

TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL
May 10, 2011

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, May 10, 2011 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
John Thompson	Councillor	Present
Tony Fraser	Councillor	Present

Staff members present included Deputy CAO, Angela Rutley; Treasurer, John Gareau; Director of Building, Planning and By-law Enforcement, Calvin Pol; Director of Recreation and Culture, Mark Guy; Director of Public Works, Arden Carruthers and Director of Waste Management, Doug Froats. Clerk, Jo-Anne McCaslin recorded the minutes.

Newspaper reporters from the Winchester Press and Chesterville Record were present.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-May 10

Moved by Allan Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 7:16 p.m.
CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-May 10

Moved by John Thompson and seconded by Allan Armstrong that Council accept the agenda as amended. (Addition of By-law 30-2011)
CARRIED.

3) ADOPTION OF MINUTES:

RES#03-May 10

i) Special Meeting – April 19/11:

Moved by Allan Armstrong and seconded by John Thompson that the minutes of the Special Meeting of Council dated April 19, 2011 be adopted as presented.
CARRIED.

RES#04-May 10

ii) Regular Meeting – April 26/11:

Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Regular Meeting of Council dated April 26, 2011 be adopted as presented.
CARRIED.

4) BUSINESS ARISING FROM THE MINUTES: -Nil

5) DECLARATION OF PECUNIARY INTEREST: -Nil

6) NOTICE OF MOTION: -Nil

7) MOTIONS: -Nil

8) DELEGATIONS/PRESENTATIONS:

Robinson Consultants Inc. Andy Robinson and Lorne Franklin:

Andy Robinson attended by Lorne Franklin presented the findings relating to the

Preliminary Engineer's Report of the Marion Property on the Black Creek, Belisle and Petit Castor Municipal Drains.

RES#05-May 10

Moved by Allan Armstrong and seconded by John Thompson that Council receive the Preliminary Engineer's Report Marion Property on the Black Creek, Belisle and Petit Castor Municipal Drains as presented by Andy Robinson and Lorne Franklin of Robinson's Consultants Inc., May 10, 2011.
CARRIED.

9) **AUTHORIZATION OF ACCOUNTS:**

RES#06-May 10

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the payment of accounts as per the attached Council Report dated May 9, 2011, Batch 75 to 85 in the amount of \$337597.18
CARRIED.

10) **DEPARTMENTS/COMMITTEES:**

A) FINANCE DEPARTMENT:

RES#07-May 10

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Finance Department report dated May 10, 2011.
CARRIED.

RES#08-May 10

ii) Tax Registrations:

Moved by John Armstrong and seconded by Allan Armstrong that Council authorize the Treasurer to commence tax registration procedures for properties as listed on Appendix #1 of the Finance Department Report dated May 10, 2011 for whom satisfactory arrangements have not been made with the Treasurer.
CARRIED.

B) WASTE MANAGEMENT DEPARTMENT:

RES#09-May 10

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Waste Management Department Report dated May 10, 2011.
CARRIED.

C) PLANNING, BUILDING AND ENFORCEMENT DEPARTMENTS:

RES#10-May 10

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Planning, Building & Enforcement Departments Monthly Report dated May 10, 2011.
CARRIED.

RES#11-May 10

ii) Michael LaPrade:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the hiring of Michael LaPrade as per the terms of the Engagement Letter dated May 5, 2011 and presented to Council May 10, 2011.
CARRIED.

RES#12-May 10

iii) Amendments to Policy 02-2003:

Moved by John Thompson and seconded by Allan Armstrong that Council authorize and approve the amendments to Policy 02-2003 (Temporary Tent Permits) as presented the 10th day May, 2011.

CARRIED.

RES#13-May 10

iv) Fee Exemptions to Policy 02-2003:

Moved by Allan Armstrong and seconded by John Thompson that Council agree to waive the prescribed Tent Permit Fee under Policy 02-2003 (as revised May 10/11) for the following groups:

Chesterville Agricultural Society, Mountain Township Agricultural Society and Winchester Dairyfest;

And further that applicants must continue to make application for a building permit to erect temporary tents and to ensure follow-up inspections. Fees are waived until such time as Council deems it appropriate to reinstate the charge.

CARRIED.

D) RECREATION & CULTURE DEPARTMENT:

RES#14-May 10

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the Recreation & Culture Department Report dated May 10, 2011.

CARRIED.

RES#15-May 10

ii) Winchester Lions Club – Canteen Agreement:

Moved by Allan Armstrong and seconded by John Thompson that Council authorize that the Township of North Dundas enter into a Canteen Rental Agreement with the Winchester & District Lions Club for services at the Winchester Community Centre; And Further that the Mayor and Deputy CAO be authorized to execute the agreement.

CARRIED.

RES#16-May 10

iii) Tenders to Re-shingle Winchester Pool Building :

Moved by John Thompson and seconded by Allan Armstrong that Council receive the following tenders submitted to Re-Shingle the Pool Building in Winchester:

Clear-Cut Installations \$6352.00 plus HST

Meldrum Signature Roofing & Contracting \$5100.00 plus HST

Kluke's Roofing \$4184.58 plus HST

And that the tender be awarded to Kluke's Roofing \$4728.58. (HST included)

CARRIED.

