

**THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS**

**BY-LAW No. 2018-01**

***A By-law for the Appointment of Officers, Agents, Staff, Committees of Council and Recreation Associations***

**WHEREAS** it is necessary for the Municipal Council to pass by-laws for the appointment of Municipal Officers, Agents, Staff and Committees of Council as referenced in the *Municipal Act*, S.O. 2001, c.25;

**AND WHEREAS** it is deemed appropriate for Municipal Council to recognize organizations that support Township of North Dundas recreation activities;

**AND THEREFORE** the Mayor shall be a member Ex-Officio, of all Committees;

<b><u>Officers, Agents and Staff</u></b>	
CHIEF ADMINISTRATIVE OFFICER (CAO) EMERGENCY PLANNING ADMINISTRATIVE OFFICIAL HUMAN RESOURCES MUNICIPAL HEAD RELATING TO OMBUDSMAN ACT	Angela Rutley
TREASURER	John J. Gareau
DEPUTY TREASURER	Johanna Barkley
TAX COLLECTOR	Michelle McDonell
ACCOUNTING SUPERVISOR	Carly Wheeler
CLERK DEPUTY CAO DIVISION REGISTRAR MARRIAGE LICENCE ISSUER CIVIL MARRIAGE OFFICIANT LOTTERY LICENSING OFFICER MUNICIPAL ELECTIONS RETURNING OFFICER COMMUNITY EMERGENCY MANAGEMENT COORDINATOR (Alternate) MUNICIPAL HEAD RELATING TO FREEDOM OF INFORMATION ACT	Jo-Anne McCaslin
DEPUTY CLERK DEPUTY DIVISION REGISTRAR DEPUTY MARRIAGE LICENCE ISSUER DEPUTY LOTTERY LICENSING OFFICER MUNICIPAL ELECTIONS DEPUTY RETURNING OFFICER	Judy Peddle
DEPUTY CLERK & EXECUTIVE ASSISTANT	Nancy Johnston
DIRECTOR OF PLANNING, BUILDING & ENFORCEMENT ZONING ADMINISTRATOR	Calvin Pol
PLANNING TECHNICIAN	K. Jamila Sheffield
PROPERTY STANDARDS COMMITTEE SECRETARY COMMITTEE OF ADJUSTMENT SECRETARY	Jessica Manley
CHIEF BUILDING OFFICIAL BUILDING INSPECTOR PROPERTY STANDARDS OFFICER BY-LAW ENFORCEMENT OFFICER	Jacob Forget

DEPUTY BUILDING OFFICIAL	Ronald Symington Dwane Crawford
BUILDING INSPECTORS	Nicole Lowey Dirk Testerink Donald Lewis Dan Tessier Hilton Cryderman Harry Hutchinson
MUNICIPAL ENGINEERING CONSULTANTS	CIMA+ Canada Inc. (Primary) exp Services Inc. (Secondary)
DIRECTOR OF PUBLIC WORKS	Daniel Belleau
ASSISTANT MANAGER WATER & SEWER CIVIL MARRIAGE OFFICIANT	MaryLynn Plummer
ROAD PATROL FOREMAN DRAINAGE SUPERINTENDENT TILE DRAINAGE INSPECTOR	John Oswald
DIRECTOR OF RECREATION & CULTURE	Meaghan Meerburg
FACILITIES MANAGER	Les Johnston
RECREATION COORDINATOR	Brandon Cousineau
DIRECTOR OF WASTE MANAGEMENT	Douglas Froats
GARBAGE COLLECTOR	Hume Waste Disposal
ECONOMIC DEVELOPMENT & COMMUNICATIONS OFFICER EMERGENCY INFORMATION OFFICER	Stephen Mann
FIRE COMMISSIONER	Allan Armstrong (pd)
FIRE DEPARTMENT LIAISON	Michael Gruich
FIRE CHIEFS	Ken Byers Raymond Sherrer Daniel Kelly Michael Gruich
DEPUTY FIRE CHIEFS	Shawn Mattice (Acting) Donald Levere Sandy Johnston (Acting) Dave Lannin
MANAGER OF MUNICIPAL ENFORCEMENT SERVICES	P. S. (Scott) Sabourin
BY-LAW ENFORCEMENT OFFICERS (as determined by the Township of Russell)	Roxanne Garland Millie Bourdeau
SENIOR MUNICIPAL BY-LAW ENFORCEMENT OFFICER	Brent Mattice
JUNIOR MUNICIPAL BY-LAW ENFORCEMENT OFFICER	Wendy Murphy
BY-LAW ENFORCEMENT OFFICERS (for the purpose of issuing parking tickets)	John Oswald Daniel Kelly Barry Giberson
ANIMAL CONTROL BY-LAW ENFORCEMENT OFFICER	Kevin Casselman

