



Township of

North Dundas

COUNCIL REPORT

To:	Mayor and Members of Council
From	Angela Rutley
Date of Meeting:	May 10, 2011
Subject:	Admin. report

1. Hydro Lease

Hydro One's law department is preparing the lease amending agreement. They anticipate the paperwork will be ready in approximately two weeks.

2. Economic Development Officer

The position was advertised in *The Winchester Press*, *The Chesterville Record*, on the Township website, on Kijiji, on the Economic Developers Council of Ontario website and on the Municipal World website. It will also be featured in Municipal World's weekly e-mail broadcast for two weeks. The closing date is May 13th. Previously, Council suggested the hiring committee include Mayor Duncan and Councillor Armstrong. Joyce Gravelle, the Economic Development Officer for SD&G called to volunteer any assistance that we might need in the hiring process. She volunteered to be on the hiring committee if that would be of assistance.

3. Blossoms Program

Mark, Les and I met with two representatives from St. Lawrence College regarding their Blossoms program. This program provides 12 people age 15 to 30 with 6 weeks of class and 6 weeks of work experience. The participants are paid and also earn credit toward high school or college. We have partnered with St. Lawrence to apply for funding to host the program in Chesterville from January to March 2012. The project would be the renovations

to the basement of the Nelson Laprade. The DFA is aware of and supports the project. These renovations were budgeted to be completed in 2011. The approval process for the funding takes approximately three months. If we are successful, we will delay the repairs until 2012. If the application is not successful, we will complete the renovations in 2011 as originally planned.

Prepared by: Angela Kelley
Approved by: _____



Economic Development & Communications Officer

The Township of North Dundas is currently seeking candidates for the position of Economic Development & Communications Officer.

We are seeking an individual with vision, enthusiasm and perseverance who can promote and market the Township of North Dundas within and outside the Township. The successful candidate will be responsible for the development, implementation and administration of policies and programs to market the Township. He or she will also identify and promote business and industrial opportunities within the Township and liaise with the business community, agencies at all levels of government and developers.

A full position description, including the skills and knowledge required follows below.

Salary Range: \$47,880 – \$56,000

To apply to become part of our team, please
submit your resume and cover letter by Friday, May 13th, 2011 to
Angela Rutley, Deputy CAO

Township of North Dundas
636 St. Lawrence St., PO Box 489, Winchester, ON K0C 2K0

Fax: 613-774-5699

E-Mail: arutley@northdundas.com

We appreciate the interest of all applicants, however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected, and will only be used for the purpose of candidate selection.