

THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS

MINUTES

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on March 13, 2018 with Deputy Mayor Boyce in the Chair.

ROLL CALL: Mayor: Eric Duncan - Absent
Deputy Mayor: Gerry Boyce
Councillors: Allan Armstrong, Tony Fraser, John Thompson
CAO: Angela Rutley
Treasurer: John Gareau
Economic Development Officer: Stephen Mann
Water & Sewer Assistant Manager: Mary Lynn Plummer
Director of Waste Management: Doug Froats
Director of Planning: Calvin Pol
Director of Recreation and Culture: Meaghan Meerburg
Clerk: Jo-Anne McCaslin

1. Call Meeting to Order by Resolution

Resolution No. 01

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT the meeting of the Council of the Corporation of the Township of North Dundas be hereby called to order at 7:00 pm.

CARRIED

2. Adoption of Agenda

Resolution No. 02

Moved by Councillor Thompson

Seconded by Councillor Armstrong

THAT Council approve the agenda as presented.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof - Nil

4. Adoption of Minutes

a) Public Meeting - February 13, 2018

Resolution No. 03

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT the minutes of the public meeting, of the Council of the Township of North Dundas, held February 13, 2018 be adopted as circulated.

CARRIED

b) Regular Meeting - February 13, 2018

Resolution No. 04

Moved by Councillor Armstrong

Seconded by Councillor Thompson

THAT the minutes of the regular meeting, including the In Camera minutes, of the Council of the Township of North Dundas, held February 13th, 2018 be adopted as circulated.

CARRIED

5. Delegations - Nil

Action Requests

a) Finance

- i) Statement of Councillors Remuneration
Resolution No. 05

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT Council accept the 2017 Treasurer's Statement of Remuneration Paid to Elected Officials.
CARRIED

b) Economic Development and Communications

c) Public Works

- i) 2018 Water Sewer Budget
Resolution No. 06

Moved by Councillor Thompson
Seconded by Councillor Armstrong

That the Council of the Township of North Dundas approve and adopt the 2018 Water and Sewer Budget as presented March 13, 2018.
CARRIED

- ii) 2017 Annual & Summary Reports ND Drinking Water System
Resolution No. 07

Moved by Councillor Armstrong
Seconded by Councillor Thompson

That the Council of the Township of North Dundas receive and accept the 2017 Summary and Annual Reports of Water Quality Information for the North Dundas Drinking Water Treatment and Distribution System which is provided by Ontario Clean Water Agency in accordance with O. Reg 170/03 Schedule 22.
CARRIED

- iii) Dust Suppressant
Resolution No. 08

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT the Council of the Township of North Dundas exercise the option to extend the contract for dust suppressant with Pollard Highway Products at last year's bid price of \$342.75 plus CPI for a total of \$347.89 per tonne.
CARRIED

- iv) Improving Municipal Class EA Process
Resolution No. 09

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the Township of North Dundas requests that the Minister of the Environment and Climate Change take immediate steps to expedite the response process for Part II Orders or Bump-Up requests, as part of the s.61 review to improve MCEA process times and reduce study costs
CARRIED

d) Waste Management

e) Planning Building and Bylaw Enforcement

f) Recreation and Culture

- i) 2018-2019 Ice Rental Rates
Resolution No. 10

Moved by Councillor Thompson
Seconded by Councillor Armstrong

THAT Council authorize and approve the 2018/2019 ice rental rates as attached.

CARRIED

- ii) Facility Rental Insurance Policy
Resolution No. 11

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the Facility Rental Insurance Policy #31-2011 be adopted as amended by revisions presented to Council March 13, 2018

CARRIED

- g) Fire
- h) CAO

- i) Salary Grid Amendment for CPI
Resolution No. 12

Moved by Councillor Thompson
Seconded by Councillor Armstrong

That Schedule "A" of By-law 2016-33, being a by-law to set remuneration for all full-time employees, be amended as attached, effective January 1, 2018.

CARRIED

- i) Clerk

- i) Art on the Waterfront Festival
Resolution No. 13

Moved by Councillor Armstrong
Seconded by Councillor Thompson

THAT the Council of the Township of North Dundas designate "Art on the Waterfront" scheduled Saturday June 2nd and Sunday June 3rd, 2018 as a "Public Event of Municipal Significance" and further authorize the temporary closure of portions of Chesterville Main St. and Water St. on Saturday, June 2nd and Sunday, June 3rd from 7:00 am to 5:00 pm and Mill St. from Friday, June 1st at 3:00 pm to Sunday, June 3rd at 10:00 pm to accommodate this event.

CARRIED

- ii) Ride for Dad
Resolution No. 14

Moved by Councillor Thompson
Seconded by Councillor Armstrong

That Council designate the "Telus Ride For Dad" event, scheduled for Saturday, June 2nd, 2018 as a "Public Event of Municipal Significance".

CARRIED

- iii) Ribfest Celebrations
Resolution No. 15

Moved by Councillor Fraser
Seconded by Councillor Thompson

That Council designate "Winchester Ribfest" hosted by the Winchester Downtown Revitalization Committee scheduled for Friday, June 8th, 2018 as a "Public Event of Municipal Significance" and further authorize the temporary closure of a portion of County Rd 38 as per the attached map.

CARRIED

- iv) Canada Day Celebrations
Resolution No. 16

Moved by Councillor Thompson
Seconded by Councillor Fraser

That Council designate the Canada Day Celebrations hosted by the North Dundas Canada Day Committee scheduled for Saturday, June 30, 2018 and Sunday, July 1st, 2018 as a "Public Event of Municipal Significance".

