

TOWNSHIP OF NORTH DUNDAS
COUNCIL MEETING
September 11, 2007

A meeting of the Council of the Corporation of the Township of North Dundas was held in the Council Chambers in Winchester Village on Tuesday, September 11, 2007 with Mayor Runnalls in the Chair.

ROLL CALL:

Alvin Runnalls	Mayor	Present
Estella Rose	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Eric Duncan	Councillor	Present
John Thompson	Councillor	Present

Staff members present included, CAO, Howard F. Smith, Director of Planning, Building and Enforcement, Calvin Pol, Director of Public Works, Arden Carruthers, Treasurer, John Gareau, and Director of Waste Management, Doug Froats. Clerk, Jo-Anne McCaslin recorded the minutes. Solicitor, Stephen Ault and municipal auditor, Adam Young of KPMG were also present.

A large delegation of ratepayers from the Forward Road were in attendance.

1) CALL TO ORDER:

RES#01-Sept/11

Moved by Al Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 6:50 p.m. CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-Sept/11

Moved by John Thompson and seconded by Al Armstrong that Council accept the agenda as amended. CARRIED.

3) IN-CAMERA:

RES#03-Sept/11

Moved by John Thompson and seconded by Al Armstrong that Council proceed in Camera at 6:55 p.m. in order to address a matter pertaining to the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose. CARRIED.

4) OPEN SESSION:

RES#04-Sept/11

Moved by Al Armstrong and seconded by John Thompson that Council move to Open Session at 7:07. p.m. CARRIED.

5) ADOPTION OF MINUTES:

RES#05-Sept/11

i) Special Meeting of Council, July 17, 2007:

Moved by Al Armstrong and seconded by John Thompson that the Minutes of the Special Meeting of Council dated July 17, 2007 be adopted as presented.

CARRIED.

RES#06-Sept/11

ii) Public Meeting of Council August 14, 2007:

Moved by Al Armstrong and seconded by John Thompson that the Minutes of the Public Meeting of Council dated August 14, 2007 be adopted as presented.

CARRIED.

RES#07-Sept/11

iii) Regular Meeting of Council August 14, 2007:

Moved by John Thompson and seconded by Al Armstrong that the Minutes of the Regular Meeting of Council including the In Camera Minutes dated August 14, 2007 be adopted as presented. CARRIED.

5b) BUSINESS ARISING FROM THE MINUTES:

Nil

6) DECLARATION OF PECUNIARY INTEREST:

Councillor, John Thompson declared a conflict of interest and did not participate in the discussion between (his father) Erik Thompson and Council.

7) NOTICE OF MOTION:

Nil

8) MOTIONS:

Nil

9) DELEGATIONS/PRESENTATIONS:

a) Erik Thompson – Surface Treatment Forward Road:

Mr. Thompson presented a letter to Council requesting the portion of Forward Road leading to the entrance of his subdivision be returned to asphalt. Council and staff suggested that Mr. Thompson give the surface treatment application time to settle. Council agreed to review the status of the road issue in 2008.

b) Bill Crook- Surface Treatment Forward Road:

Bill Crook spoke on behalf of residents in attendance from Forward Road. The residents are unhappy with the application of surface treatment and requested the road be returned to asphalt. Council re-iterated the application of surface treatment requires time to settle and asked the residents to patient during the settling process.

c) Financial Statements KPMG Presentation - Adam Young:

Adam Young accompanied by Treasurer John Gareau presented the 2006 draft financial statements and reviewed the Audit Findings Report; Mr. Young stated that KPMG was issuing a clean unqualified Audit Report on the financial statements. Mr. Gareau explained the financial statements are comprised of three components; the consolidated statement of financial position, the consolidated statement of financial activity and the consolidated statement of changes in the financial position. Mr. Young commented he is comfortable with the application of judgement concerning accounting practices in the Township of North Dundas and that the municipality is in a strong financial position.

RES#08-Sept/11

Moved by Al Armstrong and seconded by John Thompson that Council receive the “draft” Consolidated Financial Statements as presented by Adam Young of KPMG, September 11, 2007. CARRIED.

10) AUTHORIZATION OF ACCOUNTS:

RES#09-Sept/11

Moved by John Thompson and seconded by Al Armstrong that Council authorize the payment of accounts as per the attached Council Report dated September 7, 2007 Batch 154 to 174 in the amount of \$669,467.13. CARRIED.

11) DEPARTMENTS/COMMITTEES:

A) **FINANCE:**

RES#10-Sept/11

i) Report:

Moved by John Thompson and seconded by Al Armstrong that Council receive and review the Finance department report dated September 11, 2007. **CARRIED.**

RES#11-Sept/11

ii) Amendments to the Budget:

Moved by Al Armstrong and seconded by John Thompson that Whereas Council has previously passed Resolution #10 on July 10th, 2007 to finance a deficit from fiscal 2006 in the amount of \$55,868.36 from the General Reserve account;

And Whereas the 2006 Financial Statement Audit has now been completed and the Audited Financial Statements are being presented to Council;

And Whereas the results for fiscal 2006 are now known and there exists an overall general surplus in the amount of \$2,225.59;

Now Therefore be it resolved that Council rescinds Resolution #10 and authorizes the Treasurer to transfer an amount of \$2,225.59 to the General Working Fund Reserve (GL Account #1-3-2000-8010) by a debit charge to GL#1-5-1200-9000 for the 2006 fiscal year and leave the books and records at a Nil balance for carry forward into fiscal 2007. **CARRIED.**

RES#12-Sept/11

iii) Amendment to the Budget – Public Works:

Moved by John Thompson and seconded by Al Armstrong that Council authorize an amendment to the 2007 Public Works Department Budget to include the surface treatment of Ronson Road for an estimated cost of \$40,000 and the cancellation of budgeted surface treatment of the Mountain Boundary North Road in the amount of \$50,000;

And Whereas the Public Works Department had intended to budget for (and had initially budgeted for) surface treatment work on the Ronson Road but that budgeted item was inadvertently omitted in the final formal presentation of the budget document to Council;

And Whereas the Public Works Department had budgeted for surface treatment work to be done to the Mountain Boundary Road in conjunction with a neighbouring Township but they have been unable to meet their ½ share of budget requirements;

Now Therefore be it resolved that Council authorize an amendment to the 2007 budget to include the surfaced treatment work on the Ronson Road at an estimated cost of \$40,000 to the Township of North Dundas;

THAT this cost be charged to expenditure account #1-5-3044-8010 and that it be financed by a cancellation of \$50,000 of budgeted costs from Account #1-5-3101-8010 and that the remaining \$10,000 be transferred to Reserve Account #1-3-2000-8110 so as to have zero net impact on the tax rates for the 2007 year. **CARRIED.**

B) **WASTE MANAGEMENT DEPARTMENT:**

RES#13-Sept/11

i) Report:

Moved by Al Armstrong seconded by John Thompson that Council receive and review the Waste Management Department report dated September 11, 2007. **CARRIED.**

RES#14-Sept/11

ii) Freon Tender:

Moved by Al Armstrong seconded by John Thompson that Council accept the quotation submitted by Neal's Heating, Cooling & Refrigeration, dated August 29, 2007 for *Freon Removal* at the quoted price of \$17.50 per unit plus GST. **CARRIED.**

RES#15-Sept/11

iii) Tire Removal Tender:

Moved by John Thompson seconded by Al Armstrong that Council accept the quotation submitted by Clarence Creek Recycling, dated March 15, 2007 for *Tire Removal* at the quoted price of \$155 per metric ton plus GST. CARRIED.

C) PUBLIC WORKS DEPARTMENT:

RES#16-Sept/11

i) Report:

Moved by Estella Rose and seconded by Eric Duncan that Council receive and review the Public Works Department report dated September 11, 2007.

CARRIED.

RES#17-Sept/11

ii) Tile Drainage Application:

Moved by Eric Duncan and seconded by Estella Rose that Council accept the Application for Loan for Tile Drainage as submitted for land to be drained in Lot 22 Concession 10 former Township of Winchester, and authorize funding in the amount of \$17,100 in accordance with the Tile Drainage Act subject to proper outlet, if and when funds are made available by the Province. CARRIED.

D) BUILDING, PLANNING & BY-LAW ENFORCEMENT DEPARTMENT:

RES#18-Sept/11

i) Report:

Moved by Estella Rose seconded by Eric Duncan that Council receive and review the Planning, Building & Enforcement Department report dated September 5, 2007.

CARRIED.

RES#19-Sept/11

ii) Securities Phase I of Davidson Heights Subdivision:

Moved by Eric Duncan seconded by Estella Rose that;

WHEREAS 2028264 Ontario Inc (Mr. Allan Davidson) requested on August 25, 2007 final acceptance of works concerning Phase I of the Davidson Heights Subdivision;

AND WHEREAS Stantec Consulting Ltd. are recommending that the Township grant final acceptance, subject to five conditions (September 6, 2007);

AND WHEREAS Section 79(f) of the subdivision agreement authorizes the release of all financial securities held by the Township;

NOW THEREFORE BE IT RESOLVED THAT Council hereby authorizes the release of all financial securities for Phase I of the Davidson Heights Subdivision, subject to the five conditions outlined in the September 6, 2007 letter from Stantec Consulting attached hereto as Appendix B. CARRIED.

E) RECREATION & CULTURE DEPARTMENT:

RES#20-Sept/11

i) Report:

Moved by Estella Rose and seconded by Eric Duncan that Council receive and review the Recreation & Culture Department report dated September 4, 2007.

CARRIED.

RES#21- Sept/11

ii) Winchester Arena Canteen Agreement:

Moved by Eric Duncan and seconded by Estella Rose that Council authorize that the Township of North Dundas enter into an Arena Canteen Rental Agreement with the Winchester & District Lions Club and further that the Mayor and CAO be authorized to execute the agreement (as attached). CARRIED.

