

TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL
March 13, 2012

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, March 13, 2012 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included Deputy CAO, Angela Rutley; Treasurer, John Gareau; Director of Waste Management, Doug Froats; Director of Transportation, Dan Belleau; Director of Building, Planning & Enforcement, Calvin Pol; Director of Recreation & Culture, Mark Guy; Director of Economic Development and Communications, Rob Hunter. Clerk, Jo-Anne McCaslin recorded the minutes.

Newspaper reporters from the Winchester Press, and Chesterville Record were present.

Representatives from South Nation Conservation included Bill Smirle, Claude Cousineau, Lawrence Levere, Jackie Pemberton, Phil Barnes, Alison McDonald and Richard Pilon.

Eric and Mattice Breder were also present.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-Mar 13

Moved by Gerry Boyce and seconded by Tony Fraser that the Regular Meeting of Council be called to order at 7:00 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-Mar 13

Moved by Tony Fraser and seconded by Gerry Boyce that Council accept the agenda as presented.

CARRIED.

- 3) **ADOPTION OF MINUTES:**
RES#03-Mar 13
i) Regular Meeting:
Moved by Tony Fraser and seconded by Gerry Boyce that the minutes of the Regular Meeting of Council dated February 21st, 2012 be adopted as presented. CARRIED.
- 4) **BUSINESS ARISING FROM THE MINUTES:** *-Nil*
- 5) **DECLARATION OF PECUNIARY INTEREST:** *-Nil*
- 6) **NOTICE OF MOTION:** *-Nil*
- 7) **MOTIONS:** *-Nil*
- 8) **DELEGATIONS/PRESENTATIONS:**
Raisin-South Nation Source Protection Region – Draft Proposed Source Protection Plan: Polices:

Alison McDonald, Phil Barnes and Richard Pilon together with members of the Raisin-South Nation Source Protection Committee were in attendance to provide a presentation regarding source water protection policies and to specifically address questions and concerns relating to the municipality and affected ratepayers.

The goal of Source Water Protection is to protect sources of drinking water from contamination and overuse, now and into the future.

The Ontario Clean Water Act (Bill 43) requires municipalities and stakeholders to work together to develop watershed-based Source Protection Plans. These plans will focus on protecting the source water that supplies municipal drinking water systems. Topics such as vulnerable areas, potential groundwater threats, risk management plans, risk management officer position and compensation issues were discussed.

Mayor Duncan thanked representatives from Raisin-South Nation Source Protection Committee for attending.

RES#29 – Mar 13

a) Raisin-South Nation Source Protection Committee:

Moved by John Thompson and seconded by Allan Armstrong that Council acknowledges the presentation as provided by Richard Pilon, Alison McDonald and Phil Barnes regarding Source Water Protection Policies.

CARRIED.

9) **AUTHORIZATION OF ACCOUNTS:**

RES#04-Mar 13

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize the payment of accounts as per the attached Council Report dated March 8, 2012 Batch 42 to 51 in the amount of \$506,265.63.

CARRIED.

10) **DEPARTMENTS/COMMITTEES:**

A) **FINANCE DEPARTMENT:**

RES#05-Mar 13

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Finance Department report dated March 13, 2012.

CARRIED.

RES#06-Mar 13

ii) Charity Rebate:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive an application from the Upper Canada District School Board requesting a property tax rebate for space occupied at 641 St. Lawrence Street, Winchester and therefore authorize a charity rebate of 40% for the T.R. Leger School of Adult, Alternative and Continuing Education in the amount of \$2,948.40.

CARRIED.

RES#07-Mar 13

iii) Charity Rebate:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive an application from the Champlain Community Care Access Centre requesting a property tax rebate for space occupied at 457 Main Street, Winchester and therefore authorize a charity rebate of 40% for the T.R. Leger School of Adult, Alternative and Continuing Education in the amount of \$1, 865.38.

CARRIED.

