

**TOWNSHIP OF NORTH DUNDAS
COUNCIL MEETING**

July 10, 2007

A meeting of the Council of the Corporation of the Township of North Dundas was held in the Council Chambers in Winchester Village on Tuesday, July 10, 2007 with Mayor Runnalls in the Chair.

ROLL CALL:

Alvin Runnalls	Mayor	Present
Estella Rose	Deputy Mayor	Present
Allan Armstrong	Councillor	Absent
Eric Duncan	Councillor	Present
John Thompson	Councillor	Present

Staff members present included, CAO, Howard F. Smith, Director of Planning, Building and Enforcement, Calvin Pol, Director of Public Works, Arden Carruthers, Treasurer John Gareau, Director of Recreation & Culture, Mark Guy and Director of Waste Management, Doug Froats. Clerk, Jo-Anne McCaslin recorded the minutes.

1) CALL TO ORDER:

RES#01-July/10

Moved by Estella Rose and seconded by John Thompson that the Regular Meeting of Council be called to order at 7:17 p.m. **CARRIED.**

2) APPROVAL OF THE AGENDA:

RES#02-July/10

Moved by John Thompson and seconded by Estella Rose that Council accept the agenda as presented. **CARRIED.**

3) ADOPTION OF MINUTES:

RES#03-July/10

i) Public Meeting of Council, June 12, 2007:

Moved by Estella Rose and seconded by John Thompson that the Minutes of the Public Meeting of Council dated June 12, 2007 be adopted as presented.

CARRIED.

RES#04-July/10

ii) Regular Meeting of Council June 12, 2007:

Moved by John Thompson and seconded by Estella Rose that the Minutes of the Regular Meeting of Council dated June 12, 2007 be adopted as presented.

CARRIED.

3b) BUSINESS ARISING FROM THE MINUTES:

Nil

4) DECLARATION OF PECUNIARY INTEREST:

Nil

5) NOTICE OF MOTION:

Nil

6) MOTIONS:

Nil

7) DELEGATIONS/PRESENTATIONS:

a) Presentation to Mayor Runnalls:

Deputy Mayor Rose presented a hat signed by Chad Kilger of the Toronto Maple Leafs to Mayor Alvin Runnalls.

b) Friends of the South Mountain Library – South Mountain Community Resource Centre:

Elizabeth Earl reviewed drawings of the proposed library site at the South Mountain Park and identified agencies interested in partnering/fundraising with the Friends. The Friends are looking to Council for a monetary commitment of \$130,000.00. Ms. Earl also advised that in addition to committed funding from service groups and agencies, the Friends will begin a local fundraising drive in the community. Mayor Runnalls thanked Ms. Earl for a most informative presentation and update.

8) AUTHORIZATION OF ACCOUNTS:

RES#05-July/10

Moved by Estella Rose and seconded by John Thompson that Council authorize the payment of accounts as per the attached Council Report dated July 6, 2007 in the amount of \$3,437,215.26. **CARRIED.**

9) DEPARTMENTS/COMMITTEES:

A) FINANCE:

RES#06-July/10

i) Report:

Moved by John Thompson and seconded by Estella Rose that Council receive and review the Finance department report dated July 5, 2007. **CARRIED.**

RES#07-July/10

ii) Tax Registrations:

Moved by Estella Rose and seconded by John Thompson that Council hereby instruct the Finance Department to proceed with the tax registration process under the authority of the *Municipal Tax Sales Act* as per the attached listing (Appendix #1) with total taxes outstanding of \$97,766.53. **CARRIED.**

RES#08-July/10

iii) Tax Rebate Application – Upper Canada & District School Board:

Moved by John Thompson and seconded by Estella Rose that Council receive an application from the Upper Canada & District School Board requesting a property tax rebate for space occupied at 641 St. Lawrence Street and therefore authorize a charity tax rebate of 40% for the T.R. Leger Alternative School. **CARRIED.**

RES#09-July/10

iv) Amendment to the Budget – Administration:

Moved by Estella Rose and seconded by John Thompson that
WHEREAS the Finance Department has completed the year end procedures for the fiscal year ending December 31st, 2006 and has made all adjustments deemed necessary to give effect to a full and accurate depiction of the financial results related to that year-end;
AND WHEREAS the auditors have been in attendance and have completed their year end audit procedures of the books and records for the Corporation of the Township of North Dundas;
AND WHEREAS no further adjustments are deemed necessary, and the final audited balances pertaining to the Township of North Dundas are known with a high degree of accuracy and given that there exists an Inter-Fund balance between the Operating Fund and the Reserve fund for the Municipality;
NOW THEREFORE be it resolved that Council authorize the treasurer to transfer the sum of \$642,000.02 from the Corporation's General Bank Account (GL#1-1-1000-1020) to the Corporation's Reserve Fund Bank Account (GL#3-1-1050-1035).
CARRIED.

RES#10-July/10*v) Amendment to the Budget – Administration:*

Moved by Estella Rose and seconded by John Thompson that WHEREAS council has previously passed By-Law #19-2006 on May 29th, 2006 ; ANDWHEREAS said by-law instructed the treasurer to finance any deficit from fiscal 2006 from the General Reserve account, AND WHEREAS the results for fiscal 2006 are now known and there exists an overall general deficit in the municipality of \$55,868.36, NOW THEREFORE be it resolved that Council authorizes the treasurer to transfer the sum of \$55,868.36 from the General Working Fund Reserve (GL Account #1-3-2000-8010) to the Corporation's Transfers from Reserve Account (GL#1-4-1700-9000) to effectively finance the deficit for the 2006 fiscal year and leave the books and records at a nil balance for carry forward into fiscal 2007. CARRIED.

RES#11-July/10*vi) Amendment to the Budget – Fire Department:*

Moved by John Thompson and seconded by Estella Rose that Council authorize an amendment to the 2007 Fire Department Budget to include the acquisition of an ambulance for the Morewood Fire Department; WHEREAS the Fire Department had intended to budget for an ambulance for the Morewood Fire Department but it was inadvertently omitted in the final formal presentation of the budget document to council, AND WHEREAS this ambulance has become available to purchase and is needed by the Morewood Fire Department, NOW THEREFORE be it resolved that Council authorize an amendment to the 2007 budget to include the acquisition of a 2003 Ford F250 Diesel to be used as an ambulance in the Township of North Dundas; THAT the cost of this ambulance vehicle, which is estimated to be \$6,000 be charged to expenditure account #1-5-2010-8000 and that be financed by a draw down from Reserve Account #1-3-2000-8020 so as to have zero net impact on the tax rates for the 2007 year. CARRIED.

RES#12-July/10*vii) Amendment to the Budget - Building Department:*

Moved by Estella Rose and seconded by John Thompson that Council authorize an amendment to the 2007 Building Department Budget to include the acquisition of a mobile combination drawing plan/hanging file frame for the building department; WHEREAS the Building Department requires frequent use of large heavy maps and drawings for the hospital and other large projects; AND WHEREAS these maps and drawings are heavy and bulky and are subject to rapid deterioration in their current storage capacity; NOW THEREFORE be it resolved that Council authorize the Building department to purchase a "mobile drawing plan/hanging file frame" for the use and storage of such maps and drawings; THAT the estimate cost of \$1,400 plus applicable taxes, be charged to expenditure account #1-5-2100-8000 and that it be financed by a budgeted decrease in expenditure account #1-5-2100-7810 (CBO Sub-contractors, which was originally budgeted at \$30,000) so as to have zero net impact on the tax rates for the 2007 year CARRIED.

RES#13-July/10*viii) Amendment to the Budget - Recreation Department:*

Moved by John Thompson and seconded by Estella Rose that Council authorize an amendment to the 2007 Recreation Budget to replace the budgeted expenditure for a space heater for the Happy Face Nursery Building with a budgeted expenditure for a chain link fence around the building; AND WHEREAS the Recreation Department had budgeted \$3,250.00 for a new space heater for the Happy Face Nursery Building; AND WHEREAS the Happy Face Nursery Board has requested that the township cover the cost of their safety fencing to be installed adjacent to their building until such time as their anticipated grant monies are received; AND WHEREAS the Recreation Director is recommending that this request be complied with and that the township will defer purchase of the new space heater

until the Nursery School has repaid the cost of the fence to the township;
NOW THEREFORE be it resolved that costs of \$2,354.00 for the chain link fence be incurred and allocated to Expenditure Account #7335-8000 on behalf of the Happy Face Nursery School;
AND THAT the budgeted costs of \$3,250.00 for a space heater for the Happy Face Nursery School be deferred until such time as the \$2,354.00 has been repaid to the Township; **CARRIED.**

B) WATER & SEWER DEPARTMENT:

RES#14-July/10

i) Source Water Protection:

Moved by Estella Rose seconded by John Thompson that Council of the Township of North Dundas endorses the Raisin Region and South Nation Conservation Authorities' application for outreach funding through the Source Protection Program of the Ministry of the Environment.
FURTHER, that the Council of the Township of North Dundas supports the intent of the Raisin Region and South Nation Conservation Authorities' to use the direct landowner contact approach to education and outreach for landowners in areas closest to municipal wells. **CARRIED.**

RES#15-July/10

ii) Source Protection Committee:

Moved by John Thompson seconded by Estella Rose that the Council of the Township of North Dundas endorses the Raisin Region and South Nation Conservation Authorities' proposal for the appointment of municipal members to the proposed Source Protection Committee (SPC) per the memorandum from John Meek dated June 26, 2007 and further, that the Council will be providing a nomination for a committee member to S.D. & G. County Council. **CARRIED.**

RES#16-July/10

iii) May Street Sanitary Sewer & Watermain Tender:

Moved by Estella Rose seconded by John Thompson that the following Tenders for May Street Sanitary Sewer and Watermain be received and noted:
Dalcon Enterprises: \$97,000.00
Frank Ault Excavating Ltd. \$56,258.90
And that the tender in the amount of \$56,258.00 from Frank Ault be accepted. **CARRIED.**

RES#17-July/10

iv) Counties Representative for Source Protection Committee:

Moved by Eric Duncan seconded by Estella Rose that Council nominate Alvin Runnalls to represent municipal interests on the Source Protection Committee as a representative for the United Counties of S. D. & G. **CARRIED.**

C) PUBLIC WORKS DEPARTMENT:

RES#18-July/10

i) Report:

Moved by John Thompson and seconded by Estella Rose that Council receive and review the Public Works Department report dated July 10, 2007. **CARRIED.**

RES#19-July/10

ii) Tenders for Hot Mix Paving:

Moved by Estella Rose and seconded by John Thompson that the following Tenders for Hot Mix Paving be received and noted:
Lafarge Paving & Construction Ltd: \$166,552.01 GST incl. Driveway \$285.00 per tonne
Cornwall Gravel Company Ltd: \$146,954.16 GST incl. Driveway \$150.00 per tonne
Cruickshank Construction Ltd: \$138,791.07 GST incl. Driveway \$140.00 per tonne

R.W. Tomlinson Ltd. \$131,131.22 GST incl. Driveway \$198.00 per tonne
And that the tender in the amount of \$131,131.22 from R.W. Tomlinson Ltd. be
accepted. CARRIED.

RES#20-July/10

iii) Box Culvert Quotations:

Moved by John Thompson and seconded by Estella Rose that the following Box
Culvert quotations for the Kerrs Ridge Road be received and noted:

Hanson Pipe & Products Canada Inc: \$42,147.72 taxes incl.

Boucher Precast Concrete Limited: \$27,740.00 plus taxes

M CON Products Inc: \$36,787.20 plus taxes

And that the quotation in the amount of \$27,740.00 plus taxes from Boucher Precast
Concrete Limited be accepted. CARRIED.

D) **BUILDING, PLANING & BY-LAW ENFORCEMENT DEPARTMENT:**

RES#21-July/10

i) Report:

Moved by Eric Duncan seconded by John Thompson that Council receive and
review the Planning, Building & Enforcement Department report dated July 5,
2007. CARRIED.

RES#22-July/10

ii) Securities Reduction Phase 2, Thompson Subdivision:

Moved by Eric Duncan seconded by Estella Rose that WHEREAS on July 4, 2007,
Erik Thompson Holdings Inc. requested a reduction in securities for Phase 2 of the
Thompson Subdivision;

AND WHEREAS on June 8, 2007 the top course of asphalt has been placed on
Phase 2 and all invoices have been paid in full;

NOW THEREFORE BE IT RESOLVED THAT Council hereby authorizes a
reduction in required financial securities (irrevocable letter of credit) for Thompson
Subdivision for Phase 2 from \$75,000 to \$15,000 or \$12,450. CARRIED.

E) **WASTE MANAGEMENT DEPARTMENT:**

RES#23-July/10

i) Report:

Moved by Eric Duncan and seconded by John Thompson that Council receive and
review the Waste Management Department report dated July 10, 2007. CARRIED.

RES#24-July/10

ii) Disposal of Household Hazardous Waste:

Moved by Eric Duncan and seconded by John Thompson that Council accept the
quotation from Drain-All to lab Pack, Remove and Transport HHW from the Boyne
Road Hazardous Waste Facility for the years 2007 and 2008 as per the attached
quotation dated July 6, 2007. CARRIED.

F) **RECREATION & CULTURE DEPARTMENT:**

RES#25-July/10

i) Report:

Moved by John Thompson and seconded by Eric Duncan that Council receive the
Recreation & Culture Department report dated July 3, 2007. CARRIED.

RES#26-July/10

ii) Winchester Arena Ice Surface Lighting:

Moved by Eric Duncan seconded by Estella Rose that the following quotations for
the Winchester Arena Ice Surface Lighting be received and noted:

Countryman Electric Ltd., \$900.00 +GST

Thompson Electric Ltd., \$1450.00 +GST

Bryan Holmes Electric \$1292.14 GST included

And that the quotation in the amount of \$900.00 +GST from Countryman Electric be accepted. **CARRIED.**

RES#27-July/10

iii) Winchester Arena Florescent Lighting:

Moved by Eric Duncan seconded by Estella Rose that the following quotations for the Winchester Arena Florescent Lighting be received and noted:

Countryman Electric Ltd., \$5700.00 +GST
Thompson Electric Ltd., \$7030.00 +GST
Bryan Holmes Electric \$12317.57 GST included

And that the quotation in the amount of \$5700.00 +GST from Countryman Electric be accepted. **CARRIED.**

RES#28-July/10

iv) Chesterville Arena Florescent Lighting:

Moved by Eric Duncan seconded by Estella Rose that the following quotations for the Chesterville Arena Florescent Lighting be received and noted:

Countryman Electric Ltd., \$4800.00 +GST
Thompson Electric Ltd., \$6215.00 +GST

And that the quotation in the amount of \$4800.00 +GST from Countryman Electric be accepted. **CARRIED.**

RES#29-July/10

v) Winchester Arena Ice Surface Ceiling Replacement:

Moved by Estella Rose seconded by Eric Duncan that the following quotations for the Winchester Arena ice Surface Ceiling Replacement be received and noted::

2125749 Ontario Inc.; \$21250.00 +GST
Iceco Advances Arena Products: \$22400.00 +GST.
Energy Ice: \$29175.00 +GST

And that the quotation in the amount of \$21250.00 +GST from 2125749 Ontario Inc. be accepted. **CARRIED.**

RES#30-July/10

vi) Chesterville Library Florescent Lighting:

Moved by Estella Rose seconded by Eric Duncan that the following quotations for the Chesterville Library Florescent Lighting be received and noted::

Countryman Electric Ltd.; \$1900.00 +GST
Thompson Electric Ltd.; \$1931.00 +GST.