E) PUBLIC WORKS DEPARTMENT:

RES#17-May 10

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Public Works Department Report dated May 10, 2011.

CARRIED.

RES#18-May 10

ii) Construction and Maintenance Graduals:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and accept the following tenders for Construction and Maintenance Graduals as presented by:

A.L Blair Construction Ltd., in the amount of \$501,877.00 plus HST and Cornwall Gravel Company Ltd., in the amount of \$521,765.00 plus HST

And further that the tender be awarded to A.L. Blair Construction Ltd.

CARRIED.

RES#19-May 10

Application for Tile Drainage Loan:

Moved by Gerry Boyce and seconded by Tony Fraser that Council accept the Application for Loan for Tile Drainage as submitted for land to be drained in Lot 14 Concession 3 former Township of Mountain and authorize funding in the amount of \$9700.00 in accordance with the Agricultural Tile Drainage Installation Act and the Tile Drainage Act. (Roll #011-002-705-00-0000)

CARRIED.

RES#20-May 10

Crossing Guards:

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and approve the amendment to the Part Time Salary Wage System for Public Works Employees to include Crossing Guards as presented by Arden Carruthers, May 10, 2011.

CARRIED.

RES#21-May 10

Road Foreman Report

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the report submitted by the Public Works Road Patrol Foreman dated May 10, 2011.

CARRIED.

RES#22-May 10

Salary Adjustment:

Moved by Allan Armstrong and seconded by John Thompson that Council adjust the salary for Michelle McDonell to Grade 3, Level 2 retroactive to May 2, 2011 and revert to its current level upon the tax collector's return.

CARRIED.

F) ADMINISTRATION:

RES#23-May 10

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Administration Department Report dated May 10, 2011.

CARRIED.

G) WATER & SEWER:

RES#24-May 10

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Water and Sewer Department Report dated May 10, 2011.

CARRIED.

H) FIRE CHIEFS STEERING COMMITTEE:

RES#25-May 10

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the North Dundas Fire Services report (April 4/11 to May 5/11) as presented May 10, 2011.

CARRIED.

11) CONSIDERATION OF BY-LAWS:

RES#21-May 10

i) By-law 28-2011:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 28-2011, being a By-law to Amend the Former Township of Mountain By-law 79-6 be read a first, second and third time and be passed in Open Council this 10th day of May, 2011. (Andre & Beverly VanLeyen)

CARRIED.

ii) By-law 29-2011:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 29-2011, being a By-law to Amend the Former Township of Mountain By-law 79-6 be read a first, second and third time and be passed in Open Council this 10th day of May, 2011. (Sandra Shaver)

CARRIED.

iii) By-law 30-2011:

Moved by Tony Fraser and seconded by Gerry Boyce that By-law 30-2011, being a By-law of the Corporation of the Township of North Dundas to Adopt the 2011 Tax Rates and to Establish the Due Dates Thereof be read a first, second and third time and be passed in Open Council this 10th day of May, 2011.

CARRIED.

12) OLD BUSINESS: N/A

13) NEW BUSINESS: N/A

14) CORRESPONDENCE/COMMUNICATIONS:

a) Oak Valley Pioneer Park Field Day – May 14, 2011

b) 25th Anniversary Beachcroft Apartments – May 21, 2011

c) Sweet Corner Park Rib Fest – May 28, 2011

d) The Gathering House Grand Opening – June 4 & 5, 2011

e) Warden's Golf Tournament – July 8, 2011

15) COUNCIL CONCERNS/COMMENTS:

Councillor Armstrong thanked members of the North Dundas Fire Department for assisting with the clean-up at Maple Ridge Cemetery on April 30/11.

16) PUBLIC NOTICE:

a) Regular Meeting – May 24th, 2011

b) Special Meeting – June 14th, 2011 to discuss Recreation matters.

- 17) **IN CAMERA:**
RES#29-May 10
Moved by Tony Fraser and seconded by Gerry Boyce that Council proceed in Camera at 8:25 p.m. to discuss matters as per Section 239(2) in the Ontario Municipal Act, as amended, which pertains to;
a) Personal matters about an identifiable individual including municipal or local board employees
CARRIED.
- 18) **OPEN SESSION:**
RES#29-May 10
Moved by Tony Fraser and seconded by Gerry Boyce that Council move to open Session at 9:15 p.m.
CARRIED.
- 19) **OTHER BUSINESS:**
RES#30-May 10
Moved by Tony Fraser and seconded by Gerry Boyce that Council authorizes Staff to follow through on matters as discussed in closed session.
CARRIED.
- 20) **ADJOURNMENT:**
RES#31-May 10
Moved by Tony Fraser and seconded by Gerry Boyce that Council now adjourn at 9:18 p.m. to meet again at the call of the chair.
CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK