

**TOWNSHIP OF NORTH DUNDAS  
REGULAR MEETING OF COUNCIL**

**March 22, 2011**

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A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, March 22, 2011 with Mayor Duncan in the Chair.

**ROLL CALL:**

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
John Thompson	Councillor	Present
Tony Fraser	Councillor	Present

Staff members present included Deputy CAO, Angela Rutley and Treasurer, John Gareau. Clerk, Jo-Anne McCaslin recorded the minutes.

Newspaper reporters from the Winchester Press and Chesterville Record were present.

**1) CALL TO ORDER/OPENING REMARKS:**

**RES#01-Mar 22**

**Moved by Allan Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 7:00 p.m.**

**CARRIED.**

**2) APPROVAL OF THE AGENDA:**

**RES#02-Mar 22**

**Moved by John Thompson and seconded by Allan Armstrong that Council accept the agenda as amended.**

**CARRIED.**

**3) ADOPTION OF MINUTES:**

**RES#03-Mar 22**

*i) Regular Meeting – March 8, 2011:*

**Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Regular Meeting of Council dated March 8, 2011 be adopted as presented.**

**CARRIED.**

**4) BUSINESS ARISING FROM THE MINUTES: -Nil**

**5) DECLARATION OF PECUNIARY INTEREST: -Nil**

**6) NOTICE OF MOTION: -Nil**

**7) MOTIONS: -Nil**

**8) DELEGATIONS/PRESENTATIONS:**

*a) Pauline Pratt House of Lazarus – Linking Hands Initiative:*

Pauline Pratt of the House of Lazarus gave a follow-up presentation for poverty reduction in Dundas County. Ms. Pratt previously addressed the Council of the Township of North Dundas prior to the 2010 municipal election. She advised, “Linking Hands”, a voice for rural poverty, is an outreach project of the House of Lazarus. She asked Council to strike a “Poverty Reduction Committee” to take a lead role in addressing poverty in Dundas County.

Council considered ways to assist the House of Lazarus in this initiative and discussed possible committee formats. They agreed obtaining information from other municipalities who have previously established committees/models would

be helpful. Pauline Pratt agreed to provide the Clerk with information Mayor Duncan thanked Ms. Pratt for her presentation to Council.

**RES#04-Mar 22**

**Moved by John Thompson and seconded by Allan Armstrong that Council acknowledges the presentation as provided by Pauline Pratt of the House of Lazarus regarding development of a poverty reduction strategy in Dundas County.**

**CARRIED.**

*b) Shirley Coons – Chesterville Green Gang:*

Mrs. Coons addressed Council to request assistance from the Township with the development of the Flynn House Hotel Lot in Chesterville. She provided a site plan of the proposed park area and a list of jobs that require heavy equipment.

Mayor Duncan thanked Mrs. Coons and the Chesterville Green Gang for the great work done in the Village of Chesterville and suggested she meet with Arden Carruthers and Mark Guy to coordinate a work plan for the Flynn House Hotel Lot.

**RES#05-Mar 22**

**Moved by Allan Armstrong and seconded by John Thompson that Council acknowledges the presentation as provided by Shirley Coons, Green Gang Chairperson regarding the development of the Flynn House Hotel Lot.**

**CARRIED.**

*c) Nationview Public School Parent Council- Jason Ouellette & Mandy Armer:*

Mr. Ouellette and Ms. Armer advised Council the Nationview Public School Parent Council have been activity fundraising in the community to raise money for new playground equipment at Nationview Public School. They asked if Council would consider making financial donation to this cause. An itemized quote regarding the costs of the playground equipment was provided to Council.

Mayor Duncan suggested that the Township may be able to assist with this project in other ways, rather than a financial donation such as assisting with freight charges, finding certified contractors and installers and managing the project through office administration to reduce HST. Discussions will continue.

Mayor Duncan thanked Jason and Mandy for attending.

**RES#06-Mar 22**

**Moved by John Thompson and seconded by Allan Armstrong that Council acknowledges the presentation of the Nationview Public School Parent Council regarding Playground Equipment.**

**CARRIED.**

9) **IN CAMERA:**

**RES#07-Mar 22**

**Moved by Gerry Boyce and seconded by Tony Fraser that Council proceed in Camera at 7:25 p.m. to discuss matters as per Section 239 (2) in the Ontario Municipal Act, as amended, which pertains to a proposed or pending acquisition of land by the municipality and employee negotiations.**

**CARRIED.**

10) **OPEN SESSION:**

**RES#08-Mar 22**

**Moved by Gerry Boyce and seconded by Tony Fraser that Council move to Open Session at 8:23 p.m.**

**CARRIED.**

11) **AUTHORIZATION OF ACCOUNTS:**

**RES#09-Mar 22**

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the payment of accounts as per the attached Council Report dated March 18, 2011 Batch 43 to 44 in the amount of \$ 338,790.27.  
**CARRIED.**

12) **DEPARTMENTS/COMMITTEES:**

**A) FINANCE:**

**i) 2011 Draft Budget Discussion:**

Treasurer John Gareau continued draft budget discussions with Council. As requested the Treasurer incorporated changes and amendments to the draft document agreed upon at the March 12<sup>th</sup> budget meeting. Mr. Gareau provided four scenarios to Council depicting various tax levies, Appendix "A" indicated the impact on the tax rate if we raise the same dollars as last year; Appendix "B" indicated the tax dollars that would be raised if we maintained the same tax rates as last year; Appendix "C" allowed for an overall levy increase of 2.45% and Appendix "D" allowed for the same 2.45% levy increase overall, plus a 0.56% allowance for new assessment or growth from the previous year. Following considerable deliberation, Council opted for Appendix "D".

