

**TOWNSHIP OF NORTH DUNDAS
REGULAR MEETING OF COUNCIL**

May 1, 2012

A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, May 1, 2012 with Mayor Duncan in the Chair.

ROLL CALL:

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included Deputy CAO, Angela Rutley; Treasurer, John Gareau and Director of Transportation, Dan Belleau. Jo-Anne McCaslin recorded the minutes.

Newspaper reporters from the Winchester Press and Chesterville Record were present.

1) CALL TO ORDER/OPENING REMARKS:

RES#01-May 1

Moved by Gerry Boyce and seconded by Tony Fraser that the Regular Meeting of Council be called to order at 7:00 p.m.

CARRIED.

2) APPROVAL OF THE AGENDA:

RES#02-May 1

Moved by Gerry Boyce and seconded by Tony Fraser that Council accept the agenda as amended.

CARRIED.

3) ADOPTION OF MINUTES:

RES#03-May 1

i) In Camera Sessions:

Moved by Gerry Boyce and seconded by Tony Fraser that the minutes of the In Camera sessions of Council dated March 13th, 2012 & March 26th, 2012 be adopted as presented.

CARRIED.

RES#04-Apr 10

ii) Public Meeting:

Moved by Tony Fraser and seconded by Gerry Boyce that the minutes of the Public Meeting of Council to consider an application for a Plan of Subdivision for Glen Byles (File 01-ND-S/2012) be adopted as presented.

CARRIED.

RES#05-Apr 10

iii) Regular Meeting:

Moved by Tony Fraser and seconded by Gerry Boyce that the minutes of the Regular Meeting of Council dated April 10, 2012 be adopted as presented.

CARRIED.

- 4) **BUSINESS ARISING FROM THE MINUTES:** -Nil
- 5) **DECLARATION OF PECUNIARY INTEREST:** -Nil
- 6) **NOTICE OF MOTION:** -Nil
- 7) **MOTIONS:** -Nil
- 8) **DELEGATIONS/PRESENTATIONS:**

a) Ontario Clean Water Agency:

Aimee Hennessy and Blair Henderson of the Ontario Clean Water Agency were present to address Council. Ms Hennessy provided an overview/update on the Drinking Water Quality Management Standard and Municipal Drinking Water Licensing and Mr. Henderson reviewed the annual water and wastewater summary reports for the year 2011. Both representatives addressed questions of Council.

RES#06-May 1

Moved by Tony Fraser and seconded by Gerry Boyce Be it Resolved that Council acknowledge the presentation regarding the Drinking Water Quality Management Standard and the Safe Drinking Water Standard of Care as presented by Aimee Hennessy of the Ontario Clean Water Agency.

CARRIED.

RES#07-May 1

Moved by Tony Fraser and seconded by Gerry Boyce Be it Resolved that Council receive the 2011 Township of North Dundas Water & Wastewater Annual & Summary Reports as presented by Blair Henderson, Operations Manager, Ontario Clean Water Agency, Chesterville Hub.

CARRIED.

b) KPMG:

Mr. Len Anderson and Mr. Bryan Allsopp of KPMG were present. The auditors were invited to attend the meeting to provide direction on financial matters/decisions facing the municipality. Specific discussion focused on the Water & Sewer Reserve Fund and the financing of current capital projects. The auditors provided many suggestions to Council. Suggestion included practices relating to the 50/50 rule of borrowing, borrowing now when interest rates are low to finance future capital projects and the creation of debt repayment and management policies. Mayor Duncan thanked Mr. Anderson and Mr. Allsopp for attending the Council meeting.

9) AUTHORIZATION OF ACCOUNTS:

RES#08-May 1

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize the payment of accounts as per the attached Council Report dated April 27, 2012 Batch 87 to 101 in the amount of \$311,959.91.

CARRIED.

10) DEPARTMENTS/COMMITTEES:

A) FINANCE DEPARTMENT:

RES#09-May 1

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the Finance Department report dated April 25, 2012.

CARRIED.

B) TRANSPORTATION DEPARTMENT:

RES#10-May 1

i) Report:

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the report of the Director of Transportation dated May 1, 2012.

CARRIED.

RES#11-May 1

ii) Budget Amendment:

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize and approve a budget amendment for the Transportation Department attached as Appendix #1.

CARRIED.

RES#12-May 1

iii) Surface Treatment Tender:

Moved by Allan Armstrong and seconded by John Thompson that the following tenders for Surface Treatment (at various locations within the Township of North Dundas) be received and noted:

Company

Smiths Construction Company \$308,273.62 taxes included

Greenwood Paving \$336,819.76 taxes included

And that the tender submitted by *Smiths Construction Co.* in the amount of \$308,273.62 be accepted.

