

**TOWNSHIP OF NORTH DUNDAS  
REGULAR MEETING OF COUNCIL**

**July 12, 2011**

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A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, July 12, 2011 with Mayor Duncan in the Chair.

**ROLL CALL:**

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
John Thompson	Councillor	Present
Tony Fraser	Councillor	Present

Staff members present included CAO, Howard Smith; Treasurer, John Gareau; Director of Building, Planning and By-law Enforcement, Calvin Pol; Director of Recreation and Culture, Mark Guy; Director of Waste Management, Doug Froats and Economic Development Officer, Rob Hunter. Clerk, Jo-Anne McCaslin recorded the minutes.

Newspaper reporters from the Winchester Press, and Chesterville Record were present.

Ronda Boutz and Bill Smirle were present from South Nation Conservation.

**1) CALL TO ORDER/OPENING REMARKS:**

**RES#01-July 12**

**Moved by John Thompson and seconded by Allan Armstrong that the Regular Meeting of Council be called to order at 7:00 p.m.**

**CARRIED.**

**2) APPROVAL OF THE AGENDA:**

**RES#02-July 12**

**Moved by John Thompson and seconded by Allan Armstrong that Council accept the agenda as amended.**

**CARRIED.**

**3) ADOPTION OF MINUTES:**

**RES#03-July 12**

*i) In Camera Sessions:*

**Moved by Allan Armstrong and seconded by John Thompson that the minutes of the In Camera sessions of Council dated May 24/11, June 7/11, June 21/11 and June 22/11 be adopted as presented.**

**CARRIED.**

**RES#04-July12**

*ii) Regular Meeting:*

**Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Regular Meeting of Council dated June 21, 2011 be adopted as presented.**

**CARRIED.**

**RES#05-July12**

*iii) Special Meeting:*

**Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Special Meeting of Council dated June 22, 2011 be adopted as presented.**

**CARRIED.**

**4) BUSINESS ARISING FROM THE MINUTES: -Nil**

**5) DECLARATION OF PECUNIARY INTEREST: -Nil**

6) **NOTICE OF MOTION:** -Nil

7) **MOTIONS:** -Nil

8) **DELEGATIONS/PRESENTATIONS:**

a) Mayor Duncan welcomed Ronda Boutz, Water Quality Coordinator from South Nation Conservation. Ms. Boutz highlighted the following regarding the Stewardship Programs provided by South Nation Conservation:

-Water Monitoring Programs

-Bio-Criteria (bugs) Project

-Riverwatch Program

-Tree Planting Program

-Woodlot Advisory Service

-Clean Water Program

-Ontario Drinking Water Stewardship Program (MOE funding)

Following a brief question and answer period, Mayor Duncan thanked Ms. Boutz for addressing Council.

**RES#06-July12**

**Moved by John Thompson and seconded by Allan Armstrong that Council acknowledges the presentation as provided by Ronda Boutz, Water Quality Coordinator, South Nation Conservation regarding Stewardship Programs. CARRIED.**

17a) **IN CAMERA:**

**RES#6a-July 12**

**Moved by Tony Fraser and seconded by Gerry Boyce that Council proceed in Camera at 7:15 p.m. to discuss matters as per Section 239(2) in the Ontario Municipal Act, as amended, which pertains to;**

**b) personal matters about an identifiable individual including municipal or local board employees,**

**CARRIED.**

18a) **OPEN SESSION:**

**RES#6b-July 12**

**Moved by Tony Fraser and seconded by Gerry Boyce that Council move to open Session at 7:27 p.m.**

**CARRIED.**

9) **AUTHORIZATION OF ACCOUNTS:**

**RES#07-July 12**

**Moved by Allan Armstrong and seconded by John Thompson that Council authorize the payment of accounts as per the attached Council Report dated July 8, 2011, Batch 124 to 131 in the amount of \$1,760,094.57.**

**CARRIED.**

10) **DEPARTMENTS/COMMITTEES:**

**A) *ECONOMIC DEVELOPMENT OFFICER:***

Mayor Duncan introduced and welcomed Rob Hunter to the newly created position of Economic Development Officer for the Township of North Dundas.

Mr. Hunter recommended Council consider a by-law to authorize Retail Business Establishments to open on Holidays. Council concurred with the recommendation and authorized Staff to proceed with the required public notice. It was agreed a public meeting will be held September 13<sup>th</sup> at 6:00 p.m. in Council Chambers.

**B) SOUTH NATION CONSERVATION:**

**RES#08-July12**

SNC Representative, Bill Smirle, was present to address questions of Council.

*i) Report:*

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the report submitted by South Nation Conservation Representative, Bill Smirle, dated June 20, 2011.

**CARRIED.**

**C) FINANCE DEPARTMENT:**

**RES#09-July 12**

*i) Report:*

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Finance Department report dated July 12, 2011.

**CARRIED.**

**RES#10-July 12**

*ii) Vacancy Rebate Application:*

Moved by John Armstrong and seconded by Allan Armstrong that Council authorize and approve a Vacancy Rebate Application pertaining to Roll # 016-010-67000-000 in the amount \$2,479.91 (Year 2009 \$1255.36 and Year 2010 \$1224.55.)

**CARRIED.**

**D) RECREATION & CULTURE DEPARTMENT:**

**RES#11-July 12**

*i) Report:*

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Recreation & Culture Department Report dated July 12, 2011.

**CARRIED.**

**E) PUBLIC WORKS DEPARTMENT:**

**RES#12-July12**

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Public Works Department report dated July 12, 2011.

**CARRIED.**

**RES#13-July12**

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the report submitted by the Public Works Road Patrol Foreman dated July 12, 2011.

**CARRIED.**

**F) PLANNING, BUILDING AND ENFORCEMENT DEPARTMENTS:**

**RES#14-July 12**

*i) Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Planning, Building & Enforcement Department Monthly Report dated July 12, 2011.

**CARRIED.**

**RES#15-July12**

Moved by Gerry Boyce and seconded by Tony Fraser Whereas Wayne Smith for Olive Smith has requested on June 16, 2011 a development charge credit from the Council of the Township of North Dundas regarding the conversion of the former South Mountain Library (2952 Lough Road) to a residential dwelling; And Whereas Section 20 of the Development Charges Act

authorizes Council to determine extent of the credit based on the increase in the need for services; And Whereas Council has reviewed By-law 18-2011 and determined that the change of use will have an increase in the need for Recreation Services only; Now therefore be it Resolved that the Council of the Township of North Dundas hereby establishes the development charge for the change of use for 2952 Lough Road at \$469.99 (By-law 18-2011, Schedule "B" Section 5).

**CARRIED.**

**RES#16-July12**

Moved by Gerry Boyce and seconded by Tony Fraser Whereas By-law 04-2006, contained a development charge reserve fund for the Chesterville Pumping Station; Now therefore be it Resolved that the Treasurer be authorized to transfer \$3,049.36 from Account #3-3-9030-9500 and that this transfer is deemed to be effective December 31, 2010.

**CARRIED.**

**G) WASTE MANAGEMENT DEPARTMENT:**

**RES#17-July 12**

*i) Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Waste Management Department Report dated July 12, 2011.

**CARRIED.**

**RES#18-July12**

*ii) Municipal Hazardous/Special Waste Services Agreement:*

Moved by Allan Armstrong and seconded by John Thompson that the Council of the Township of North Dundas authorize the Mayor to sign the Letter of Intent regarding the New Municipal Hazardous or Special Waste Services Agreement.

**CARRIED.**

**H) FIRE SERVICES REPORT:**

**RES#19-July 12**

*i) Report:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the North Dundas Fire Services Report (June 2/11 to July 7/11) as presented July 12, 2011.

**CARRIED.**

**I) LIVESTOCK VALUER:**

**RES#20-July12**

*i) Report:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$180.00 to Liz Mollema. Date of Claim July 4, 2011.

**CARRIED.**

11) **CONSIDERATION OF BY-LAWS:** N/A

12) **OLD BUSINESS:** N/A

13) **NEW BUSINESS:** N/A

14) **CORRESPONDENCE/COMMUNICATIONS:**

*a) Chesterville Agricultural Society:*

Council received a written request from the Chesterville Agricultural Society to waive the fee of the tent permit. There were no objections to the request.

15) **COUNCIL CONCERNS/COMMENTS:**

a) *Parking/Traffic:*

Council discussed sightlines and parking concerns in the area of Caleb St and St. Lawrence St. Winchester. Calvin Pol was asked to prepare a report for Council's consideration.

16) **PUBLIC NOTICE:**

a) *Regular Meeting – August 9, 2011*

17b) **IN CAMERA:**

**RES#22-July 12**

Moved by Tony Fraser and seconded by Gerry Boyce that Council proceed in Camera at 8:55 p.m. to discuss matters as per Section 239(2) in the Ontario Municipal Act, as amended, which pertains to;

b) personal matters about an identifiable individual including municipal or local board employees, and

c) a proposed or pending acquisition or disposition of land by the municipality or local board, and

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**CARRIED.**

18b) **OPEN SESSION:**

**RES#22-July 12**

Moved by Tony Fraser and seconded by Gerry Boyce that Council move to open Session at 10:55 p.m.

**CARRIED.**

19) **OTHER BUSINESS:**

**RES#23-July 12**

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorizes Staff to follow through on matters as discussed in closed session.

**CARRIED.**

20) **ADJOURNMENT:**

**RES#24-July 12**

Moved by Tony Fraser and seconded by Gerry Boyce that Council now adjourn at 10:51 p.m. to meet again at the call of the chair.

**CARRIED.**

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Eric Duncan, MAYOR

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Jo-Anne McCaslin, CLERK