

**TOWNSHIP OF NORTH DUNDAS  
REGULAR MEETING OF COUNCIL**

**March 8, 2011**

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A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, March 8, 2011 with Mayor Duncan in the Chair.

**ROLL CALL:**

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
John Thompson	Councillor	Present
Tony Fraser	Councillor	Present

Staff members present included Deputy CAO, Angela Rutley; Treasurer, John Gareau; Director of Building, Planning and By-law Enforcement, Calvin Pol; Director of Recreation and Culture, Mark Guy; Director of Public Works, Arden Carruthers; Director of Waste Management, Doug Froats and Patrol Foreman, John Oswald Clerk, Jo-Anne McCaslin recorded the minutes.

Newspaper reporters from the Winchester Press and Chesterville Record were present.

Mary Ann Wilson, Karen Switzer-Howse, Karen Cooper, Valerie Flowers and Angela Coleman from the Dundas Environmental Awareness Group were in attendance.

**1) CALL TO ORDER/OPENING REMARKS:**

**RES#01-Mar 8**

**Moved by Allan Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 7:00 p.m.**

**CARRIED.**

**2) APPROVAL OF THE AGENDA:**

**RES#02-Mar 8**

**Moved by John Thompson and seconded by Allan Armstrong that Council accept the agenda as presented.**

**CARRIED.**

**3) ADOPTION OF MINUTES:**

**RES#03-Mar 8**

*i) Public Meeting – February 22/11:*

**Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Regular Meeting of Council dated February 22, 2011 be adopted as presented.**

**CARRIED.**

**RES#04-Mar 8**

*ii) Regular Meeting – February 22/11:*

**Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Regular Meeting of Council dated February 22, 2011 be adopted as presented.**

**CARRIED.**

**4) BUSINESS ARISING FROM THE MINUTES: -Nil**

**5) DECLARATION OF PECUNIARY INTEREST: -Nil**

**6) NOTICE OF MOTION: -Nil**

**7) MOTIONS: -Nil**

8) **DELEGATIONS/PRESENTATIONS:**

*a) Dundas Environmental Awareness Group:*

MaryAnn Wilson addressed Council on behalf of the Dundas Environmental Awareness Group. Ms. Wilson advised the DEAG has been in existence for over 20 years. She expressed thanks to Council for supporting the initiatives of the group and hopes this relationship will continue. MaryAnn introduced Karen Cooper, who presented copies of the Healthy Home Guidebook to members of Council and Valerie Flowers who presented a plaque of recognition to Director of Waste Management, Doug Froats. Mrs. Flowers expressed sincere thanks to Doug for his dedication and assistance to the Dundas Environmental Awareness Group and advocacy efforts to the reduction of waste in North Dundas.

**RES#05-Mar 8**

**Moved by Allan Armstrong and seconded by John Thompson that Council acknowledge the presentations of Mary Ann Wilson, Chairperson of the Dundas Environmental Awareness Group and Karen Cooper of the Healthy Home Guidebook.**

**CARRIED.**

9) **AUTHORIZATION OF ACCOUNTS:**

**RES#06-Mar 8**

**Moved by Allan Armstrong and seconded by John Thompson that Council authorize the payment of accounts as per the attached Council Report dated March 4, 2011, Batch 32 to 40 in the amount of \$268,115.67**

**CARRIED.**

10) **DEPARTMENTS/COMMITTEES:**

**A) FINANCE DEPARTMENT:**

**RES#07-Mar 8**

*i) Report:*

**Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Finance Department report dated March 8, 2011.**

**CARRIED.**

**B) PUBLIC WORKS DEPARTMENT:**

**RES#08-Mar 8**

*i) Report:*

**Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Public Works Department Report dated March 8, 2011.**

**CARRIED.**

**RES#09-Mar 8**

*ii) Patrol Foreman Report:*

**Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the report submitted by the Public Works Road Patrol Foreman dated March, 2011.**

**CARRIED.**

*iii) Eastern Ontario Road Supervisors Association:*

Council directed that two (2) additional Public Works employees be authorized to attend the Gravel Road School Course in Morrisburg, Ontario on March 17 & 18, 2011 at the cost of \$295.00 per person plus food expenses.

**C) WATER & SEWER DEPARTMENT:**

**RES#10-Mar 8**

*i) Report:*

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Water & Sewer Department Report dated March 8, 2011.

**CARRIED.**

**D) FIRE CHIEFS STEERING COMMITTEE:**

**RES#11-Mar 8**

*i) Report:*

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the North Dundas Fire Services report (January 21, 2011 to March 3, 2011) as presented March 8, 2011.

**CARRIED.**

*ii) Fire Protection Advisor:*

Councillor Fraser advised that Tawnya Roberts of the Office of the Fire Marshal is no longer the assigned Fire Protection Adviser for SD&G.

