

**TOWNSHIP OF NORTH DUNDAS  
COUNCIL MEETING**

**June 12, 2007**

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A meeting of the Council of the Corporation of the Township of North Dundas was held in the Council Chambers in Winchester Village on Tuesday, June 12, 2007 with Mayor Runnalls in the Chair.

**ROLL CALL:**

Alvin Runnalls	Mayor	Present
Estella Rose	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Eric Duncan	Councillor	Present
John Thompson	Councillor	Present

Staff members present included, CAO, Howard F. Smith, Director of Planning, Building and Enforcement, Calvin Pol, Director of Public Works, Arden Carruthers, Treasurer John Gareau and Director of Recreation & Culture, Mark Guy and Director of Waste Management, Doug Froats. Deputy-Clerk, Angela Rutley recorded the minutes.

**1) CALL TO ORDER:**

**RES#01-June/12**

Moved by John Thompson and seconded by Al Armstrong that the Regular Meeting of Council be called to order at 7:08 p.m. **CARRIED.**

**2) APPROVAL OF THE AGENDA:**

**RES#02-June/12**

Moved by Al Armstrong and seconded by John Thompson that Council accept the agenda as presented. **CARRIED.**

**3) ADOPTION OF MINUTES:**

**RES#03-June/12**

*i) Regular Meeting of Council, May 22, 2007:*

Moved by John Thompson and seconded by Al Armstrong that the Minutes of the Regular Meeting of Council dated May 22, 2007 be adopted as presented.

**CARRIED.**

**3b) BUSINESS ARISING FROM THE MINUTES:**

*Nil*

**4) DECLARATION OF PECUNIARY INTEREST:**

*Nil*

**5) NOTICE OF MOTION:**

*Nil*

**6) MOTIONS:**

*Nil*

**7) DELEGATIONS/PRESENTATIONS:**

*Nil*

**8) AUTHORIZATION OF ACCOUNTS:**

**RES#04-June/12**

Moved by Al Armstrong and seconded by John Thompson that Council authorize the payment of accounts as per the attached Council Report dated June 7, 2007 in the amount of \$387,823.23. **CARRIED.**

**9) DEPARTMENTS/COMMITTEES:**

**A) FINANCE:**

**RES#05-June/12**

*i) Report:*

Moved by John Thompson and seconded by Al Armstrong that Council receive and review the Finance department report dated June 6, 2007. **CARRIED.**

**RES#06-June/12**

*ii) Tax Registration:*

Moved by Al Armstrong and seconded by John Thompson that Council hereby instruct the Finance Department to proceed with the tax registration process under the authority of the *Municipal Tax Sales Act* as per the attached listing (Appendix #1) with total taxes outstanding of \$130,398.88. **CARRIED.**

**RES#07-June/12**

*iii) Amendments to the Budget:*

Moved by Al Armstrong and seconded by John Thompson that Council authorize and direct that amendments to the Fire Department Budget, Chesterville Division, as requested by the Fire Chief be effected and that no additional funds be expended in the exchange of requested Capital Budget items. **CARRIED.**

**B) RECREATION & CULTURE DEPARTMENT:**

**RES#08-June/12**

*i) Report:*

Moved by John Thompson seconded by Al Armstrong that Council receive and review the Recreation & Culture Department report dated June 5, 2007. **CARRIED.**

**RES#09-June/12**

*ii) Winchester Arena Lighting Fixtures:*

Moved by Al Armstrong seconded by John Thompson that Council authorize the purchase of 45-320 watt Pulse-start lighting fixtures for installation at the Winchester Arena (ice surface) from Daltco Electric (Brockville) at the cost of \$7066.35 plus applicable taxes. **CARRIED.**

**RES#10-June/12**

*iii) Winchester Arena Maintenance:*

Moved by John Thompson seconded by Al Armstrong that Council authorize that Kevin Barkley Carpentry be retained to complete the tin installation to the exterior walls of the Winchester Arena at a cost of \$15,363.00 (taxes included) **CARRIED.**

