



Township of

# North Dundas

## COUNCIL REPORT

<b>To:</b>	Mayor and Members of Council
<b>From</b>	Angela Rutley
<b>Date of Meeting:</b>	August 14, 2012
<b>Subject:</b>	Administration Report

### 1) Seaway Valley Community Health Center:

The Seaway Valley Community Health Center currently operates out of the House of Lazarus in Mountain. They operate as a paperless office, which requires a high speed, fibre optic internet connection. This connection is not available at their current location. Therefore, they are seeking a new rent-free location in Winchester.

The former Council Chamber at 547 St. Lawrence Street is currently vacant. Debbie has viewed the location and considers it ideal for their purpose. The Health Center would use one end of the room for a doctor's office and a nurse's station and the rest of the space would be a programming room available for their use and that of the Township. For example, recreation could use the room to run programs in the evening.

Debbie St John-de Wit, the Executive Director of the Health Center, is currently obtaining estimates and seeking budget approval to complete the necessary renovations to create the two offices. We would provide the space rent-free to the Health Center. They would be responsible for phone, internet and janitorial expenses.

This is a valuable service in our community that is available to all residents. I recommend that we enter into an agreement with the Seaway Valley Community Health Center to provide them with space at 547 St. Lawrence Street for the purposes of operating a Health Center.

### 2) Baldwin Bridge:

The Baldwin Bridge has been temporarily closed for several years. The next step in the process of closing and demolishing the bridge is to pass a resolution stating Council's desire to permanently close the bridge. Following this, staff will investigate options for demolition of the bridge and bring a recommendation to Council. A resolution has been prepared for Council to authorize staff to proceed.

**3) Employee Benefits:**

Effective August 1<sup>st</sup>, the Township's employee benefits plan carrier is Green Shield/ La Capitale. Some of the administrative issues are still being worked through by our plan consultants Mosey and Mosey, but thus far, there have been no problems with employee claims submitted to the new provider.

**4) Roads Department Summer Hours:**

The roads department has been working four, ten hour days a week for the summer. This has helped maximize the amount of road construction that can be completed. Summer hours were approved from the Victoria Day weekend until Labour Day. This system is working very well and the Director of Transportation would like to extend summer hours until the end of September to enable the completion of road construction. I recommend that summer hours be extended until September 28<sup>th</sup> for this year.

**5) 2011 Surplus:**

As detailed in the Finance Department report, the 2011 surplus is \$409,808.32. I recommend the surplus be allocated as follows:

- a) \$62,248.81 to North Dundas Fire Department reserves to help build a reserve for the vehicle and building capital requirements within the Fire department.
- b) \$6,253.61 to an Economic Development reserve to establish a reserve for future projects within this newly formed department.
- c) \$273,336 to Roads Reserve to fund two additional roads (Guy and Baker) that are proposed for surface treatment in 2012.
- d) The remaining balance of \$67,969.90 be transferred to general reserves for working funds which can be allocated to a specific project at a later date.

Prepared by: *Angela Rutley, CAO*