

**TOWNSHIP OF NORTH DUNDAS
COUNCIL MEETING**

May 13, 2008

A meeting of the Council of the Corporation of the Township of North Dundas was held in the Council Chambers in Winchester Village on Tuesday, May 13, 2008 with Mayor Runnalls in the Chair.

ROLL CALL:

Alvin Runnalls	Mayor	Present
Estella Rose	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Eric Duncan	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Howard Smith; Treasurer, John Gareau; Director of Waste Management, Doug Froats; Director of Recreation Culture, Mark Guy; Director of Public Works, Arden Carruthers and Director of Building, Planning and By-law Enforcement, Calvin Pol. Clerk, Jo-Anne McCaslin recorded the minutes.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-May/13

Moved by John Thompson and seconded by Allan Armstrong that the Regular Meeting of Council be called to order at 7:00 p.m. **CARRIED.**

2) APPROVAL OF THE AGENDA:

RES#02-May/13

Moved by Allan Armstrong and seconded by John Thompson that Council accept the agenda as amended. **CARRIED.**

3) ADOPTION OF MINUTES:

RES#03-May/13

i) Minutes of the Closed Meeting of Council, April 8, 2008:

Moved by John Thompson and seconded by Allan Armstrong that the Minutes of the Closed Meeting of Council dated April 8, 2008 be adopted as circulated.

CARRIED.

RES#04-May/13

ii) Minutes of the Public Meeting of Council, April 22, 2008:

Moved by Eric Duncan and seconded by Estella Rose that the Minutes of the Public Meeting of Council dated April 22, 2008 be adopted as circulated.

CARRIED.

RES#05-May/13

iii) Minutes of the Regular Meeting of Council, April 22, 2008:

Moved by Eric Duncan and seconded by Estella Rose that the Minutes of the Regular Meeting of Council dated April 22, 2008 be adopted as circulated.

CARRIED.

4) BUSINESS ARISING FROM THE MINUTES - Nil

5) DECLARATION OF PECUNIARY INTEREST: -Nil

6) NOTICE OF MOTION: -Nil

7) MOTIONS: -Nil

8) DELEGATION/PRESENTATIONS:

a) Winchester & District Lions Club -Cheque Presentation:
President Doug Sherriff, and Lions, Dwayne Holmes and Glen Droppo presented a cheque to Council in the amount of \$15000.00. This cheque represents completion of a commitment of \$40,000.00 toward the newly constructed pavilion located at the 100 Park in Winchester.

9) AUTHORIZATION OF ACCOUNTS:

RES#06-May/13

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the payment of accounts as per the attached Council Report dated April 4, 2008 Batch 96 to 111 in the amount of \$384,340.50. **CARRIED**

10) DEPARTMENTS/COMMITTEES:

A) FINANCE DEPARTMENT:

RES#07-May/13

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Finance Department report dated May 8, 2008. **CARRIED.**

B) PLANNING, BUILDING & BY-LAW ENFORCEMENT DEPARTMENT:

RES#08-May/13

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Planning, Building & Enforcement Department Report dated May 6, 2008. **CARRIED.**

RES#09-May/13

ii) Summer Student:

Moved by John Thompson and seconded by Allan Armstrong that Council, hereby authorizes the hiring of *Janna Lynn Saunders* as a summer student for the Planning, Building and Enforcement Departments commencing on May 12, 2008 for a maximum of 17 weeks at a rate of \$12.00 per hour (excluding vacation pay). **CARRIED.**

C) RECREATION & CULTURE DEPARTMENT:

RES#10-May/13

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Recreation & Culture Department Report dated May 6, 2008. **CARRIED.**

RES#11-May/13

ii) Equipment purchase:

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the purchase of a 2008 equipment trailer (20 foot deck) from Top Line Trailers in the amount of \$3850.00 plus applicable taxes (includes trade-in of 2000 equipment trailer). **CARRIED.**

RES#12-May/13

iii) Local Initiative's Grant Application Program:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize and support a *Local Initiative's Grant Application Program* through the Community Futures Development Corporation in the amount of \$10,000 for a new playground structure in the South Mountain Park. **CARRIED.**

RES#13-May/13

iv) Fee Schedule for Recreation Facilities:

Moved by John Thompson and seconded by Allan Armstrong that Whereas Council on March 11, 2008 – Resolution #9, adopted a Fee Schedule for North Dundas Recreation Facilities; AND WHEREAS THE Director of Recreation has recommended a change to Sports Field per hour rate; NOW THEREFORE the amended rate be adopted by Council as follows:

Adult Groups (within Township)	\$30.00 per game	
Adult Groups (out of Township)	\$45.00 per game	CARRIED.