**RES#11-June/12**

*iv) Building Maintenance:*

Moved by John Thompson seconded by Al Armstrong that Council authorize that P.C. Enterprises (Pete Collins) be retained to complete the following maintenance: The re-shingling, soffit and fascia to the Hallville Community Centre at the cost of \$3710.00 taxes included; to replace the shingles, soffit, fascia and ceiling and to construct a step at the South Mountain Park storage building at the cost of \$2291.00 taxes included **CARRIED.**

**RES#12-June/12**

*v) Senior Day Camp Leader:*

Moved by Al Armstrong seconded by John Thompson that Council authorize the hiring of Trista Levere as Senior Day Camp Leader at the rate of \$8.50 per hour + 4% vacation pay = \$8.84 effective June 4, 2007. **CARRIED.**

**RES#13-June/12**

vi) Parks & Maintenance Summer Students:

Moved by John Thompson seconded by Al Armstrong that Council authorize the hiring of the following individuals to work as Parks Maintenance Labourers for the Recreation & Culture Department: Cory Steele, Mandy Wicks, James Kirkwood & Douglas May at the rate of \$8.40 per hour plus 4% vacation pay effective June 25/07. CARRIED.

**C) WASTE MANAGEMENT DEPARTMENT:**

**RES#14-June/12**

i) Report:

Moved by Al Armstrong and seconded by John Thompson that Council receive and review the Waste Management Department report dated June 12, 2007. CARRIED.

**RES#15-June/12**

ii) Surplus Equipment:

Moved by John Thompson and seconded by Al Armstrong that Council declare the following piece of equipment to be surplus and authorize that it be advertised for public sale; One (1) 1972 816 Caterpillar Garbage Compactor. CARRIED.

**D) PUBLIC WORKS DEPARTMENT:**

**RES#16-June/12**

i) Report:

Moved by Al Armstrong and seconded by John Thompson that Council receive and review the Public Works Department report dated June 12, 2007. CARRIED.

**RES#17-June/12**

ii) Summer Student:

Moved by John Thompson and seconded by Al Armstrong that Council authorize the hiring of the following individual to work as summer student for the Public Works Department at the rate of \$9.50 per hour + 4% vacation pay = \$9.88 effective May 22, 2007;

Josh Pepin

CARRIED.

**RES#18-June/12**

iii) Petition – Belmeade Road:

Moved by Estella Rose and seconded by Eric Duncan that Council receive and file for information purposes; a petition submitted from residents of Belmeade Rd. requesting road maintenance dated June 4, 2007. CARRIED.

**E) PLANNING, BUILDING AND BY-LAW ENFORCEMENT DEPARTMENT:**

**RES#19-June/12**

i) Report:

Moved by Eric Duncan and seconded by Estella Rose that Council receive the Planning, Building & Enforcement Department report dated June 04, 2007.

CARRIED.

**RES#20-June/12**

ii) Zoning By-law 12-93Amendment:

Moved by Estella Rose seconded by Eric Duncan that

WHEREAS the Committee of Adjustment, on May 31, 2007, recommended that the former Township of Winchester Zoning By-law 12-93 Section 12.1(b)(ii) Agriculture Zone-Maximum Lot Coverage of 1% be harmonized with the former Township of Mountain Zoning By-law 79-6 lot coverage provision of 20%;

NOW THEREFORE BE IT RESOLVED THAT Council hereby authorizes a public meeting to be held on July 10, 2007 to consider a modification to the maximum lot coverage provision contained in the Agricultural Zone of By-law 12-93. CARRIED.

**RES#21-June/12**

*iii) Development Charges Transfers:*

Moved by Eric Duncan seconded by Estella Rose:

WHEREAS eligible growth-related capital expenditures relating to the Development Charges Study and By-law occurred in the Township of North Dundas in 2006;

NOW THEREFORE BE IT RESOLVED THAT the Treasurer be authorized to transfer from Account #3-3-2000-9590 Development Charge Reserve Fund to the various accounts attached as Appendix "1" and that this transfer is deemed to be effective December 31, 2006. **CARRIED.**

**RES#22-June/12**

*iv) Development Charges Transfers:*

Moved by Estella Rose seconded by Eric Duncan:

WHEREAS By-law 04-2006, contains a development charge reserve fund for the Chesterville Pumping Station;

NOW THEREFORE BE IT RESOLVED THAT the Treasurer be authorized to transfer \$1,843.34 from Account #3-3-2000-9445 TND Development Charge Reserve Fund (Chesterville Pumping Station) to Account #1-4-9030-9500 and that this transfer is deemed to be effective December 31, 2006. **CARRIED.**

**F) LIVESTOCK VALUER:**

**RES#23-June/12**

*i) Claim Report:*

Moved by Estella Rose and seconded by Eric Duncan that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$250.00 to Colleen Acres. Date of Claim June 8<sup>th</sup>, 2007. **CARRIED.**

**10) BY-LAWS:**

**RES#24-June/12**

*a) By-law 22-2007 Zoning By-law Amendment – Dr. Henry Ceelen:*

Moved by Eric Duncan seconded by Estella Rose that By-law 22-2007, being a By-law of the Corporation of the Township of North Dundas to Amend the former Township of Mountain Zoning By-law 79-06 be read a first, second and third time and be passed in Open Council this 12<sup>th</sup> day of June, 2007. **CARRIED.**

**RES#25-June/12**

*b) By-law 23-2007 Municipal Budget and to Levy 2007 Tax Rates & Due Dates:*

Moved by Estella Rose seconded by Eric Duncan that By-law 23-2007, being a By-law of the Corporation of the Township of North Dundas to Adopt the Municipal Budget and to Levy the 2007 Tax Rates and Establish Due Dates be read a first, second and third time and be passed in Open Council this 12<sup>th</sup> day of June, 2007. **CARRIED.**

**RES#26-June/12**

*c) By-law 24-2007 Tile Drainage Debenture:*

Moved by Eric Duncan seconded by Estella Rose that By-law 24-2007, being a By-law of the Corporation of the Township of North Dundas imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act* be read a first, second and third time and be passed in Open Council this 12<sup>th</sup> day of June, 2007. **CARRIED.**

**RES#27-June/12**

*d) By-law 25-2007 Township of Russell Enforcement Agreement:*

Moved by Estella Rose seconded by Eric Duncan that By-law 25-2007, being a By-law of the Corporation of the Township of North Dundas to Enter into a By-law Enforcement Agreement, with the Township of Russell be read a first, second and third time and be passed in Open Council this 12<sup>th</sup> day of June, 2007. **CARRIED.**

**RES#28-June/12**

e) By-law 26-2007 to Impose Special Annual Sewer Capital Rates:

Moved by Eric Duncan seconded by Estella Rose that By-law 26-2007, being a By-law of the Corporation of the Township of North Dundas imposing Special Annual Sewer Capital Rates on 12006 County Rd 3 William and Michele Armstrong be read a first, second and third time and be passed in Open Council this 12<sup>th</sup> day of June, 2007. CARRIED.

**RES#29-June/12**

f) By-law 27-2007 to Appoint Municipal Signing Officers:

Moved by Al Armstrong seconded by Eric Duncan that By-law 27-2007, being a By-law of the Corporation of the Township of North Dundas to Appoint Municipal Signing Officers be read a first, second and third time and be passed in Open Council this 12<sup>th</sup> day of June, 2007. CARRIED.

**RES#30-June/12**

g) By-law 28-2007 to execute a Funding Agreement – Asset Management Program:

Moved by Eric Duncan seconded by Estella Rose that By-law 28-2007, being a By-law to Authorize the Execution of a Funding Agreement for COMRIF Asset management Program (AMP) between the Corporation of the Township of North Dundas and Her Majesty the Queen in Right of Ontario be read a first, second and third time and be passed in Open Council this 12<sup>th</sup> day of June, 2007. CARRIED.

