

TOWNSHIP OF NORTH DUNDAS

COUNCIL MEETING

May 12, 2009

A meeting of the Council of the Corporation of the Township of North Dundas was held in the Council Chambers in Winchester Village on Tuesday, May 12, 2009 with Mayor Runnalls in the Chair.

ROLL CALL:

Alvin Runnalls	Mayor	Present
Estella Rose	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Eric Duncan	Councillor	Present
John Thompson	Councillor	Present

Staff members present included CAO, Howard Smith; Assistant CAO, Angela Rutley; Treasurer, John Gareau; Director of Public Works, Arden Carruthers; Director of Building, Planning and By-law Enforcement, Calvin Pol; Director of Waste Management, Doug Froats and Director of Recreation & Culture, Mark Guy. Clerk, Jo-Anne McCaslin recorded the minutes.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-May/12

Moved by Eric Duncan and seconded by Estella Rose that the Regular Meeting of Council be called to order at 7:15 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-May/12

Moved by Eric Duncan and seconded by Estella Rose that Council accept the agenda as amended.

CARRIED.

3) ADOPTION OF MINUTES:

RES#03-May/12

i) Minutes of the Special Meeting of Council April 21/09:

Moved by Eric Duncan and seconded by Estella Rose that the Minutes of the Special Meeting, including the In Camera minutes of Council dated April 21/09 be adopted as circulated.

CARRIED.

RES#04-May/12

ii) Minutes of the Regular Meeting of Council April 28/09:

Moved by Eric Duncan and seconded by Estella Rose that the Minutes of the Regular Meeting of Council dated April 28, 2009 be adopted as circulated.

CARRIED.

4) **BUSINESS ARISING FROM THE MINUTES** -Nil

5) **DECLARATION OF PECUNIARY INTEREST:** -Nil

6) **NOTICE OF MOTION:** -Nil

7) **MOTIONS:** -Nil

8) **DELEGATION/PRESENTATIONS:** -Nil

9) **AUTHORIZATION OF ACCOUNTS:**

RES#05-May/12

Moved by Eric Duncan and seconded by Estella Rose that Council authorize the payment of accounts as per the attached Council Report dated May 7, 2009 Batch 78 to 82 in the amount of \$272,155.69.

CARRIED.

10) **DEPARTMENTS/COMMITTEES:**

A) ***RECREATION & CULTURE DEPARTMENT:***

RES#06-May/12

i) Report:

Moved by Eric Duncan and seconded by Estella Rose that Council receive and review the Recreation & Culture Department Report dated May, 2009.

CARRIED.

RES#07-May/12

ii) Heritage Co-ordinator Position:

Moved by Eric Duncan and seconded by Estella Rose that Council authorize the hiring of *Angela Beking* as *Heritage Co-ordinator* effective May 19, 2009 to August 21, 2009 at the rate of \$12.00 per hour + 4% vacation pay + \$12.48

CARRIED.

RES#08-May/12

iii) Day Camp Senior Leader Position:

Moved by Eric Duncan and seconded by Estella Rose that Council authorize the hiring of *Melissa Lee* as *Day Camp Senior Leader* at the rate of \$10.00 per hour + 4% vacation pay + \$10.40 effective May 25, 2009 to August 28, 2009
CARRIED.

RES#09-May/12

iv) Outdoor Pool Coordinator Position:

Moved by Eric Duncan and seconded by Estella Rose that Council authorize the hiring of *Teal Gove* as *Outdoor Pool Coordinator* at the rate of \$12.00 per hour + 4% vacation pay + \$12.48 effective May 19, 2009 to August 28, 2009
CARRIED.

RES#10-May/12

v) Mountain Community Hall Energy Audit & Structural Review:

Moved by Eric Duncan and seconded by Estella Rose that Council authorize and direct that an energy audit and structural review be performed on the Mountain Community Hall.
CARRIED.

B) PLANNING, BUILDING & ENFORCEMENT DEPARTMENTS:

RES#11-May/12

i) Report:

Moved by Estella Rose and seconded by Eric Duncan that Council receive and review the Planning, Building & Enforcement Departments Monthly Report dated May 5, 2009.
CARRIED.

RES#12-May/12

ii) Summer Student:

Moved by Estella Rose and seconded by Eric Duncan that Council hereby authorizes the hiring of *Michael LaPrade* as summer student for the Planning, Building and Enforcement Departments commencing on May 11, 2009 for a maximum of 17 weeks at a rate of \$12.95 per hour (excluding vacation pay).
CARRIED

C) WASTE MANAGEMENT DEPARTMENT:

RES#13-May/12

i) Report:

Moved by Estella Rose and seconded by Eric Duncan that

Council receive and review the Waste Management Department Report dated May 12th, 2009.

CARRIED.

