorized to transfer \$166,615.87 from Account # 3-3-2000-9590 Development Charges Reserve Fund to the various accounts attached as Appendix "A" and that this transfer is deemed to be effective December 31, 2017.

AND THAT the Development Charges Treasurer Statement for 2017 be received and be made available to the public.

CARRIED

iii) Building Inspector Position

Resolution No. 13

Moved by Councillor Armstrong

Seconded by Deputy Mayor Boyce

THAT Council accept the recommendation of the Building Inspector Hiring Committee and approve the hiring of Nicole Lowey as a Building Inspector, as per the offer of employment dated February 7, 2018.

CARRIED

f) Recreation and Culture

i) Canada 150 Community Infrastructure Program

Resolution No. 14

Moved by Deputy Mayor Boyce

Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas, authorize and approve entering into a contribution agreement for funding under the Canada 150 Community Infrastructure Program with FedDev Ontario, for a non-repayable contribution of up to \$67,000, for project #809864, entitled Improvement of the Morewood Community Centre.

CARRIED

Resolution No. 15

Moved by Councillor Armstrong

Seconded by Deputy Mayor Boyce

THAT Council authorize and approve further renovations to the Morewood Community Hall, including expansion of the accessible washroom, replacement of the kitchen canteen window counters, and replacement of two external doors, at a budgetary price of \$24,500.

CARRIED

ii) Meet Me On Main Street Series 2018

Resolution No. 16

Moved by Deputy Mayor Boyce
Seconded by Councillor Armstrong

THAT Council approve the following recommended dates and locations for the 2018 Meet Me On Main Street series.

July 4th – Morewood

July 11th – South Mountain

July 18th – Hallville

July 25th – Chesterville

August 1st – Winchester

CARRIED

iii) Seize the Day Camp

Resolution No. 17

Moved by Councillor Armstrong
Seconded by Deputy Mayor Boyce

THAT Council decline the request from Kozroots Community Empowerment Projects to waive the applicable hall rental fees for the Joel Steele Community Hall and Winchester Cultural Centre (Old Town Hall) from Monday, March 12th to Friday, March 16th, 2018 for the Seize the Day Camp.

CARRIED

iv) Winchester Hawks Hockey Club Alumni Day

Resolution No. 18

Moved by Deputy Mayor Boyce
Seconded by Councillor Armstrong

THAT Council decline the request from the Winchester Hawks Hockey Club to waive the applicable ice and hall rental rates for the Saturday, February 3rd, 2018 Alumni Day.

CARRIED

g) Fire

i) Chesterville Station Deputy Chief

Resolution No. 19

Moved by Councillor Armstrong
Seconded by Deputy Mayor Boyce

THAT Council accept the recommendation of the Fire Department and appoint Dave Lannin as the Deputy Chief for North Dundas Fire Station 4, Chesterville.

CARRIED

h) CAO

i) North Dundas Policy Amendments

Resolution No. 20

Moved by Deputy Mayor Boyce
Seconded by Councillor Armstrong

That the following policies be adopted as amended by revisions presented to Council February 13, 2018:

14-2007 Bereavement Leave, 36-2012 Statutory Holidays and 44-2012

Overtime.

CARRIED

i) Clerk

i) Archive Project

Resolution No. 21

Moved by Councillor Armstrong
Seconded by Deputy Mayor Boyce

THAT Council authorize and approve an upset limit of \$40,000 for the Dundas County Archive Project. Financing to be determined at a future meeting.

CARRIED

7. Tenders and Quotations – Nil

8. By-laws

It is so noted that during the Public Meeting, Council heard comments relating to the Buma site-specific zoning amendment regarding site plan concerns. The comments presented had no effect on the decision of Council. Council heard no comments on the Chesterville Park Pavilion site-specific amendment.

a) Bylaw No. 2018-09 Buma Rezoning Application

Resolution No. 22

Moved by Deputy Mayor Boyce

Seconded by Councillor Armstrong

That By-law No. 2018-09, being a By-law to amend the former Township of Winchester Zoning By-law No. 12-93, as amended, to permit a four (4) unit townhouse, be read and passed in Open Council, signed and sealed this 13th day of February, 2018.

CARRIED

b) Bylaw No. 2018-10 Chesterville Pavilion Rezoning Application

Resolution No. 23

Moved by Councillor Armstrong

Seconded by Deputy Mayor Boyce

That By-law No. 2018-10, being a By-law to amend the former Village of Chesterville Zoning By-law No. 04-95, as amended, to permit a temporary use for three years, be read and passed in Open Council, signed and sealed this 13th day of February, 2018.

CARRIED

c) Bylaw No. 2018-11 Dog Licence Sales Contracts

Resolution No. 24

Moved by Deputy Mayor Boyce

Seconded by Councillor Armstrong

That By-law No. 2018-11, being a By-law of the Corporation of the Township of North Dundas to authorize the Mayor and CAO to execute agreements with Peter A. Rose and Wendy Carkner respecting the sale of dog licences within the municipality be read and passed in Open Council, signed and sealed this 13th day of February, 2018.

CARRIED

d) Bylaw No. 2018-12 Adoption of 2018 Budget

Resolution No. 25

Moved by Deputy Mayor Boyce

Seconded by Councillor Armstrong

THAT By-Law 2018-12, being a By-law to Adopt the 2018 Municipal Budgeted Revenues and Expenditures be read and passed in Open Council, signed and sealed this 13th day of February 2018.

CARRIED

9. Consent Agenda

Resolution No. 26

Moved by Councillor Armstrong

Seconded by Deputy Mayor Boyce

THAT Council authorize payment of accounts as per the attached Council Report dated:

January 16, 2018 Batch 338 to 339 in the amount of \$413,601.08 (year 2017)

January 29, 2018 Batch 343 in the amount of \$89,354.70 (year 2017)

January 19, 2018 Batch 1 to 8 in the amount of \$270,459.88 (year 2018)

January 29, 2018 Batch 13 to 19 in the amount of \$148,921.54 (year 2018); and

THAT all other items listed under the Consent Agenda be approved as recommended.

CARRIED

10. Boards and Committees

Rideau Valley Conservation:
Resolution No. 27

Moved by Deputy Mayor Boyce
Seconded by Councillor Armstrong

THAT Council receive the minutes of the Rideau Valley Conservation Board of Directors dated November 23, 2017.

CARRIED

11. Key Information

Public Works – 2018 Water Sewer Budget – 1st Draft: Director Belleau presented the first draft of the 2018 Water Sewer Budget which includes the capital recommendations provided by OCWA, 2 roofs at the Ottawa Street Pumping Station, structural repair to the OCWA building in Chesterville and the purchase of water meters for the Village of Winchester. Pending no changes, the 2018 Water Sewer Budget will be presented to Council for final approval on March 13, 2018.

Recreation and Culture – Township of North Dundas Summer Camps: Director Meerburg provided key information relating to a potential partnership with the Glengarry Interagency Group (GIAG) to provide 2018 summer camps. Director Meerburg advised the GIAG camps tend not to take field trips beyond the village of Winchester where they are stationed, but instead try to make use of local programs and services such as community pools, local libraries and parks. She recommended that the Township of North Dundas discontinue operating summer camps and work in partnership with the Glengarry Interagency Group. Council agreed with the recommendation.

12. Motions and Notices of Motions – Nil**13. Petitions - Nil****14. Council Comments and Concerns**

a) Chesterville Park Pavilion Temporary Use Zoning Amendment – Mayor Duncan recommended for going forward purposes, the Township obtain a legal opinion about this property due to the fact the building has no direct road frontage.

b) Councillor Fraser reported he attended the SDG Joint Chiefs meeting on behalf of the North Dundas Fire Service.

15. Unfinished Business – Nil**16. Closed Session**

Resolution No. 28

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council proceed in Camera at 8:40 pm pursuant to Section 239 (2)(c) of The Municipal Act S.O. 2001 pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board – Commercial Development in Chesterville.

CARRIED

Resolution No. 29

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council move to Open Session at 9:05 pm.

CARRIED

Resolution No. 30

Moved by Deputy Mayor Boyce
Seconded by Councillor Fraser

THAT Council authorizes Staff to follow through on matters as discussed in Closed Session relating to the proposed commercial development in the Village of Chesterville.
CARRIED

17. Ratification By-law

Resolution No. 31

Moved by Councillor Armstrong
Seconded by Deputy Mayor Boyce

THAT By-law No. 2018-13 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 13th day of February, 2018.
CARRIED

18. Adjournment by Resolution

Resolution No. 32

Moved by Councillor Fraser
Seconded by Deputy Mayor Boyce

THAT Council adjourn to the call of the chair at 9:06 pm.
CARRIED

Mayor

Clerk

(These minutes were approved as written March 13, 2018.)