



**Employment Opportunity - Recreation & Culture Department
Facilities Attendants & Casual/Part-Time Facility Operators
(September 2024 – April 2025)**

The Township of North Dundas is currently seeking motivated individuals to work at the Chesterville & District Arena and the Joel Steele Community Centre as casual/part-time staff. We are looking for Facilities Attendants and Facility Operators.

CASUAL/PART-TIME FACILITIES ATTENDANT:

Duties include, but are not limited to: moving and changing nets during ice resurfacing, event set-up/take down, small general maintenance, shoveling snow, general housekeeping duties including sweeping and mopping floors, vacuuming, cleaning washrooms and dressing rooms, and sanitizing.

Qualifications: Must be 16 years of age + and willing to work evenings and weekends. First-Aid & CPR certification, as well as a valid G2 driver's license, are considered assets.

PAY: \$16.55/hr.
REFERENCE # 0124

CASUAL/PART-TIME FACILITY OPERATOR

Duties include, but are not limited to: making and maintaining ice for the arenas including operation of an ice resurfacer & edger; supervision of Facilities Attendants, event setup/take down, shoveling snow and general maintenance and housekeeping of facilities.

Qualifications: Must be 18 years of age + and willing to work evenings and weekends. First-Aid & CPR certification, as well as experience with the operation of an ice resurfacer are assets. A valid G2 driver's license is required.

PAY: \$28.39/hr.
REFERENCE # 0224

If you would like to apply for this position, please fax, mail, email or deliver your confidential resume and cover letter to:

The Corporation of the Township of North Dundas
Attn: Meaghan Meerburg, Director of Recreation & Culture
636 St. Lawrence St., P.O. Box 489
Winchester, ON, K0C 2K0
careers@northdundas.com

P. O. Box 489, 636 St. Lawrence Street, Winchester, Ontario K0C 2K0

Tel. (613) 774-2105 Fax (613) 774-5699



Application Deadline: 4:00pm on Wednesday, August 7th, 2024

The Township of North Dundas is an Equal Opportunity Employer. The Township will endeavour to accommodate a candidate in all parts of the hiring process. Applicants need to make their needs known in advance. The Township of North Dundas is committed to providing quality goods and services that are accessible to all persons that we serve. Documents are available in various accessible formats upon request. Individuals are advised to contact the Township Office and the Township will work with the individuals to provide a format that meets their needs. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.

While we encourage all applicants to apply, only those selected for an interview will be contacted.