RES#14-May/12

ii) Association of Municipal Recycling Co-ordinators Convention:

Moved by Estella Rose and seconded by Eric Duncan that Council authorize Doug Froats to attend the Association of Municipal Recycling Co-ordinators Convention in Hockley Valley, Ontario, May 27 & 28, 2009, at the registration fee \$205.00 plus travel, meals and accommodations. (Travel expenses & lodging shared with RARE Recycling).

CARRIED.

D) PUBLIC WORKS DEPARTMENT:

RES#15-May/12

i) Report:

Moved by Estella Rose and seconded by Eric Duncan that Council receive and review the Public Works Department Report dated May 12th, 2009.

CARRIED.

RES#16-May/12

ii) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the report submitted by the Public Works Road Foreman dated April 30th, 2009.

CARRIED.

RES#17-May/12

iii) Joint Tenders – United Counties SD&G:

Moved by John Thompson and seconded by Allan Armstrong that the Council of the Township of North Dundas accept the decisions of the Council of the United Counties of Stormont, Dundas and Glengarry as it relates to all joint tenders (for the year 2009) in which the Township of North Dundas participates.

CARRIED.

E) WATER AND SEWER DEPARTMENT:

RES#18-May/12

i) Report:

Moved by Allan Armstrong and seconded by John Thompson

that Council receive and review the Water and Sewer Department Report dated May 12th, 2009.

CARRIED.

ii) Request for financial consideration – utilities invoice:

Angela Rutley presented correspondence regarding account #201 6120 000. Council expressed sympathy to the situation but rendered no financial consideration be granted.

11) IN CAMERA:

RES#19-May/12

Moved by Allan Armstrong and seconded by John Thompson that Council proceed in Camera at 8:30 p.m. to discuss matters as per Section 239(d) (b) in the *Ontario Municipal Act*, as amended, which pertains to personal matters about an identifiable individual, including municipal or local board employees; and labour relations or employee negotiations.

CARRIED.

12) OPEN SESSION:

RES#20-May/12

Moved by John Thompson and seconded by Allan Armstrong that Council move to Open Session at 9:40 p.m

CARRIED.

10) DEPARTMENTS/COMMITTEES:

FINANCE DEPARTMENT:

i) Draft Budget Presentation:

Treasurer Gareau presented the final draft of the 2009 draft budget and addressed questions of Council. The budget, if accepted, would result in a 2.852% decrease to the municipal portion of the residential tax rate. This would translate to a \$26.46 increase to the average residential homeowner. The presentation included a summary of budget amendments, review of bank loans and borrowing power and a spreadsheet summarizing the draw down of reserves over the past seven years. Treasurer Gareau also discussed grant applications and projects and the fact that the Township will have to provide their 1/3 share of the funding for any successful projects.

RES#21-May/12

ii) Report:

Moved by Eric Duncan and seconded by Estella Rose that

Council receive and review the Finance Department report dated May 4, 2009.

CARRIED.

RES#22-May/12

iii) Tax Registrations:

Moved by Eric Duncan and seconded by Estella Rose that Council authorize the Treasurer to commence tax registration procedures for four properties from the 2008 fiscal year as listed on Appendix #2 of the Finance Department Report dated May 4, 2009.

CARRIED.

RES#23-May/12

iv) Reserve Fund Transfer:

Moved by Eric Duncan and seconded by Estella Rose that Council authorize and direct that \$41,450.00 of interest income be allocated from the reserve fund to the operating fund to assist in financing 2009 budgeted expenditures.

CARRIED.

v) Gazda, Houlne & Associates Inc. 2008 Compensation Project:

RES#24-May/12

Moved by Estella Rose and seconded by John Thompson that Council authorize and direct that the following recommendations from the Gazda, Houlne & Associates Inc. 2008 Compensation Review Project dated April 21, 2009, be implemented.

Recommendation 2: Establish the 50th percentile of the comparator group as the Township of North Dundas' target pay position;

Recommendation 3: Maintain the current market comparator group and assess market competitiveness of the Township's compensation on an annual basis;

Recommendations 4,5,6: Approve the proposed 2009 salary structure;

Recommendation 7: Performance Reviews.

Councillor Armstrong called for a recorded vote:

Councillor Armstrong – nay

Councillor Duncan – yea

Councillor Rose – yea

Councillor Thompson – nay

Mayor Runnalls - yea

CARRIED.

13) **CONSIDERATION OF BY-LAWS:**

RES#25-May/12

a) *16-2009 – Budgeted Revenues and Expenditures:*

Moved by John Thompson and seconded by Allan Armstrong that By-law 16-2009, being a By-law of the Corporation of the Township of North Dundas to adopt the 2009 Municipal Budgeted Revenues and Expenditures be read a first, second and third time and be passed in Open Council this 12th day of May, 2009.