Mayor Duncan asked Mr. Gareau to prepare a by-law to pass the budget at the March 29/11 meeting of Council.

**B) PLANNING, BUILDING & ENFORCEMENT:**

**RES#10-Mar 22**

**i) Technical Assistant:**

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the hiring Alexandre St. Amour for the Planning, Building and Enforcement Departments effective March 23, 2011 and the agreed salary as per the terms outlined in the letter of offer dated March 15, 2011.  
**CARRIED.**

**C) WATER & SEWER DEPARTMENT:**

**RES#11-Mar 22**

**i) Treatment Facilities Reports**

Moved by Allan Armstrong and seconded by John Thompson that the 2010 summary of Water Quality Information for the Winchester and Chesterville Water Treatment Facilities were reviewed by the Council of the Township of North Dundas this 22<sup>nd</sup> day of March, 2011.  
**CARRIED.**

**D) ADMINISTRATION:**

**RES#12-Mar 22**

**i) Policy 34-2011:**

Moved by John Thompson and seconded by Allan Armstrong that Policy 34-2011, being a policy to establish the forms of payment that will be accepted for tax and water and sewer accounts be adopted this 22<sup>nd</sup> day of March, 2011.  
**CARRIED.**

**E) PUBLIC WORKS:**

**RES#13-Mar 22**

**i) Report:**

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Public Works Department report dated March 22, 2011.  
**CARRIED.**

13) **CONSIDERATION OF BY-LAWS:**

**RES#14-Mar 22**

*i) By-law 22-2011:*

Moved by John Thompson and seconded by Allan Armstrong that By-law 22-2011, being a By-law of the Corporation of the Township of North Dundas to authorize the Mayor and Clerk to Enter into a Site Plan Agreement with 2209221 Ontario Ltd., be read a first, second and third time and be passed in Open Council this 22<sup>nd</sup> day of March, 2011.

**CARRIED.**

**RES#15-Mar 22**

*i) By-law 23-2011:*

Moved by John Thompson and seconded by Allan Armstrong that By-law 23-2011, being a By-law of the Corporation of the Township of North Dundas to Authorize an Amending Agreement under the Infrastructure Stimulus Fund between the Corporation of the Township of North Dundas and Her Majesty the Queen in Right of Ontario be read a first, second and third time and be passed in Open Council this 22<sup>nd</sup> day of March, 2011.

**CARRIED.**

14) **OLD BUSINESS:** N/A

15) **NEW BUSINESS:**

**RES#16-Mar 22**

*a) Proclamation for April, 2011 as Parkinson's Awareness Month:*

Moved by Tony Fraser and seconded by Gerry Boyce that the Council of the Township of North Dundas proclaim April 2011 Parkinson's Awareness Month in the Township of North Dundas (proclamation attached)

**CARRIED.**

**RES#17-Mar 22**

*b) Community Festival Designation:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council designate the South Mountain Fair scheduled for August 18, 19, 20 & 21, 2011 as a "Community Festival"

**CARRIED.**

**RES#18-Mar 22**

*c) Chesterville & District Historical Society Annual Report:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive the Chesterville and District Historical Society 2010 Annual Report as submitted by Past President, Carolyn Goddard.

**CARRIED.**

**RES#19 – Mar 22**

*d) North Dundas History Stewards:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive the North Dundas History Stewards 2010 Annual Report as submitted by Chairperson, Carolyn Goddard.

**CARRIED.**

16) **CORRESPONDENCE/COMMUNICATIONS:**

**RES#20 – Mar 22**

*a) Emergency Management and Civil Protection Act:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and file correspondence from the Ministry of Community Safety and Correctional Services dated February 25, 2011 regarding completion of mandatory emergency activities

required under the Emergency Management and Civil Protection Act for 2010.  
**CARRIED.**

**RES#21-Mar 22**

*b) Chesterville & District Agricultural Society:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and file correspondence from the Chesterville & District Agricultural Society dated March 10, 2011.

**CARRIED.**

**RES#22-Mar 22**

*c) DFA Meeting Room Committee:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and file correspondence from the DFA Agricultural Meeting Room Committee dated March 18, 2011.

**CARRIED.**

**17) COUNCIL CONCERNS & COMMENTS:**

*a) Councillor Thompson advised the sidewalk path in the Riverside Subdivision needs repair.*

*b) Councillor Fraser presented a petition from Richard McCullough, SD&G Co-coordinator concerning the Fire Protection Advisor position.*

*c) Councillor Armstrong advised Winchester Junior B Hawks hockey games are now available for viewing on livestream.*

*d) Mayor Duncan will attend a celebration at Guildcrest Homes in Morewood on March 23, 2011 marking the production of their 4000<sup>th</sup> home.*

**18) PUBLIC NOTICE:**

a) Next Special Meeting – March 29, 2011 7:00 pm

**19) OTHER BUSINESS:**

**RES#23-Mar 22**

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorizes Staff to follow through on matters as discussed in closed session.

**CARRIED.**

**RES#24-Mar 22**

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and direct that the salary of the Deputy CAO be adjusted in accordance with the North Dundas Salary Grid as follows:

Effective January 10, 2011 Grade 15 Level 1

Upon return of the CAO Grade 12 Level 1

**CARRIED.**

**20) ADJOURNMENT:**

**RES#25-Mar 22**

Moved by Gerry Boyce and seconded by Tony Fraser that Council now adjourn at 9:20 p.m. to meet again at the call of the chair.

**CARRIED.**

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Eric Duncan, MAYOR

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Jo-Anne McCaslin, CLERK