CARRIED

- v) Meet Me On Main Street - Temporary Street Closures
Resolution No. 17

Moved by Councillor Thompson
Seconded by Councillor Fraser

THAT Council seek permission from the United Counties of SDG to close designated portions of County Roads (as attached) to vehicular traffic between the hours of 2:00 pm. to 9:00 pm. to facilitate Meet Me on Main Street Celebrations.

CARRIED

- vi) Meet Me On Main Street
Resolution No. 18

Moved by Councillor Fraser
Seconded by Councillor Thompson

THAT Council designate the 2018 Meet Me On Main Street, Community Event Series, hosted by the Township of North Dundas, scheduled for July 4th, July 11th, July 18th, July 25th, and August 1st to be a Public Event of Municipal Significance.

CARRIED

- vii) Dairyfest
Resolution No. 19

Moved by Councillor Thompson
Seconded by Councillor Fraser

THAT Council designate Dairyfest as a "Public Event of Municipal Significance" and further seek permission from the United Counties of SDG to close portions of County Roads as per the attached map.

CARRIED

- viii) South Mountain Fair
Resolution No. 20

Moved by Councillor Fraser
Seconded by Councillor Thompson

That Council designate the South Mountain Fair hosted by the Mountain Township Agricultural Society scheduled for August 16th, 17th, 18th, and 19th, 2018 as a "Public Event of Municipal Significance".

CARRIED

- ix) Chesterville Fair
Resolution No. 21

Moved by Councillor Fraser
Seconded by Councillor Thompson

THAT Council designate the Chesterville Fair hosted by the Chesterville and District Agricultural Society scheduled for August 24th, 25th, & 26th, 2018 as a "Public Event of Municipal Significance"

CARRIED

6. Tenders and Quotations - Nil

7. By-laws

- a) Bylaw No. 2018-01 Officers & Committees
Resolution No. 22

Moved by Councillor Thompson
Seconded by Councillor Fraser

THAT By-law No. 2018-01, being a By-law for the Appointment of Officers, Agents, Staff, Committees of Council and Recreation Associations be read and passed in Open Council, signed and sealed this 13th day of March, 2018.

CARRIED

- b) Bylaw No. 2018-14 Use of Corporate Resources
Resolution No. 23

Moved by Councillor Fraser
Seconded by Councillor Thompson

THAT By-law No. 2018-14, being a By-law to adopt Policy No. 70-2018 for use of Corporate Resources during an Election Year, be read in passed in Open Council, signed and sealed this 13th day of March, 2018.

CARRIED

- c) Bylaw No. 2018-15 Delegation of Authority
Resolution No. 24
- Moved by Councillor Thompson
Seconded by Councillor Fraser

THAT By-law No. 2018-15, being a By-law to delegate Council's authority for restricted acts after Nomination Day to the Chief Administrative Officer be read and passed in Open Council, signed and sealed this 13th day March, 2018.
CARRIED

- d) Bylaw No. 2018-16 Site Plan Agreement Bylaw F. Duncan
Resolution No. 25
- Moved by Councillor Fraser
Seconded by Councillor Thompson

That By-law No. 2018-16 being a By-law to authorize the Deputy Mayor and Clerk to enter into a Site Plan Control Agreement between the Township of North Dundas and Francine J. Duncan for Part 1 on Reference Plan 8R2697 be read and passed in Open Council, signed and sealed this 13th day of March, 2018.
CARRIED

8. Consent Agenda

- Resolution No. 26
- Moved by Councillor Armstrong
Seconded by Councillor Fraser

THAT Council authorize payment of accounts as per the attached Council Report dated February 14, 2018 Batch 345 to 348 in the amount of \$353,772.36 (year 2017) February 14, 2018 Batch 20 to 24 in the amount of \$535,130.07 February 28, 2018 Batch 35 to 41 in the amount of \$354,947.95, and THAT all other items listed under the Consent Agenda be approved as recommended.
CARRIED

9. Boards and Committees

- Resolution No. 27
- Moved by Councillor Fraser
Seconded by Councillor Armstrong

THAT Council receive the 2017 Oak Valley Pioneer Park Annual Report including the minutes of the Annual General Meeting, held May 13th, 2017 as circulated.
CARRIED

10. Key Information

a) PB&E County Official Plan – Appeal to OMB regarding MMA Modifications:
Director Pol advised on February 26th, 2018, an official appeal by the Township of North Dundas regarding the Ministry modifications and other changes to the adopted United Counties Official Plan was submitted to the Ministry of Municipal Affairs. He outlined the 10 key items the Township would like to have repealed.

b) R&C OFSSAA Curling Championship – Director Meerburg advised a request to donate the cost of the rental fee of the Joel Steele Community Hall was received from Diane Spurr. Director Meerburg recommended that Council follow the adopted 2018 North Dundas Facility Rental Rates for this request and that future requests for exceptions to those rates no longer be brought to Council by Staff. Following a brief discussion, it was decided that the Director of R&C would list names/groups of any requests to waive rental fees received in her Monthly Activity Summary so Council is made aware.

11. Motions and Notices of Motions - Nil

12. Petitions - Nil

13. Council Comments and Concerns - Nil

14. **Unfinished Business - Nil**

15. **Closed Session – N/A**

16. **Open Session – N/A**

17. **Ratification By-law**

Resolution No. 28

Moved by Councillor Armstrong

Seconded by Councillor Fraser

THAT By-law No. 2018-17 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed this 13th day of March, 2018.

CARRIED

18. **Adjournment by Resolution**

Resolution No. 29

Moved by Councillor Armstrong

Seconded by Councillor Fraser

THAT Council adjourn at 7:38 pm to the call of the chair.

CARRIED

Mayor

Clerk

(These minutes were approved as written, April 10, 2018)