**E) PLANNING, BUILDING AND ENFORCEMENT DEPARTMENTS:**

**RES#12-Mar 8**

*i) Report:*

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Planning, Building & Enforcement Departments Monthly Report dated March 8, 2011.

**CARRIED.**

*ii) Departmental Budget Review:*

Director of Planning, Building and By-law Enforcement, Calvin Pol reviewed a list of capital items for consideration in the 2011 municipal budget.

**F) WASTE MANAGEMENT DEPARTMENT:**

**RES#13-Mar 8**

*i) Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Waste Management Department Report dated March 8/11.

**CARRIED.**

*ii) Departmental Budget Review:*

Director of Waste Management, Doug Froats reviewed a list of capital items for consideration in the 2011 municipal budget.

**G) RECREATION & CULTURE DEPARTMENT:**

**RES#14-Mar 8**

*i) Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Recreation & Culture Department Report dated March 2, 2011.

**CARRIED.**

*ii) Departmental Budget Review:*

Director of Recreation and Culture, Mark Guy reviewed a list of capital items for consideration in the 2011 municipal budget.

**RES#15-Mar 8**

*i) Oak Valley Pioneer Park 2010 Annual Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive the Oak Valley Pioneer Park 2010 Annual Report as submitted by President, Murray Inch dated January 14, 2011

**CARRIED.**

**11) CONSIDERATION OF BY-LAWS:**

**RES#16-Mar 8**

*i) By-law 20-2011:*

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 20-2011, being a By-law of the Corporation of the Township of North Dundas Imposing Special Annual Water and Sewer Capital Rates on 12029 Dawley Drive-Dennis Carkner be read a first, second and third time and be passed in Open Council this 8<sup>th</sup> day of March, 2011.

**CARRIED.**

**RES#17-Mar 8**

*ii) By-law 21-2011:*

Moved by Gerry Boyce and seconded by Tony Fraser that By-law 21-2011, being a By-law of the Corporation of the Township of North Dundas to enter into a Canine Control Agreement with the Township of South Dundas and the Township of North Stormont be read a first, second and third time and be passed in Open Council this 8<sup>th</sup> day of March, 2011.

**CARRIED.**

**12) OLD BUSINESS: N/A**

**13) NEW BUSINESS:**

**RES#18-Mar 8**

*i) Chesterville Agricultural Society:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council designate the *Chesterville Fair* scheduled for July 22, 23 & 24, 2011 as a “*Community Festival*”.

**CARRIED.**

**14) CORRESPONDENCE/COMMUNICATIONS:**

*a) Warden’s Bonspiel – March 19, 2011 Morrisburg*

*b) Upper Canada District School Board Report to Community – April 18, 2011*

**RES#19-Mar 8**

*c) OSUM Conference & 2011 Trade Show:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and file correspondence regarding the 2011 Ontario Small Urban Municipalities Annual Conference and Trade Show dated February 24<sup>th</sup> 2011

**CARRIED.**

*d) Friends of the South Mountain Library – Trivia Challenge Fundraiser – April 2nd, 2011 at Sandy Row Golf Course.*

*e) Mountain Lions Club Annual Dinner – April 16<sup>th</sup>, 2011 – Mountain Township Agricultural Hall*

**15) COUNCIL CONCERNS:**

16) **PUBLIC NOTICE:**

*In addition to regularly advertised meetings, Mayor Duncan advised all those in attendance that budget discussions will continue on Saturday March 12 at 9:30 a.m. He encouraged all to attend. Mayor Duncan stated it is Council's intention to pass the 2011 budget on March 29, 2011.*

- a) Budget Meeting – March 12, 2011 9:30am
- b) Next Regular Meeting – March 22, 2011 7:00 pm
- c) Special Meeting – March 29, 2011 Notice of Intention to Adopt 2011 Budget

17) **IN CAMERA:**  
**RES#20-Mar 8**

Moved by Tony Fraser and seconded by Gerry Boyce that Council proceed in Camera at 8:28 p.m. to discuss matters as per Section 239(2) in the Ontario Municipal Act, as amended, which pertains to;

- a) personal matters about an identifiable individual, including municipal or local board employees;
- b) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

**CARRIED.**

18) **OPEN SESSION:**  
**RES#21-Mar 8**

Moved by Tony Fraser and seconded by Gerry Boyce that Council move to open Session at 9:27 p.m.

**CARRIED.**

19) **OTHER BUSINESS:**  
**RES#22-Mar 8**

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorizes Staff to follow through on matters as discussed in closed session.

**CARRIED.**

20) **ADJOURNMENT:**  
**RES#23-Mar 8**

Moved by Tony Fraser and seconded by Gerry Boyce that Council now adjourn at 9:30 p.m. to meet again at the call of the chair.

**CARRIED.**

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Eric Duncan, MAYOR

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Jo-Anne McCaslin, CLERK