RES#08-Mar 13

iv) Budget Direction:

Moved by Tony Fraser and seconded by Gerry Boyce that the Treasurer be directed to finalize the 2012 Budget in accordance with the recommendation provided in the Finance Report dated March 13, 2012.

CARRIED.

RES#09-Mar 13

v) Budget Amendment- Transportation:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and approve a budget amendment for the Transportation Department attached as Appendix #1.

CARRIED.

RES#10-Mar 13

vi) Budget Amendment- Economic Development & Communications:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and approve a budget amendment for the Economic Development and Communications Department attached as Appendix #1.

CARRIED.

B) TRANSPORTATION DEPARTMENT:

RES#11-Mar 13

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the report of the Director of Transportation dated March 13, 2012.

CARRIED.

RES#12-Mar 13

ii) Street Light Quotation:

Moved by Gerry Boyce and seconded by Tony Fraser that the Request for Quotation regarding Street Light Maintenance be awarded to Dundas Power Line for a one year period effective March 13, 2012. (Pricing Matrix attached).

CARRIED.

RES#13-Mar 13

iii) Road Patrol Foreman Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the report submitted by the Road Patrol Foreman dated March 13, 2012.

CARRIED.

C) ECONOMIC DEVELOPMENT & COMMUNICATIONS DEPARTMENT:

RES#14-Mar 13

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Economic Development Report dated March 13, 2012.

CARRIED.

RES#15-Mar 13

ii) Chesterville Farmer's Market:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize the Chesterville Farmer's Market to use the Chesterville Waterfront as the new location for the Chesterville Farmer's Market on Saturday's during the months of May through October from 8:00 am to 1:00pm and that Council wholeheartedly endorse and support this worthwhile economic development and tourism product development initiative.

CARRIED.

RES#16-Mar 13

iii) Website Design & Development Proposals:

Moved by Tony Fraser and seconded by Gerry Boyce Whereas the Township of North Dundas invited proposals from qualified web design firms to design, develop and implement a Website and Content Management System (CMS) for the Corporation; And Whereas the submitted proposals were required to meet specified mandatory requirements; And Whereas proposals were received from Running Tide, F3 Webover, Hypernet, Northnet Media, Floating Point, eSolutions Group, McSweeney and Assoc, and Accurate;

Now Therefore be it Resolved that the RRP be awarded to Accurate at the total bid price of \$22,224.40 being the best bid meeting the specifications.

CARRIED.

D) WASTE MANAGEMENT DEPARTMENT:

i) Report:

RES#17-Mar 13

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Waste Management Department report dated March 13, 2012.

CARRIED.

E) RECREATION & CULTURE DEPARTMENT:

RES#18-Mar 13

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Recreation & Culture Department Report dated March 13, 2012.

CARRIED.

RES#19-Mar 13

ii) Chesterville Fair – Community Festival Designation:

Moved by Allan Armstrong and seconded by John Thompson that Council designate the Chesterville Fair scheduled for July 27, 28 & 29 2012 as a “Community Festival”.

CARRIED.

RES#20-Mar 13

iii) Community of Council request – Friends of the Nation River:

Moved by John Thompson and seconded by Allan Armstrong that Council authorize that the Friends of the Nation River (FOTNR) be added to the Township of North Dundas Officers and Committees By-law and therefore become a bonafide committee of Council.

CARRIED.

F) PLANNING, BUILDING AND ENFORCEMENT DEPARTMENTS:

RES#21-Mar 13

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Planning, Building & Enforcement Department Report dated March 13, 2012.

CARRIED.

RES#22-Mar 13

ii) Amendments to By-law 01-2006:

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and direct that Schedules "A" "C" "D" "H" "I" "K" and "M" of By-law 01-2006 be amended as attached.

CARRIED.

G) WATER AND SEWER DEPARTMENT:

RES#23-Mar 13

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Water and Sewer Department report dated March 13, 2012.