And that the quotation in the amount of \$1900.00 +GST from Countryman Electric Ltd. be accepted. **CARRIED.**

RES#31-July/10

vii) Junior Camp Leader:

Moved by Eric Duncan seconded by John Thompson That as per the recommendation provided by the Director of Recreation and Culture, Council authorize the hiring of *Trisha Pemberton* as Junior Camp Leader effective June 25, 2007 at the rate of \$8.00 per hour + 4% vacation pay = \$8.32. **CARRIED.**

G) LIVESTOCK VALUER:

RES#32-July/10

i) Claim Report:

Moved by John Thompson and seconded by Eric Duncan that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$250.00 to *Gary Lapier*. Date of Claim June 12th, 2007. **CARRIED.**

10) BY-LAWS:

RES#33-July/10

a) By-law 31-2007 Winchester Twp. Zoning By-law Amendment – Maximum Lot Coverage:

Moved by Eric Duncan seconded by John Thompson that By-law 31-2007, being a By-law of the Corporation of the Township of North Dundas to Amend the former Township of Winchester By-law 12-93 as amended, be read a first, second and third time and be passed in Open Council this 10th day of July, 2007. CARRIED.

11) NEW BUSINESS:**RES#34-July/10**

a) Maternity Leave/PSAB Employee.

Moved by Eric Duncan seconded by John Thompson that Council authorize the hiring of *Sandra McCadden* at the rate of \$18.13 per hour plus 4% Vacation Pay = \$18.85 effective May 7, 2007 as replacement for Michelle McDonell while on maternity leave.. CARRIED.

RES#35-July/10

b) MTAS Significant Event Designation.

Moved by John Thompson seconded by Eric Duncan that Council designate the South Mountain Fair, hosted by the Mountain Township Agricultural Society, scheduled for August 16, 17, 18 & 19, 2007 as a “Significant Event”. CARRIED.

12) OLD BUSINESS:

N/A

13) CORRESPONDENCE/COMMUNICATIONS:**RES#36-July/10**

a) City of Cornwall:

Moved by Eric Duncan and seconded by John Thompson that the Council of the Township of North Dundas support Resolution #NB 01 from the City of Cornwall dated March 26, 2007 regarding Funding for Upgrade to Highway 138. CARRIED.

RES#37-July/10

b) Municipality of Huron East:

Moved by Eric Duncan and seconded by Estella Rose that Council support a resolution from the Municipality of Huron East dated June 11, 2007. CARRIED.

RES#38-July/10

c) United Counties of Stormont, Dundas & Glengarry:

Moved by John Thompson and seconded by Eric Duncan that Council support a resolution from the United Counties of Stormont, Dundas & Glengarry dated June 18, 2007 regarding the Farm Tax Rebate Program. CARRIED.

RES#39-July/10

d) Municipality of Trent Hills :

Moved by Eric Duncan and seconded by John Thompson that Council receive and file correspondence relating to (CAFTA) from Hector MacMillan, Mayor of the Municipality of Trent Hills dated June 4, 2007 for information purposes.

CARRIED.

14) COUNCIL CONCERNS:

a) Skateboard Park:

Councillor Thompson advised he has requested information regarding a portable park used by the City of Ottawa from Councillor Doug Thompson.

15) IN-CAMERA:

RES#40-July/10

Moved by Eric Duncan and seconded by John Thompson that Council proceed in Camera at 10:00p.m. in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees; and a proposed or pending acquisition of land for municipal or local board purposes.

CARRIED.

16) OPEN SESSION:

RES#41-July/10

Moved by John Thompson and seconded by Eric Duncan that Council move to Open Session at 10:45. p.m.

CARRIED.

17) OTHER BUSINESS:

Nil

18) ADJOURNMENT:

RES#42-July/10

Moved by Eric Duncan and seconded by John Thompson that the Regular Meeting of Council adjourn at 11:05 p.m.

CARRIED.

Alvin Runnalls – MAYOR

Jo-Anne McCaslin – CLERK