RES#14-May/13

v) Outdoor Pool Co-ordinator:

Moved by Allan Armstrong and seconded by John Thompson that as per the recommendations provided by the Director of Recreation and Culture, Council authorize the hiring of *Rebecca Bowie* as Outdoor Pool Co-ordinator effective May 20, 2008 at the rate of \$12.00 per hour + 4% vacation pay = \$12.48 CARRIED.

RES#15-May/13

vi) Summer Students:

Moved by John Thompson and seconded by Estella Rose that Council authorize the hiring of the following individuals to work as Parks Maintenance Labourers for the Recreation & Culture Department:

Doug May, Mitchell Shay, Cameron Armstrong, Justin Thompson at the rate of \$8.75 per hour plus 4% vacation pay effective June 23/08. CARRIED.

RES#16-May/13

vii) Heritage Co-ordinator:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the hiring of *Angela Beking* as Heritage Co-ordinator effective May 20, 2008 at the rate of \$11.00 per hour plus 4% vacation pay = \$11.44. CARRIED.

RES#17-May/13

viii) Skateboard Park Tender:

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and direct the Director of Recreation and Culture to obtain quotes to construct and equip a skateboard facility in the Winchester 100 Club Park and proceed with ordering and implementing the construction providing the estimated costs are under \$60,000. If the quotes exceed \$60,000 the Director is to report findings to Council before proceeding. CARRIED.

D) WASTE MANAGEMENT DEPARTMENT:

RES#18-May/13

i) Report:

Moved by Estella Rose and seconded by Eric Duncan that Council receive and review the Waste Management Department report dated May 13, 2008.

CARRIED.

RES#19-May/13

ii) Refuse Collection Policy:

Moved by Eric Duncan and seconded by Estella Rose that Policy No. 21-208, being a Refuse Collection Policy that establishes the procedures and materials for curb side waste collection in the Township of North Dundas be adopted this 13th day of May, 2008; and further that this policy come into effect July 1, 2008. CARRIED.

E) PUBLIC WORKS DEPARTMENT:

RES#20-May/13

i) Summer Students:

Moved by Estella Rose and seconded by Eric Duncan that Council authorize the hiring of the following individuals to work as Sumer Students for the Public Works Department:

Josh Pepin and Cory Steele at the rate of \$11.00 per hour plus 4% vacation pay effective May 6, 2008. CARRIED.

RES#21-May/13

ii) Joint Tenders:

Moved by Eric Duncan and seconded by Estella Rose that Council of the Township of North Dundas accept the decisions of the Council of the United Counties of Stormont, Dundas and Glengarry as it relates to all joint tenders (for the year 2008) in which the Township of North Dundas participates. **CARRIED.**

RES#22-May/13

iii) Surplus Equipment:

Moved by Estella Rose and seconded by Eric Duncan that Council declare the following trucks from the Morewood Fire Fleet to be surplus and authorize that they be advertised for public sale;

One (1) 1981 Chev Truck VIN (1GBL7D1B0BV103512)

One (1) 1976 Chev Truck VIN (CCE666V151951) **CARRIED.**

RES#23-May/13

iv) Vehicle Quotations:

Moved by John Thompson and seconded by Allan Armstrong that Council instruct the Director of Public Works to obtain quotes on painting two half-ton pick up trucks. He is further instructed to obtain a quote to replace a 2004 pick-up truck with a new 2008 pick-up truck. **CARRIED.**

RES#24-May/13

v) Road Patrol Foreman Report:

Moved by Eric Duncan and seconded by Estella Rose that Council receive and review the report submitted by the Department of Public Works Roads Patrol Foreman dated April 1, 2008. **CARRIED.**

F) LIVESTOCK VALUER REPORT:

RES#25-May/13

i) Report:

Moved by Estella Rose and seconded by Eric Duncan that Council receive the report of Livestock Valuer (Peter Scheepers) and authorize payment in the amount of \$270.0 to W.R. Revels. Date of claim, May 13, 2008. **CARRIED.**

11) CONSIDERATION OF BY-LAWS:

RES#26-May/13

a) By-law 18-2008 to Adopt the Municipal Budget and levy the 2008 Tax Rates:

Moved by Eric Duncan and seconded by Estella Rose that By-Law 18-2008, being a By-law of the Corporation of the Township of North Dundas to Adopt the Municipal Budget and to Levy the 2008 Tax Rates and Establish Due Dates be read a first, second and third time and be passed in Open Council this 13th day of May, 2008. **CARRIED.**

12) OLD BUSINESS - Nil

13) NEW BUSINESS

RES#27-May/13

a) ATV Agreement:

Moved by Estella Rose seconded by Eric Duncan that Council authorize the Mayor and CAO to execute an agreement with the Local All Terrain Vehicle Club of Eastern Ontario for the exclusive purposes of allowing individual members of the OFATV to use said designated premises for ATV'ing in the Township of North Dundas. **CARRIED.**

RES#28-May/13

b) AMCTO Annual Conference:

Moved by Eric Duncan seconded by Estella Rose that Council authorize Jo-Anne McCaslin to attend the AMCTO Annual Conference to be held in Niagara Falls, Ontario, June 8th to 11th, 2008. Cost s to include registration fee of \$551.25, travel, meals and accommodations. **CARRIED.**

14) CORRESPONDENCE/COMMUNICATIONS:

RES#29-May/13

a) Request for support –Township of Tiny:

Moved by Estella Rose seconded by Eric Duncan that Council support a Resolution from the Township of Tiny dated April 16, 2008 regarding the 400th Anniversary-Arrival of Samuel de Champlain. **CARRIED.**

RES#30-May/13

b) Request for support-The Corporation of the Municipality of Brockton:

Moved by Estella Rose and seconded by Eric Duncan that Council support Resolution No. 08-07-146 from the Municipality of Brockton dated April 14/08 regarding Native land Rights. **CARRIED.**

RES#31-May/13

c) Proclamation June is Spina Bifida and Hydrocephalus Awareness Month:

Moved by Eric Duncan and seconded by Estella Rose that the Council of the Township of North Dundas proclaim June, 2008 *Spina Bifida and Hydrocephalus Awareness month* in the Township of North Dundas (proclamation attached). **CARRIED.**

RES#32-May/13

d) St Mary's Parish-Eucharistic Procession:

Moved by Estella Rose and seconded by Eric Duncan that the Council has no objection to the correspondence received from Rev. Father John Gillis p.p. of St. Mary of the Presentation Parish Chesterville Ontario regarding a Eucharistic Procession to be held Sunday May 25/08 from 4:00 p.m. to 5:00p.m. in Chesterville Ontario. **CARRIED.**

15) COUNCIL CONCERNS:

Mayor Alvin Runnalls attended the "WaterCan" Annual Charity Dinner, held at the Aberdeen Pavillion, Ottawa, on May 9, 2008.

Deputy Mayor Rose attended a reception on May 3, 2008 hosted by W.J Shearing at the Cornwall Armoury to celebrate the kick-off of Emergency Preparedness Week

Deputy Mayor Rose and Councillor Duncan attended a reception held in Council Chambers, honouring three local farmers who were recipients of the Premier's Award for Agri-Food Innovation Excellence.

Members of Council attended the 40th Anniversary of the Winchester & District Lions Club and opening of the Lions Pavillion at 100 Club Park.

Councillor John Thompson announced the Chesterville Fire Department will host a breakfast on May 25/08 at the Chesterville Fire Hall commencing at 8:00 a.m.

16) PUBLIC NOTICE:

a) *Mayor Runnalls gave notice that a special meeting of Council will be held Tuesday, May 20th, 2008, 7:00 p.m.*

17) IN CAMERA:

RES#33-May/13

Moved by Estella Rose and seconded by Eric Duncan that Council proceed in Camera at 8:50 p.m. in order to address a matter pertaining to a proposed or pending acquisition or disposal of land for municipal or local board purposes.

CARRIED.

18) OPEN SESSION:

RES#34-May/13

Moved by Estella Rose and seconded by Eric Duncan that Council move to Open Session at 9:23 p.m.

CARRIED.

19) OTHER BUSINESS: Nil

20) ADJOURNMENT:

RES#35-May/13

Moved by Eric Duncan and seconded by Estella Rose that the Regular Meeting of Council adjourn at 9:30 p.m.

CARRIED.

Alvin Runnalls – MAYOR

Jo-Anne McCaslin – CLERK