CARRIED.

RES#24-Mar 13

ii) Winchester RFQ for Engineering Study:

Moved by John Thompson and seconded by Gerry Boyce that Council authorize the Ontario Clean Water Agency, Toronto Office, to develop a request for proposal to determine Winchester Sanitary Sewer System capacity evaluation.

CARRIED.

H) ADMINISTRATION DEPARTMENT:

RES#25-Mar 13

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Administration Department report dated March 13, 2012.

CARRIED.

RES#26-Mar 13

ii) RFP- Executive Search & Recruitment of CAO:

Moved by John Thompson and seconded by Allan Armstrong that Council award the Request for Proposal for professional services regarding the Executive Search and Recruitment of a Chief Administrative Officer for the Township of North Dundas to Ravenhill Group.

CARRIED.

I) FIRE SERVICES:

RES#27-Mar 13

i) Activity Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the North Dundas Fire Services report Jan 5/12 to Feb 9/12 as presented March 13/12.

CARRIED.

RES#28-Mar 13

i) Activity Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the North Dundas Fire Services report Feb 9/12 to Mar 9/12 as presented March 13/12.

CARRIED.

11) **CONSIDERATION OF BY-LAWS:** *Nil*

12) **OLD BUSINESS:** *Nil*

13) **NEW BUSINESS:** *Nil*

14) **CORRESPONDENCE/COMMUNICATIONS:**

a) Raisin-South-Nation Source Protection Committee - Request for community participation re: Draft Proposed Source Protection Plan Policies.

15) **COUNCIL CONCERNS/COMMENTS:**

a) Curfew:

Council agreed that the rules and regulations of the Procedural By-law pursuant to Section 5.7 be suspended, if required, to permit continuation of the meeting.

16) **PUBLIC NOTICE:**

a) Regular Council Meeting Date Change to Monday March 26, 2012.

17) **IN CAMERA:**

RES#30-Mar 13

Moved by John Thompson and seconded by Allan Armstrong that Council proceed in Camera at 9:32 p.m. to discuss matters as per Section 239(2) in the Ontario Municipal Act, as amended, which pertains to:

b) personal matters about an identifiable individual, including municipal or local board employees;

c) a proposed or pending acquisition or disposition of land by the municipality or local board;

- d) labour relations or employee negotiations;
 - e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- CARRIED.**

18) OPEN SESSION:

RES#31-Mar 13

Moved by Allan Armstrong and seconded by John Thompson that Council move to Open Session at 11:31 p.m.

CARRIED.

19) OTHER BUSINESS:

RES#32-Mar 13

a) Moved by Allan Armstrong and seconded by John Thompson that Council authorizes Staff to follow through on matters as discussed in closed session.

CARRIED.

RES#33-Mar 13

b) Moved by John Thompson and seconded by Allan Armstrong that Council authorize and direct that the North Dundas Pay Grid be amended to reflect the following salary revision effective January 1, 2012: Grade 7 Level 4b to \$64,931. And further that employees paid at this level will be adjusted accordingly.

CARRIED.

RES#34-Mar 13

c) Moved by Allan Armstrong and seconded by John Thompson that Council authorize and approve an increment increase from Level 4 to Level 5 for Michael McInnes and Lee Bowers effective March 19, 2012.

CARRIED.

RES#35-Mar 13

d) Moved by John Thompson and seconded by Allan Armstrong that Council accept the offer submitted from Brent Vanden Bosch on behalf of Vanden Bosch Farms to rent six acres of land at \$100.00 per acre located behind the former slaughterhouse in Chesterville (Concession 4 Pt Lot 19.)

CARRIED.

Regular Meeting Mar 13, 2012

20) **ADJOURNMENT:**

RES#36-Mar 13

Moved by Allan Armstrong and seconded by John Thompson that Council now adjourn at 11:45 p.m. to meet again at the call of the chair.

CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK