

TOWNSHIP OF NORTH DUNDAS
COUNCIL MEETING
September 16, 2008

A meeting of the Council of the Corporation of the Township of North Dundas was held in the Council Chambers in Winchester Village on Tuesday, September 16, 2008 with Mayor Runnalls in the Chair.

ROLL CALL:

Alvin Runnalls	Mayor	Present
Estella Rose	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Eric Duncan	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Howard Smith; Treasurer, John Gareau; Director of Waste Management, Doug Froats; Director of Public Works, Arden Carruthers; Director of Building, Planning and By-law Enforcement, Calvin Pol and Chief Building Official, Greg Trizisky. Clerk, Jo-Anne McCaslin recorded the minutes.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-Sept/16

Moved by John Thompson and seconded by Allan Armstrong that the Regular Meeting of Council be called to order at 7:00 p.m. CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-Sept/16

Moved by Allan Armstrong and seconded by John Thompson that Council accept the agenda as amended. Addition of By-law 29-2008. CARRIED.

3) ADOPTION OF MINUTES:

RES#03-Sept/16

i) Minutes of the Regular Meeting of Council August 12, 2008:

Moved by John Thompson and seconded by Allan Armstrong that the Minutes of the Regular Meeting of Council dated August 12, 2008 be adopted as presented. CARRIED.

4) BUSINESS ARISING FROM THE MINUTES - Nil

5) DECLARATION OF PECUNIARY INTEREST: -Nil

6) NOTICE OF MOTION: -Nil

7) MOTIONS: -Nil

8) DELEGATION/PRESENTATIONS:

a) Financial Statements KPMG Presentation - Adam Young:

Adam Young, accompanied by Treasurer John Gareau, presented the 2007 draft financial statements. Mr. Gareau explained the financial statements are comprised of three components; the consolidated statement of financial position, the consolidated statement of financial activity and the consolidated statement of changes in the financial position. Mr. Young reviewed the Audit Findings Report with Council and reported on two items for Council consideration; Landfill Obligation and Tangible Capital Asset Reporting noting that effective January 1, 2009, the Township will be adopting CICA Public Sector Accounting Handbook Section PS 3150, "Tangible Capital Assets." This section establishes standards on how to account for and report tangible capital assets in government financial statements. Mr. Young commented he is comfortable with the application of judgement concerning accounting practices in the Township of North Dundas and that the municipality is in a strong financial position. Council thanked Mr. Young and congratulated Treasurer Gareau and the management team on a job well done.

9) AUTHORIZATION OF ACCOUNTS:

RES#04-Sept/16

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the payment of accounts as per the attached Council Report dated September 16, 2008 Batch 204 to 233 in the amount of \$929,584.32.

CARRIED.

10) DEPARTMENTS/COMMITTEES:**A) FINANCE DEPARTMENT:**

RES#05-Sept/16

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Finance Department report dated September 10, 2008.

CARRIED.

RES#06-Sept/16

ii) Year-end Transfer:

Moved by Allan Armstrong and seconded by John Thompson Whereas Council has previously passed By-law No. 20-2007 on April 24, 2007 and;

Whereas said by-law instructed the treasurer to finance any deficit from fiscal 2007 from the reserve for general working funds and;

Whereas the results for fiscal 2007 are now known and there exists an overall general deficit in the municipality of \$3,578.52, now

Therefore be it resolved that council authorizes the treasurer to transfer an amount of \$3,578.52 from the General Working Fund Reserve (GL Account #1-3-2000-8010) to the Revenue acct "Transfers from Reserves" – (GL # 1-4-1700-9002) to effectively finance the deficit for the 2007 fiscal year and leave the books at a nil balance for carry forward into fiscal 2008. CARRIED.

RES#07-Sept/16

iii) Dundas County Food Bank:

Moved by John Thompson and Allan Armstrong that Council authorize and direct an extension of non payment of tax bills plus interest for the Dundas County Food Bank as they continue to work with MPAC to achieve tax exempt status.

CARRIED.

RES#08-Sept/16

iv) Draft Consolidated Financial Statements:

Moved by John Thompson and seconded by Allan Armstrong that Council receive the "draft" Consolidated Financial Statements as presented by Adam Young of KPMG September 16, 2008. CARRIED.

B) WASTE MANAGEMENT DEPARTMENT:

RES#09-Sept/16

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Waste Management Department report dated September 16, 2008.

CARRIED.

ii) AMRC Convention:

RES#10-Sept/16

Moved by Allan Armstrong and seconded by John Thompson that Council authorize Doug Froats to attend the Association of Municipal Recycling Co-ordinators Convention in Niagara-on-the-Lake Ontario, October 22, 23 & 24, 2008 at the registration fee of \$395.00 plus travel, meals and accommodations. (Travel expenses and lodging shared with RARE Recycling.

CARRIED.

C) PUBLIC WORKS DEPARTMENT:

RES#11-Sept/16

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Public Works Department report dated September 16/08. **CARRIED.**

RES#12-Sept/16

ii) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the report submitted by the Department of Public Works Roads Patrol Foreman dated August 31, 2008. **CARRIED.**

RES#13-Sept/16

iii) Tile Drainage Application:

Moved by John Thompson and seconded by Allan Armstrong that Council accept the application for loan for tile drainage as submitted for land to be drained in Lot 22 Concession 3 former Township of Mountain and authorize funding in the amount of \$40,000.00 in accordance with the Tile Drainage Act, subject to proper outlet if and when funds are made available by the Province. **CARRIED.**

D) PLANNING, BUILDING AND BY-LAW ENFORCEMENT

RES#14-Sept/16

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Planning, Building & Enforcement Departments Report dated September 8/08. **CARRIED.**

RES#15-Sept/16

ii) Winchester District Memorial Hospital Parking:

Moved by Allan Armstrong and seconded by John Thompson Whereas the Site Plan Control Committee reviewed and discussed parking issues in and around the Winchester and District Memorial Hospital on August 27, 2008 and the Planning Department prepared a supplemental report dated September 8, 2008; Now Therefore be it Resolved that Council hereby authorizes that the following recommendations be implemented;

1. That "No Parking" signs be erected on the north side of Clarence from Cass Crescent to the Linton Apartments;
2. That "No Parking" signs be erected on one side of Cass Crescent;
3. That the Hospital and PCL be encouraged to increase the available on-site parking for contractors and construction workers; and
4. That four (4) one street 2 hour limit parking spaces be permitted on the north side of Clarence Street from the entrance to 524 Clarence eastwardly to the existing "no parking" area. A proper gravel surface shall be applied to allow for four (4) vehicles to park off the asphalt road surface.

CARRIED.

RES#16-Sept/16

iii) Dog Invoices to Tax Roll:

Moved by John Thompson and seconded by Allan Armstrong Whereas By-law 38-2000, being a by-law to regulate the keeping of dogs, requires that every owner of a dog shall annually cause the dog to be licenced within the municipality; And whereas in 2008 the Township contracted door to door dog licence sales persons to visit every property in order to identify dog owners and sell licences; And Whereas the Township provided three notices to alleged dog owners who have not obtained dog licenses in accordance with By-law 38-2000; Now Therefore be it Resolved that further to direction provided on July 8, 2008, Council hereby authorizes that the outstanding identified dog owners be invoiced and that the invoices be added to the 2008 tax rolls where the legal property owner data base matches the dog owner data base in Vadim. **CARRIED.**

E) RECREATION & CULTURE DEPARTMENT:

RES#17-Sept/16

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Recreation & Culture Department Report dated September 8, 2008 including the Facilities Manager Report for August 2008 dated September 9, 2008.

CARRIED.

RES#18-Sept/16*ii) Full Time Facilities Operator:*

Moved by Estella Rose and seconded by Eric Duncan that Council authorize the hiring of Lee Bowers, for the position of Full Time Facilities Operator for the Recreation Department effective September 1, 2008. Pay rate to be in accordance with Step 3 of the 2007 salary grid, six month probationary period in effect.

DEFERRED.

F) LIVESTOCK VALUER:**RES#19A-Sept/16***i) Report:*

Moved by John Thompson and seconded by Allan Armstrong that Council receive the report of Livestock Valuer (Albert Koekkoek) and authorize payment in the amount of \$420.00 to Violet Kennedy. Date of claim August 19/08. CARRIED.

RES#19B-Sept/16*ii) Report:*

Moved by Allan Armstrong and seconded by John Thompson that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$250.00 to Hank Zwarts. Date of Claim August 19th, 2008. CARRIED.

G) FIRE CHIEFS STEERING COMMITTEE:**RES#20-Sept/16***i) Report:*

Moved by Eric Duncan and seconded by Estella Rose that Council receive and review the Minutes of the North Dundas Fire Chiefs Steering Committee dated June 26/08.

CARRIED.

11) CONSIDERATION OF BY-LAWS:**RES#21-Sept/16***i) By-law 25-2008:*

Moved by Eric Duncan and seconded by Estella Rose that By-law 25-2008, being a Site Plan Control By-law be read a first, second and third time and passed in Open Council this 16th day of September, 2008. (Agri-Partners Crop Centre). CARRIED.

RES#22-Sept/16*ii) By-law 26-2008:*

Moved by Eric Duncan and seconded by Estella Rose that By-law 26-2008 being a Site Plan Control By-law be read a first, second and third time and be passed in Open Council this 16th day of September, 2008. CARRIED.

RES#23-Sept/16*iii) By-law 27-2008:*

Moved by Eric Duncan and seconded by Estella Rose that By-law 27-2008, being a By-law of the Corporation of the Township of North Dundas to provide a municipal exemption of 100% on premises occupied by Veterans' Service Clubs in the Township of North Dundas be read a first, second and third time and be passed in Open Council this 16th day of September, 2008. CARRIED.