CARRIED.

RES#26-May/12

b) *17-2009 – Final Tax Rates and Due Dates:*

Moved by John Thompson and seconded by Allan Armstrong that By-law 17-2009, being a By-law of the Corporation of the Township of North Dundas to Adopt the Municipal Budget and to Levy the 2009 Tax Rates and Establish Due Dates be read a first, second and third time and be passed in Open Council this 12th day of May, 2009.

CARRIED.

14) **OLD BUSINESS:**

a) *Building Canada Infrastructure Grants - Projects:*

Council were advised three applications for funding under the Infrastructure Stimulus Funding were submitted, Chesterville Waterfront Development Project, Winchester Water Transmission Main Project and Belmeade Road Rehabilitation. The Boyne Road Reconstruction application was submitted under the Building Canada Fund Communities Component.

15) **NEW BUSINESS:**

RES#27-May/12

a) *Lease Extension Agreement – 547 St. Lawrence Street:*

Moved by John Thompson and seconded by Allan Armstrong that the Council of the Township of North Dundas hereby authorizes the Mayor and CAO to execute a Second Lease Extension Amending Agreement with Her Majesty the Queen in

Right of Ontario as represented by the Chair of the Management Board of Cabinet (Tenant) and the Township of North Dundas (Landlord). File:L-08693.
CARRIED.

RES#28-May/12

b) Dundas County Players 2008 Annual Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive the 2008 Activity Report submitted by the Dundas County Players Theatre Society, dated, April 1, 2009.
CARRIED.

16) CORRESPONDENCE/COMMUNICATIONS:

RES#29-May/12

a) Request for Support – Township of South Stormont:

Moved by John Thompson and seconded by Allan Armstrong that Council support Resolution #098/2009, from the Township of South Stormont regarding surplus St. Lawrence Parks commission Properties.
CARRIED.

RES#30-May/12

b) Request for Support – Tax Recovery Group:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and file information from Allan P. Lafontaine, President of the Tax Recovery Group dated April 29, 2009 regarding Provincial Harmonized Sales Tax.
CARRIED.

RES#31-May/12

c) Request for Support - City of Cornwall:

Moved by John Thompson and seconded by Allan Armstrong that Council support Resolution #2009-27-03 from the City of Cornwall dated May 5, 2009 regarding Provincial Harmonized Sales Tax.
CARRIED.

RES#32-May/12

d) Proclamation – Spina Bifida and Hydrocephalus:

Moved by Allan Armstrong and seconded by John Thompson that Council of the Township of North Dundas proclaim June, 2009 **SPINA BIFIDA AND HYDROCEPHALUS AWARENESS MONTH** in the Township of North Dundas (proclamation attached).

CARRIED.

RES#33-May/12

e) Oak Valley Field Day – May 30th:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and file information from Murray Inch dated May 5, 2009 regarding an invitation to attend the Oak Valley Pioneer Park Field Clean Up Day and Annual General Meeting on May 30, 2009.

CARRIED.

RES#34-May/12

f) Camp Sheldrick – 25th Anniversary – May 23rd :

Moved by Allan Armstrong and seconded by John Thompson that Council receive and file information from Tom Graham dated May 7, 2009 regarding an invitation to attend the 25th Anniversary of Camp Sheldrick on May 23, 2009.

CARRIED.

RES#35-May/12

g) Habitat for Humanity:

Moved by Eric Duncan and seconded by Estella Rose that Council direct staff to commence the transfer of the surplus lot on Ottawa Street in Winchester to Habitat for Humanity Seaway Valley in the amount of \$1.00.

CARRIED.

RES#36-May/12

h) "The Homelessness Maze" Workshop – May 25th:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and file information from the Dundas Interagency Committee regarding a workshop entitled "the Homelessness Maze" May 25, 2009 and authorized that Estella Rose will attend on behalf of Council. Cost \$25.00 per person.

CARRIED

RES#37-May/12

i) Ontario's Second Provincewide Energy Conservation Week:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and file information from the Ontario Power Authority dated April 24/09 regarding Ontario's Second Provincewide Energy Conservation Week: May 17-23, 2009.

CARRIED

17) COUNCIL CONCERNS:

Councillor Duncan presented written correspondence from the Ontario Realty Corporation pertaining to the transfer of the Winchester Patrol Yard.

18) PUBLIC NOTICE:

Mayor Runnalls advised the next meeting of Council will take place Tuesday, May 19, 2009 at 7:00 p.m.

19) OTHER BUSINESS:

20) ADJOURNMENT:

RES#38-May/12

Moved by John Thompson and seconded by Allan Armstrong that Council now adjourn at 10:37 p.m. to meet again at the call of the chair.

CARRIED.

Alvin Runnalls – MAYOR

Jo-Anne McCaslin – CLERK