LIVESTOCK POUND KEEPER(S)	William Toll (p) Richard Scheepers (p)
LIVESTOCK EVALUATORS	William Toll (p) Richard Scheepers (p)
FENCEVIEWERS	Larry Stewart (p) Martin Schoones (p) Brent Copeland (p)
WEED INSPECTOR (Appointed by County)	Peter Leyenaar
SITE PLAN REVIEW TEAM	Angela Rutley Calvin Pol Doug Froats Dan Belleau Stephen Mann K. Jamila Sheffield (Secretary)
MUNICIPAL SOLICITORS	Ault & Ault Law Office Cunningham Swan Lawyers
MUNICIPAL AUDITORS	BDO Canada LLP
CLOSED MEETING INVESTIGATOR SERVICES	LAS-AMO (Local Authority Services)
INTEGRITY COMMISSIONER	John Simpson Stewart Corbett Law
ART ON THE WATERFRONT COMMITTEE	Council Representative John Thompson (np) (Members as determined by the Committee from time to time)
SD&G ACCESSIBILITY COMMITTEE	North Dundas Representative Al Lummiss (np)
CANADA DAY COMMITTEE	(Members as determined by the Committee from time to time)
CHESTERVILLE CARNIVAL COMMITTEE	Council Representative John Thompson (np) (Members as determined by the Committee from time to time)
CHESTERVILLE AND DISTRICT HISTORICAL SOCIETY	(Members as determined by the Organization from time to time)
COMMITTEE OF ADJUSTMENT	Shirley Coons (p) Robert Riddell (p) Donald Johnston (p) Roger Cole (p) John Havekes (p) Jessica Manley (Secretary)

MUNICIPAL EMERGENCY CONTROL GROUP	(As authorized by and stated in the North Dundas Emergency Plan) Head of Council CAO Director of Public Works Community Emergency Management Coordinator Emergency Information Officer Council Representative John Thompson (p)
COMMUNITY EMERGENCY MANAGEMENT CO-ORDINATOR EMERGENCY MANAGEMENT PROGRAM COMMITTEE CHAIR	Daniel Kelly
EMERGENCY MANAGEMENT PROGRAM COMMITTEE	(As authorized by and stated in the North Dundas Emergency Plan) Head of Council CAO Director of Public Works Community Emergency Management Coordinator Emergency Information Officer Council Representative John Thompson (p)
COMMUNITY IMPROVEMENT PLAN COMMITTEE	Council Representative John Thompson (np) Gerry Boyce (A) (np) Municipal Representative Angela Rutley Municipal Representative Calvin Pol Municipal Representative Stephen Mann Community Representative Gary Annable (np)
DAIRYFEST COMMITTEE	Council Representative Tony Fraser (np) (Members as determined by the Committee from time to time)
FIRE CHIEFS STEERING COMMITTEE	Composed of the Fire Commissioner, Fire Chiefs and Deputy Fire Chiefs
MUNICIPAL HERITAGE COMMITTEE	(Members as determined by the Committee from time to time)
DUNDAS COUNTY ARCHIVE COMMITTEE	North Dundas Representatives Darlene Fawcett Brienne Scott
NORTH DUNDAS MOVIE COMMITTEE	Aaron Dellah (np) (Members as determined by the Committee from time to time)


PARADE OF LIGHTS COMMITTEE	(Members as determined by the Committee from time to time)
PROPERTY STANDARDS COMMITTEE	Shirley Coons (p) Robert Riddell (p) Donald Johnston (p) Roger Cole (p) John Havekes (p) Jessica Manley (Secretary)
RECREATION COMMUNITY GRANT REVIEW COMMITTEE	Allan Armstrong John Thompson Angela Rutley Meaghan Meerburg
WINCHESTER DOWNTOWN REVITALIZATION COMMITTEE	Council Representative Eric Duncan (np) (Members as determined by the Committee from time to time)
RIDEAU VALLEY CONSERVATION AUTHORITY	Gerry Boyce Representative (np)
SOUTH NATION CONSERVATION AUTHORITY	William Smirle Representative (np)
<b><u>Recreation Associations</u></b> Marionville Ormond/Harmony/Cloverdale South Mountain Morewood	(Members as determined by the Associations from time to time)


**NOW THEREFORE** the Council of the Corporation of the Township of North Dundas enacts as follows:

1. That By-law No. 2017-01 be hereby repealed.
2. That this By-law takes effect on the day of passing.

**READ and passed in Open Council, signed and sealed this 13<sup>th</sup> day of March, 2018.**

Updated and amended – May 8, 2018  
Updated and amended – May 28, 2018  
Updated and amended – July 10, 2018  
Updated and amended – August 8, 2018  
Updated and amended – October 9, 2018

  
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MAYOR

  
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CLERK