CARRIED.

RES#13-May 1

iv) Vehicle Preventative Maintenance Policy:

Moved by John Thompson and seconded by Allan Armstrong that Policy No. 41-2012, Being a Vehicle Preventative Maintenance Policy be adopted this 1st day of May, 2012.

CARRIED.

C) PLANNING, BUILDING AND ENFORCEMENT DEPARTMENTS:

RES#14-May 1

i) Report:

Moved by Allan Armstrong and seconded by John Thompson that Council receive and review the Planning, Building & Enforcement Department Report dated May 1, 2012. Supplemental Report Re: Graduated Student Contract Employment Opportunity.

CARRIED.

RES#15-May 1

ii) Contract Employment:

Moved by John Thompson and seconded by Allen Armstrong that Council authorize the hiring of Amy Doyle as Assistant to the Director of Planning, Building & Enforcement (Contract Employment) effective May 14th, 2012 and the agreed salary as per the terms outlined in the letter of offer dated April 24, 2012.

CARRIED.

D) WATER & SEWER DEPARTMENT:

i) Report:

RES#16-May 1

Moved by Allan Armstrong and seconded by John Thompson that Council

receive and review the Water and Sewer Department report dated May 1, 2012.

CARRIED.

E) LIVESTOCK CLAIM:

RES#17-May 1

i) Report:

Moved by John Thompson and seconded by Allan Armstrong that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$200.00 to Doug Boyd. Date of Claim April 30, 2012.

CARRIED.

11) CONSIDERATION OF BY-LAWS:

RES#18-May 1

a) By-law 12-2012:

Moved by Allan Armstrong and seconded by John Thompson that By-law 12-2012, being a By-law for fixing rates for the supply of water/sewer services be read a first and second time this 1st day of May, 2012.

CARRIED.

RES#19-May 1

b) By-law 13-2012:

Moved by John Thompson and seconded by Allan Armstrong that By-law 13-2012, being a By-law to Authorize the Mayor and Deputy Chief Administrative Officer to Execute an Amending Agreement between the Township of North Dundas and the Ontario Clean Water Agency be read a first, second and third time and be passed in Open Council this 1st day of May, 2012.

CARRIED.

12) OLD BUSINESS: Nil

13) NEW BUSINESS: Nil

14) CORRESPONDENCE/COMMUNICATIONS:

RES#20-May 1

a) House of Lazarus:

Moved by Allan Armstrong and seconded by John Thompson that Council receive information from the House of Lazarus regarding *the In & Out Tour* to be held in Mountain Ontario, May 8th, 2012.

CARRIED.

RES#21-May 1

b) Canadian Mental Health Association, Dundas Interagency:

Moved by John Thompson and seconded by Allan Armstrong that Council receive information from the Dundas Interagency regarding the 2012 Homelessness Maze workshop, to be held in Iroquois, Ontario, May 9, 2012.
CARRIED.

c) Correspondence from William & Gloria Stewart:

Director of Transportation, Dan Belleau advised the correspondence pertains to a deteriorating culvert located in a municipal drain on Rae Road. Action will be taken by the Roads Department.

15) COUNCIL CONCERNS/COMMENTS:

Mayor Duncan advised the municipal website is being revamped. Suggestions for items to be included on the website should be directed to Rob Hunter.

16) PUBLIC NOTICE:

a) Regular Council Meeting of May 8, 2012.

17) IN CAMERA:

RES#22-May 1

Moved by John Thompson and seconded by Allan Armstrong that Council proceed in Camera at 9:46p.m. to discuss matters as per Section 239(2) in the Ontario Municipal Act, as amended, which pertains to:

b) personal matters about an identifiable individual, including municipal or local board employees;

c) a proposed or pending acquisition or disposition of land by the municipality or local board;

CARRIED.

18) OPEN SESSION:

RES#23-May 1

Moved by Allan Armstrong and seconded by John Thompson that Council move to Open Session at 10:23p.m.

CARRIED.

19) OTHER BUSINESS:

RES#24-May 1

Moved by John Thompson and seconded by Allan Armstrong that Council authorizes Staff to follow through on matters as discussed in closed session.

CARRIED.

Regular Meeting May 1, 2012

20) **ADJOURNMENT:**

RES#25-May 1

Moved by Allan Armstrong and seconded by John Thompson that Council now adjourn at 10:24 p.m. to meet again at the call of the chair.

CARRIED.

Eric Duncan, MAYOR

Jo-Anne McCaslin, CLERK