

**TOWNSHIP OF NORTH DUNDAS**  
**COUNCIL MEETING**  
**December 9, 2008**

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A meeting of the Council of the Corporation of the Township of North Dundas was held in the Council Chambers in Winchester Village on Tuesday, December 9, 2008 with Mayor Runnalls in the Chair.

**ROLL CALL:**

Alvin Runnalls	Mayor	Present
Estella Rose	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Eric Duncan	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Howard Smith; Treasurer, John Gareau; Director of Waste Management, Doug Froats; Director of Public Works, Arden Carruthers; Director of Building, Planning and By-law Enforcement, Calvin Pol and Director of Recreation and Culture, Mark Guy. Clerk, Jo-Anne McCaslin recorded the minutes.

**1) CALL TO ORDER/OPENING REMARKS:**

**RES#01-Dec/09**

**Moved by John Thompson and seconded by Allan Armstrong that the Regular Meeting of Council be called to order at 7:00 p.m.**

**CARRIED.**

**2) APPROVAL OF THE AGENDA:**

**RES#02-Dec/09**

**Moved by Allan Armstrong and seconded by John Thompson that Council accept the agenda as amended.**

**CARRIED.**

**3) ADOPTION OF MINUTES:**

**RES#03-Dec/09**

*i) Minutes of the Regular Meeting of Council November 18, 2008:*

**Moved by John Thompson and seconded by Allan Armstrong that the Minutes of the Regular Meeting of Council dated November 18, 2008 be adopted as circulated.**

**CARRIED.**

**RES#04-Dec/09**

*ii) Minutes of the Regular Meeting of Council November 25, 2008:*

**Moved by Allan Armstrong and seconded by John Thompson that the Minutes of the Regular Meeting of Council dated November 25, 2008 be adopted as circulated.**

**CARRIED.**

**RES#05-Dec/09**

*iii) Minutes of the In Camera Session dated November 25, 2008:*

**Moved by John Thompson and seconded by Allan Armstrong that the Minutes of the In Camera Session of Council dated November 25, 2008 be adopted as circulated.**

**CARRIED.**

**4) BUSINESS ARISING FROM THE MINUTES - Nil**

**5) DECLARATION OF PECUNIARY INTEREST: -Nil**

**6) NOTICE OF MOTION: -Nil**

**7) MOTIONS: -Nil**

**8) DELEGATION/PRESENTATIONS:***a) North Dundas Fire Fighters Years of Service:*

Mayor Runnalls and Fire Commissioner Armstrong presented pins to the North Dundas Firefighters in recognition of years of service to the North Dundas Fire Service.

*b) 25 Years of Service:*

Mayor Runnalls recognized Arden Carruthers and Michael Sharkey for 25 years of municipal service. The employees received commemorative gold watches.

*c) Dundas County Food Bank Cheque Presentation:*

Don Johnston and Donna Quesnel presented a cheque in the amount of \$12000.00 to Mayor Runnalls. This cheque represents the first payment of a loan granted to the Dundas County Food Bank from the Township of North Dundas to enable the purchase of property and the relocation of the community food bank to 497 May Street, Winchester, Ontario.

**9) AUTHORIZATION OF ACCOUNTS:****RES#06-Dec/09**

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the payment of accounts as per the attached Council Report dated December 5, 2008 Batch 282 to 298 in the amount of \$1,471,170.04.

**CARRIED.**

**RES#07-Dec/09**

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the payment to North Dundas Firefighters as per the attached Council Report dated December 9, 2008 Batch 284 in the amount of \$22,980.00

Batch 289 in the amount of \$19,053.00

Batch 295 in the amount of \$19,212.75

Batch 300 in the amount of \$22,286.75

**CARRIED.**

**10) DEPARTMENTS/COMMITTEES:****A) *FINANCE DEPARTMENT:*****RES#08-Dec/09***i) Report:*

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Finance Department monthly report dated December 5, 2008.

**CARRIED.**

**RES#09-Dec/09***ii) Amendment to the Budget-South Mountain Play Structure:*

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and direct that the 2008 Recreation Capital budget be amended (as per attached excel spreadsheet), to allow for the purchase of a new play structure in the South Mountain Park. This item has not been budgeted for. Cost is estimated to be \$23,908.00 and is to be financed from the receipt of two grants totalling \$17,520. The balance of \$6,388 is to be financed by a draw-down of Parks and Playground Reserves a/c #1-3-2000-8085.

**CARRIED.**

**RES#10-Dec/09***iii) Amendment to the Budget-1991 International Rescue Vehicle-Repairs:*

Moved by Eric Duncan and seconded by Estella Rose that Council accept and approve the repair estimate submitted by Terry's Restoration Shop in the amount of \$6,149.46 taxes included dated December 5, 2008 as it relates to repairs for the 1991 International Rescue Vehicle-Mountain Detachment. (Attached).

**CARRIED.**

**B) RECREATION & CULTURE DEPARTMENT:**

**RES#11-Dec/09**

*i) Report:*

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Recreation & Culture Department monthly Report dated December 2, 2008 including the Facilities Manager Report for November dated December 3, 2008.

**CARRIED.**

**C) PUBLIC WORKS DEPARTMENT:**

**RES#12-Dec/09**

*i) Report:*

Moved by Estella Rose and seconded by Eric Duncan that Council receive and review the Public Works Department report dated December 9, 2008.

**CARRIED.**

**RES#13-Dec/09**

*ii) Public Works Road Patrol Foreman Report:*

Moved by Eric Duncan and seconded by Estella Rose that Council receive and review the report submitted by the Public Works Road Patrol Foreman dated November 30/08.

**CARRIED.**

**D) WASTE MANAGEMENT DEPARTMENT:**

**RES#14-Dec/09**

*i) Report:*

Moved by Estella Rose and seconded by Eric Duncan that Council receive and review the Waste Management Department report dated December 9, 2008.

**CARRIED.**

**E) PLANNING, BUILDING AND BY-LAW ENFORCEMENT**

**RES#15-Dec/09**

*i) Report:*

Moved by Eric Duncan and seconded by Estella Rose that Council receive and review the Planning, Building & Enforcement Departments monthly report dated November 2008.

**CARRIED.**

**RES#16-Dec/09**

*ii) Site Plan Agreement- Amendment to Fee:*

Moved by Estella Rose and seconded by Eric Duncan Whereas Community Living Dundas County, a non-profit organization submitted a site plan application and fee for a group home; And Whereas Council pass a site plan by-law and agreement for the group home on September 16, 2008; And Whereas Section 6 of By-law 09-2007 authorizes Council to reduce or waive the site plan control application fees; Now therefore be it resolved that Council hereby authorizes the site control amendment fee of \$500.00 to be reduced to \$250.00.

**CARRIED.**

**11) CONSIDERATION OF BY-LAWS:**

**RES#17-Dec/09**

*a) Todd Kirkwood-Site Plan Control*

Moved by Estella Rose and seconded by Eric Duncan that By-law 32-2008, being a Site Plan Control By-law be read a first, second and third time and be passed in Open Council this 9<sup>th</sup> day of December, 2008. (Todd Kirkwood)

**CARRIED**

**RES#18-Dec/09**

*b) Tile Drainage Debenture:*

Moved by Eric Duncan and seconded by Estella Rose that By-law 33-2008, being a By-law of the Corporation of the Township of North Dundas imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act* be read a first, second and third time and be passed in Open Council this 9<sup>th</sup> day of December, 2008.  
CARRIED.

**12) OLD BUSINESS:**

**13) NEW BUSINESS:**

**14) CORRESPONDENCE/COMMUNICATIONS:**

**RES#19-Dec/09**

*a) Request for Support- City of Cambridge:*

Moved by Estella Rose and seconded by Eric Duncan that Council support a Resolution from the City of Cambridge dated November 17/08 regarding Property Tax Assessment.

CARRIED.

**RES#20-Dec/09**

*b) Request for Support- Township of Tyendinaga:*

Moved by Eric Duncan and seconded by Estella Rose that Council support a Resolution from the Township of Tyendinaga dated December 17/08 regarding an application for review of the terms of the Certificate of Approval for the Richmond Landfill.

DEFEATED.

**RES#21-Dec/09**

*c) Habitat for Humanity:*

Moved by Estella Rose and seconded by Eric Duncan that Council receive correspondence from Habitat for Humanity Seaway Valley dated November 3/08 which requests the Township of North Dundas to become a Habitat sponsor and defer decision to 2009 budget deliberations.

CARRIED.

**15) COUNCIL CONCERNS:**

*Mayor Runnalls and members of Council congratulated Deputy Mayor Rose on a very successful term as Warden of the United Counties of Stormont, Dundas and Glengarry for the year 2008.*

**16) IN CAMERA:**

**RES#22-Dec/09**

Moved by Estella Rose and seconded by Eric Duncan that Council proceed in Camera at 8:30 p.m. in order to address a matter pertaining to proposed or pending acquisition/disposal of land for municipal or local board purposes; labour relations or employee negotiations and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED.

**17) OPEN SESSION:**

**RES#23-Dec/09**

Moved by Eric Duncan and seconded by Estella Rose that Council move to Open Session at 9:28 p.m.

CARRIED.

**18) OTHER BUSINESS:**

**RES#24-Dec/09**

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and direct the CAO to contract the firm of Gazda, Houlne & Associates Inc. to conduct a Full-Time Employees Compensation Review as per the proposal dated October 15, 2008.

**CARRIED.**

**RES#25-Dec/09**

Moved by Estella Rose and seconded by Eric Duncan that Council authorize and direct the CAO to extend the contract of Hume Waste Services to December 2010 to reflect a 3% increase over existing contract if applicable.

**CARRIED.**

**19) ADJOURNMENT:**

**RES#26-Dec/09**

Moved by Estella Rose and seconded by Eric Duncan that the Regular Meeting of Council adjourn at 9:32 p.m.

**CARRIED.**

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Alvin Runnalls – MAYOR

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Jo-Anne McCaslin – CLERK