F) WATER & SEWER DEPARTMENT:

RES#22-Sept/11

i) Source Water Protection Committee:

Moved by Estella Rose and seconded by Eric Duncan: Be it resolved that the Council of the Township of North Dundas submit the name of *Ellie Renaud* as their nominee to represent Municipal interests on the Mississippi-Rideau Source Protection Committee. **CARRIED.**

G) FIRE CHIEFS STEERING COMMITTEE:

RES#23-Sept/11

i) Minutes:

Moved by Eric Duncan and seconded by Estella Rose that Council receive and review the Minutes of the North Dundas Fire Chiefs Steering Committee dated May 9th, 2007. **CARRIED.**

H) LIVESTOCK VALUER:

RES#24-Sept/11

i) Claim Report:

Moved by Estella Rose and seconded by Eric Duncan that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$144.00 to *Colleen Acres*. Date of Claim August 17th, 2007. **CARRIED.**

RES#25-Sept/11

ii) Claim Report:

Moved by Eric Duncan and seconded by Estella Rose that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$396.00 to *Colleen Acres*. Date of Claim August 17th, 2007. **CARRIED.**

RES#26-Sept/11

iii) Claim Report:

Moved by Eric Duncan and seconded by Estella Rose that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$144.00 to *Colleen Acres*, Date of Claim August 24th, 2007. **CARRIED.**

RES#27-Sept/11

iv) Claim Report:

Moved by Eric Duncan and seconded by Estella Rose that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$250.00 to *Gary Lapier*, Date of Claim September 4th, 2007. **CARRIED.**

12) BY-LAWS:

RES#28-Sept/11

a) By-law 34-2007 To Authorize the Abandonment of a Municipal Drain

Moved by Eric Duncan seconded by Estella Rose that By-law 34-2007, being a By-law to Authorize the Abandonment of a Municipal Drainage Works in the Township of North Dundas be read a first, second and third time and be passed in Open Council this 11th day of September, 2007. **CARRIED.**

RES#29-Sept/11

b) By-law 35-2007 To Authorize the Abandonment of a Municipal Drain

Moved by Eric Duncan seconded by Estella Rose that By-law 35-2007, being a By-law to Authorize the Abandonment of a Municipal Drainage Works in the Township of North Dundas be read a first, second and third time and be passed in Open Council this 11th day of September, 2007. **CARRIED.**

13) NEW BUSINESS:

RES#30-Sept/11

a) Administration Receptionist:

Moved by Eric Duncan seconded by Estella Rose that Council authorize and approve the hiring of Nicole McDonald on a part-time basis as Administrative Assistance Receptionist effective August 21, 2007 to June 12, 2008 at the rate of \$15.00 per hour plus 4% vacation pay. **CARRIED.**

RES#31-Sept/11

b) Dundas Veterinary Services:

Moved by Eric Duncan seconded by Estella Rose that as per correspondence received from Dundas Veterinary Services dated August 23, 2007, Council authorize the closing of Wincrest Ave. on Sunday, September 30, 2007 in conjunction with their charity Dock Dogs event, save and except 14 feet of road for a fire access route. **CARRIED.**

RES#32-Sept/11

c) Dundas Veterinary Services:

Moved by Eric Duncan seconded by Estella Rose that Council authorizes and directs the Winchester Fire Department to deliver approximately 28,000 gallons of water to Dundas Veterinary Services for their charity Dock Dogs event on September 30th and further that municipal water, if needed be provided at a cost to be determined. **CARRIED.**

14) OLD BUSINESS:

N/A

15) CORRESPONDENCE/COMMUNICATIONS:

RES#33-Sept/11

a) Township of Tyendinaga:

Moved by Eric Duncan and seconded by Estella Rose that Council support a Resolution from the *Township of Tyendinaga* dated August 14th, 2007 regarding *Municipal Void in Land Claim Negotiations*. **CARRIED.**

RES#34-Sept/11

b) Municipality of West Grey:

Moved by Eric Duncan and seconded by Estella Rose that Council support a Resolution from the *Municipality of West Grey* dated August 8th, 2007 regarding the *Ontario Building Code Act*. **CARRIED.**

16) COUNCIL CONCERNS:

a) Bill 130:

Council briefly discussed Bill 130 and how the changes in legislation will impact the municipality. Topics discussed included recording minutes of In Camera sessions and the appointment of a municipal investigator. Staff commented it is in the intention of SD&G municipalities to collectively appoint an investigator, more information will follow.

17) IN-CAMERA:

RES#35-Sept/11

Moved by Eric Duncan and seconded by Estella Rose that Council proceed in Camera at 9:44 p.m. in order to address a matter pertaining to Labor relations or employee negotiations. **CARRIED.**

18) OPEN SESSION:

RES#36-Sept/11

Moved by Eric Duncan and seconded by Estella Rose that Council move to Open Session at 10:15. p.m. CARRIED.

19) OTHER BUSINESS:

RES#37-Sept/11

Moved by John Thompson and seconded by Al Armstrong that Council agree to the Offer of Employment established for *Les Johnson* as presented, September 11, 2007. CARRIED.

20) ADJOURNMENT:

RES#38-Sept/11

Moved by Eric Duncan and seconded by Estella Rose that the Regular Meeting of Council adjourn at 11:03 p.m. CARRIED.

Alvin Runnalls – MAYOR

Jo-Anne McCaslin – CLERK