

**TOWNSHIP OF NORTH DUNDAS  
REGULAR MEETING OF COUNCIL**

**February 21, 2012**

**7:00 p.m.**

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A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, February 21, 2012 with Mayor Duncan in the Chair.

**ROLL CALL:**

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included Deputy CAO, Angela Rutley and Director of Planning, Building & By-law Enforcement, Calvin Pol. Clerk, Jo-Anne McCaslin recorded the minutes.

Press Reporters from the Chesterville Record and Winchester Press were present.

**1) CALL TO ORDER/OPENING REMARKS:**

**RES#01-Feb 21**

**Moved by John Thompson and seconded by Allan Armstrong that the Regular Meeting of Council be called to order at 7:00 p.m.**

**CARRIED.**

**2) APPROVAL OF THE AGENDA:**

**RES#02-Feb 21**

**Moved by Allan Armstrong and seconded by John Thompson that Council accept the agenda as amended. (Addition request from Mountain Township Agricultural Society)**

**CARRIED.**

**3) ADOPTION OF MINUTES:**

**RES#03-Feb 21**

*i) Special Meeting:*

**Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Special Meeting of Council dated January 18, 2012 be adopted as presented.**

**CARRIED.**

**RES#04-Feb 21**

*ii) In Camera Sessions:*

**Moved by Allen Armstrong and seconded by John Thompson that the minutes of the In Camera sessions of Council dated January 18, 2012 and January 24, 2012 be adopted as presented.**

**CARRIED.**

**RES#05-Feb 21**

*iii) Regular Meeting:*

**Moved by John Thompson and seconded by Allen Armstrong that the minutes of the Regular Meeting of Council dated February 7<sup>th</sup>, 2012 be adopted as presented.**

**CARRIED.**

**4) BUSINESS ARISING FROM THE MINUTES: -Nil**

**5) DECLARATION OF PECUNIARY INTEREST: -Nil**

- 6) **NOTICE OF MOTION:** -Nil
- 7) **MOTIONS:** -Nil
- 8) **DELEGATIONS/PRESENTATIONS:** -Nil  
The delegation from South Nation Conservation scheduled to address Council regarding Source Water Protection had to cancel due to a family matter.
- 9) **AUTHORIZATION OF ACCOUNTS:**  
**RES#06-Feb 21**  
Moved by Allan Armstrong and seconded by John Thompson that Council authorize the payment of accounts as per the attached Council Report dated February 16, 2012, Batch 32 to 37 in the amount of \$344,355.37.  
**CARRIED.**
- 10) **CONSIDERATION OF BY-LAWS:**  
**RES#07-Feb 21**  
a) *By-law 07-2012*  
Moved by John Thompson and seconded by Allan Armstrong that By-law 07-2012, Being a By-law to Enter into an Automatic Aid Agreement with the Corporation of the Township of South Dundas for fire protection services be read a first, second and third time and be passed in Open Council this 21st day of February, 2012.  
**CARRIED.**
- 11) **NEW BUSINESS:**  
**RES#08-Feb 21**  
a) *Policy 37-2012 – Time in Lieu & Staff Meeting Allowance:*  
Moved by Allan Armstrong and seconded by John Thompson that Policy No. 37-2012, being a policy to Determine Time in Lieu and Staff Meeting Allowance for Attendance at Council Meetings be adopted the 21<sup>st</sup> day February, 2012.  
**CARRIED.**
- RES#09-Feb 21**  
b) *Community Festival Designation:*  
Moved by John Thompson and seconded by Allan Armstrong that Council designate the *South Mountain Fair* scheduled for August 16, 17, 18 & 19, 2012 as a “Community Festival”.  
**CARRIED.**
- 12) **DEPARTMENTS/COMMITTEES:**
- A) **WATER & SEWER DEPARTMENT:**  
**RES#10-Feb 21**  
i) *Village of Chesterville Sewage System:*  
Moved by Allan Armstrong and seconded by John Thompson that Council approve the Village of Chesterville Sewage System Upgrading Municipal Class EA, Environmental Study Report prepared by Stantec Consulting Ltd., dated January 2012.  
**CARRIED.**
- B) **ECONOMIC DEVELOPMENT:**  
**RES#11-Feb 21**  
i) *Website & Marketing Endorsement:*  
Moved by Tony Fraser and seconded by Gerry Boyce that Council wholeheartedly endorse and authorize the Township’s application for

Website and Marketing funding to the Community Futures Development Corporation through the Community Innovation Program of the Eastern Ontario Development Program and encourage the grant selection committee to support this worthwhile economic development initiative.

**CARRIED.**

13) **OLD BUSINESS:**

a) *Vehicle Purchase:*

Council discussed the purchase of a squad vehicle for the Chesterville Fire Detachment. Council instructed Fire Chief Gruich to solicit local prices within the designated budget amount of \$20,000.

14) **CORRESPONDENCE/COMMUNICATIONS:**

**RES#12-Feb 21**

a) *Township of South Stormont:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and file Resolution No. 036/2012 from the Township of South Stormont dated February 9, 2012 Re: Cornwall Community Hospital Employment Polices.

**CARRIED.**

**RES#13-Feb 21**

b) *Correspondence from Elva Patterson:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and file for information purposes correspondence from Elva Patterson, dated February 9 2012.

**CARRIED.**

15) **COUNCIL COMMENTS/CONCERNS:**

Council congratulated Fire Commissioner Armstrong and the North Dundas Fire Chiefs Steering Committee for hosting a very successful Fire Awards Celebration on February 18, 2012.

16) **PUBLIC NOTICE:**

a) *Regular Council Meeting March 13, 2012.*

17) **IN CAMERA:**

**RES#14-Feb 21**

Moved by Gerry Boyce and seconded by Tony Fraser that Council proceed in Camera at 7:22 p.m. to discuss matters as per Section 239(2) in the Ontario Municipal Act, as amended, which pertains to;

b) personal matters about an identifiable individual, including municipal or local board employees;

**CARRIED.**

18) **OPEN SESSION:**

**RES#15-Feb 21**

Moved by Tony Fraser and seconded by Gerry Boyce that Council move to open Session at 7:47 p.m.

**CARRIED.**

19) **OTHER BUSINESS:**

**RES#16-Feb 21**

Moved by Allan Armstrong and seconded by Gerry Boyce that Council authorizes Staff to follow through on matters as discussed in closed session.

**CARRIED.**

**RES#17-Feb21**

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and direct that the salary of the Deputy CAO be adjusted in accordance with the North Dundas Salary Grid as follows:

Effective February 13, 2012 Grade 15 Level 1

**CARRIED.**

**RES#18-Feb21**

Moved by Tony Fraser and seconded by Gerry Boyce That Council receive the following *Request for Proposals* for professional services regarding the Executive Search and Recruitment of a Chief Administrative Officer for the Township of North Dundas:

Templeman Consulting \$27,500 + \$3,950 expenses = \$31,450.

Feldman Daxon Partners Inc. \$24,000 + max. \$2000 expenses = upset limit \$26,000.

Ravenhill Group \$21,000 + \$1000 expenses = \$22,000

Krecklo International Inc. \$16,800 + \$1,680 expenses = \$18,480

DHR International \$37,500 + \$4,500 = \$42,000.

**CARRIED.**

20) **ADJOURNMENT:**

**RES#19-Feb 21**

Moved by Tony Fraser and seconded by Gerry Boyce that Council now adjourn at 7:50 p.m. to meet again at the call of the chair.

**CARRIED.**

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Eric Duncan, MAYOR

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Jo-Anne McCaslin, CLERK