**RES#31-June/12**

h) By-law 29-2007 Site Plan Control Agreement-Empire Buildings Inc.:

Moved by Estella Rose seconded by Eric Duncan that By-law 29-2007, being a Site Plan Agreement By-law be read a first, second and third time and be passed in Open Council this 12<sup>th</sup> day of June, 2007. CARRIED.

**RES#32-June/12**

i) By-law 30-2007 Site Plan Control Agreement-1702641 Ontario Inc.:

Moved by Eric Duncan seconded by Estella Rose that By-law 30-2007, being a Site Plan Agreement By-law, as amended, be read a first, second and third time and be passed in Open Council this 12<sup>th</sup> day of June, 2007.(1702641 Ontario Inc.) CARRIED.

**11) NEW BUSINESS:**

**RES#33-June/12**

a) Meeting Dates.

Moved by Eric Duncan seconded by Estella Rose that  
Whereas the Council of the Township of North Dundas currently holds two meetings monthly to conduct the Township business where one is mainly focused on department reports and the other on delegations from the public.

Whereas in February 2007, CAO Howard Smith and Senior Staff identified 53 issues and topics that Council should examine to provide some direction to staff - not necessarily “visioning” but general ideas needing attention. Since the time of the report, several items and topics have been added bringing the number of issues to 76.

Whereas, to clarify, these issues will not be discussed all in one meeting, however, need to be addressed over the course of the term of Council and need a significant amount of time to address these concerns.

Whereas Councillor Duncan has suggested various ideas to address these issues and topics and no official decision has been made.

Whereas setting a formal, routine meeting schedule to discuss these issues will be beneficial because it is very difficult otherwise to set a meeting time. If a permanent

time was set, it would be taken as a priority for Council members as the regular meetings of Council presently do.

Whereas allotting time during the regular meetings of Council would not be effective and consistent, as very often the agendas are filled with the regular duties of Council and focus on these issues would not be effectively dealt with by attempting to address them after conducting two hours of regular business.

Furthermore the previous North Dundas Council attempted the above-mentioned strategy, but was not effective due to the concerns stated above.

Therefore be it resolved that the Council of North Dundas permanently establish a Committee of the Whole and schedule a set meeting date for the 3<sup>rd</sup> Tuesday of every month to formally address these outstanding issues. **CARRIED.**

The first meeting was scheduled for Tuesday, July 17<sup>th</sup> to prioritize the issues.

**12) OLD BUSINESS:**

N/A

**13) CORRESPONDENCE/COMMUNICATIONS:**

**RES#34-June/12**

*a) City of Kawartha Lakes:*

Moved by Estella Rose and seconded by Eric Duncan that the Council support a resolution from the Corporation of the City of Kawartha Lakes dated May 22, 2007 regarding Canada Geese. **CARRIED.**

**RES#35-June/12**

*b) Union Gas Application:*

Moved by Eric Duncan and seconded by Estella Rose that Council receive information from Union Gas dated May 31, 2007 pertaining to an application to the Ontario Energy Board. **CARRIED.**

*c) Steven Byvelds – S.E.O. Long Term Care Facility Committee:*

F.Y.I.

*d) Canada Day Celebrations:*

F.Y.I.

*e) Warden's Golf Tournament:*

F.Y.I.

**14) COUNCIL CONCERNS:**

*House of Lazarus walk  
North Dundas Food Bank  
Pesticide Use by Counties  
Russell/Ottawa/NorthDundas meeting re: recreation*

**15) IN-CAMERA:**

**RES#36-June/12**

Moved by Estella Rose and seconded by Eric Duncan that Council proceed in Camera at 9:10 p.m. in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board purposes. **CARRIED.**

**16) OPEN SESSION:**

**RES#37-June/12**

Moved by Al Armstrong and seconded by John Thompson that Council move to Open Session at 9:45. p.m. **CARRIED.**

**17) OTHER BUSINESS:**

*Nil*

**18) ADJOURNMENT:**

**RES#38-June/12**

Moved by Estella Rose and seconded by Eric Duncan that the Regular Meeting of Council adjourn at 9:47 p.m. **CARRIED.**

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Alvin Runnalls – MAYOR

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Jo-Anne McCaslin – CLERK