RES#24-Sept/16*iv) By-law 28-2008:*

Moved by Estella Rose and seconded by Eric Duncan that By-law 28-2008 being a By-

law of the Corporation of the Township of North Dundas to repeal by-law 51-2000 be read a first, second and third time and be passed in Open Council this 16th day of September, 2008.

CARRIED.

RES#25-Sept/16

ii) By-law 29-2008:

Moved by Estella Rose and seconded by Eric Duncan that By-law 29-2008 being a Site Plan Control By-law be read a first, second and third time and be passed in Open Council this 16th day of September, 2008.

CARRIED.

12) OLD BUSINESS - Nil

13) NEW BUSINESS:

RES#26-Sept/16

i) Dundas County Players Report:

Moved by Estella Rose and seconded by Eric Duncan that Council receive the 2007 Activity Report submitted by the Dundas County Players Theatre Society, dated August 2008.

CARRIED.

14) CORRESPONDENCE/COMMUNICATIONS:

RES#27-Sept/16

a) Request for Support- Township of Galway-Cavendish & Harvey:

Moved by Eric Duncan and Seconded by Estella Rose that Council support a Resolution from the Township of Galway-Cavendish & Harvey dated July 28, 2008 regarding protection of Canada's fresh water lakes and rivers.

CARRIED.

RES#28-Sept/16

b) Request for Support- City of Owen Sound:

Moved by Estella Rose and Seconded by Eric Duncan that Council support a Resolution from the City of Owen Sound regarding Provincial Sales Tax Exemption to Ontario Municipalities.

CARRIED.

RES#29-Sept/16

c) Request for Support- City of Owen Sound:

Moved by Estella Rose and Seconded by Eric Duncan that Council support a Resolution from the City of Owen Sound regarding Provincial Sales Tax Exemption to Ontario Police Services.

CARRIED.

RES#30-Sept/16

d) Request for Support- Town of Halton Hills:

Moved by Eric Duncan and Seconded by Estella Rose that Council support a Resolution from the Town of Halton Hills dated August 13/08 that requests the Lieutenant Governor in Council to conduct provincial public inquiry into the challenges facing municipalities.

DEFEATED.

RES#31-Sept/16

e) Request for Support- City of Orillia:

Moved by Eric Duncan and Seconded by Estella Rose that Council support a Resolution from the City of Orillia regarding continued use of Coal Generation in Ontario.

DEFEATED.

RES#32-Sept/16

f) Request for Support- Township of North Stormont:

Moved by Estella Rose and Seconded by Eric Duncan that Council support Resolution No. 365-2008 from the Township of North Stormont in regards to

**MPAC.
CARRIED.**

RES#33-Sept/16

g) Request for Support- Town of Milton:

**Moved by Estella Rose and Seconded by Eric Duncan that Council support Resolution No. 333-08 from the Town of Milton regarding continued Plastic Drink Containers.
CARRIED.**

RES#34-Sept/16

h) Request for Support- Township of Elizabethtown-Kitley:

**Moved by Eric Duncan and Seconded by Estella Rose that Council support Resolution No. 276-08 from the Township of Elizabethtown-Kitley dated August 18/08 in regards to Elizabethtown-Kitley/City of Brockville Payments-in Lieu Agreement.
DEFEATED.**

RES#35-Sept/16

i) Proclamation – Child Care Worker & Early Childhood Educator Appreciation Day:

**Moved by Estella Rose and Seconded by Eric Duncan that Council of the Township of North Dundas proclaim October 22, 2008 as Child Care Worker and Early Childcare Educator Appreciation Day in the Township of North Dundas (proclamation attached).
CARRIED.**

15) COUNCIL CONCERNS:

Mayor Runnalls, Deputy Mayor Rose and Councillor Duncan discussed highlights of workshops attended at the Associations of Municipalities of Ontario Conference and the Ontario East Municipal Conference.

Councillor Duncan thanked members of North Dundas staff for assisting at the Passport Clinic held on September 4th at the municipal office.

16) PUBLIC NOTICE:

17) IN CAMERA:

RES#36-Sept/16

**Moved by Eric Duncan and seconded by Estella Rose that Council proceed in Camera at 9:10p.m. in order to address a matter pertaining to Personal matters about an identifiable individual, including municipal or local board employees; and a proposed or pending acquisition or disposal of land for municipal or local board purposes.
CARRIED.**

18) OPEN SESSION:

RES#37-Sept/16

Moved by Estella Rose and seconded by Eric Duncan that Council move to Open Session at 10:30p.m. CARRIED.

19) OTHER BUSINESS: Nil

20) ADJOURNMENT:

RES#38-Sept/16

Moved by Eric Duncan and seconded by Estella Rose that the Regular Meeting of Council adjourn at 10:31 p.m. CARRIED.

Alvin Runnalls – MAYOR

Jo-Anne McCaslin – CLERK