

**TOWNSHIP OF NORTH DUNDAS**  
**REGULAR MEETING OF COUNCIL**

**May 22, 2012**

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A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, May 22, 2012 with Mayor Duncan in the Chair.

**ROLL CALL:**

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included Deputy CAO, Angela Rutley and Economic Development & Communications Officer, Rob Hunter. Jo-Anne McCaslin recorded the minutes.

Others in attendance included:

Member of Provincial Parliament, Jim McDonell.

Bill Smirle, Lawrence Levere and Michael Petryk from South Nation Conservation Authority  
Ed Dizazzo, Owen and Bev Shortt from the North Dundas Chamber of Commerce.

Nelson Zandbergen, Press Reporter, Chesterville Record.

**1) CALL TO ORDER/OPENING REMARKS:**

**RES#01-May 22**

**Moved by Gerry Boyce and seconded by Tony Fraser that the Regular Meeting of Council be called to order at 7:00 p.m.**

**CARRIED.**

**2) APPROVAL OF THE AGENDA:**

**RES#02-May 22**

**Moved by Tony Fraser and seconded by Gerry Boyce that Council accept the agenda as amended.**

**CARRIED.**

**3) ADOPTION OF MINUTES:**

**RES#03-May 22**

***i) In Camera Sessions:***

**Moved by Gerry Boyce and seconded by Tony Fraser that the minutes of the In Camera sessions of Council dated April 10<sup>th</sup> & May 1<sup>st</sup>, 2012 be adopted as presented.**

**CARRIED.**

*Regular Meeting May 22, 2012*

**RES#04-May 22**

*ii) Regular Meeting:*

**Moved by Tony Fraser and seconded by Gerry Boyce that the minutes of the Regular Meeting of Council dated May 01, 2012 be adopted as presented.**

**CARRIED.**

**RES#05-May 22**

*iii) Regular Meeting:*

**Moved by Gerry Boyce and seconded by Tony Fraser that the minutes of the Regular Meeting of Council dated May 08, 2012 be adopted as presented.**

**CARRIED.**

- 4) **BUSINESS ARISING FROM THE MINUTES:** -Nil
- 5) **DECLARATION OF PECUNIARY INTEREST:** -Nil
- 6) **NOTICE OF MOTION:** -Nil
- 7) **MOTIONS:** -Nil
- 8) **DELEGATIONS/PRESENTATIONS:**

*a) 2012 Olympic Games Volunteer:*

North Dundas resident, Kirsten Milne was present to advise Council she has been selected to be a volunteer at the 2012 Olympic Games in London England. Ms Milne is canvassing local service groups and businesses to assist her fundraising efforts.

**RES#06-May 22**

**Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and file for information purposes correspondence from Kirsten Milne presented May 22, 2012 regarding the 2012 Olympic Games.**

**CARRIED.**

*b) South Nation Conservation Representative:*

SNC Representative, Bill Smirle presented his monthly report to Council and answered questions pertaining to his report. He then introduced Forestry Technician, Michael Petryk who provided a power point presentation on the "State of the Nation Castor River Report"

**RES#07-May 22**

Moved by John Thompson and seconded by Tony Fraser that Council receive and review the report of South Nation Conservation Board Representative, Bill Smirle, dated May 22, 2012.

**CARRIED.**

**RES#08-May 22**

*c) Castor River Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council acknowledges the presentation provided by Michael Petryk, Forestry Technician, South Nation Conservation entitled *State of the Nation – Castor River Report*.

**CARRIED.**

**9) AUTHORIZATION OF ACCOUNTS:**

**RES#09-May 22**

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize the payment of accounts as per the attached Council Report dated May 18, 2012 Batch 120 and 124 in the amount of \$257,798.25.

**CARRIED.**

**10) DEPARTMENTS/COMMITTEES:**

**A) TRANSPORTATION DEPARTMENT:**

**RES#10-May 22**

*i) Report:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and review the report of the Director of Transportation dated May 22, 2012.

**CARRIED.**

**RES#11-May 22**

*ii) SD&G Joint Tender-Hot Mix Paving:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council of the Township of North Dundas accept the decision of the Council of the United Counties of Stormont, Dundas and Glengarry as it relates to the 2012 Hot Mix Paving Joint Tender and therefore agrees to award the tender to Cruickshank Construction in the amount of \$92,594.25 plus applicable taxes.

**CARRIED.**

**B) LIVESTOCK VALUER:**

**RES#12-May 22**

*i) Claim:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive the report of Livestock Valuer (Greg Holmes) and authorize payment in the amount of \$40.00 to Laurie Scheepers. Date of Claim May 17, 2012.

**C) RECREATION & CULTURE DEPARTMENT:**

**RES#13-May 22**

*i) Summer Staff:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize the hiring of the following individuals (as per attached list) to work as Summer Students for the Recreation and Culture Department.

**CARRIED.**

**D) FINANCE DEPARTMENT:**

**RES#14-May 22**

*i) Summer Staff:*

Moved by Tony Fraser and seconded by John Thompson that Council authorize the hiring of the following individual as Summer Students for the Finance Department: *Carly Bulger at the rate of \$15.00 per hour plus 4% Vacation Pay effective May 10, 2012 to August 31, 2012.*

**CARRIED.**

**E) ADMINISTRATION DEPARTMENT:**

**RES#15-May 22**

*i) Report:*

Moved by John Thompson and seconded by Tony Fraser that Council receive and review the Administration Department Report dated May 22<sup>nd</sup>, 2012.

**CARRIED.**

**RES#16-May 22**

*ii) Winchester Curling Club:*

Moved by Tony Fraser and seconded by John Thompson that Council receive correspondence from Tina Asselin, Treasurer of the Winchester Curling Club dated May 9, 2012 and agree to authorize a donation in the amount of \$1000.00 to the Winchester Curling Club.

**CARRIED.**

**F) WATER & SEWER DEPARTMENT:**

*i) Report:*

**RES#17-May 22**

Moved by John Thompson and seconded by Tony Fraser that Council receive and review the Water and Sewer Department report dated May 22, 2012.

**CARRIED.**

**RES#18-May 22**

*ii) Winchester Elevated Tower Refurbishment Tender:*

Moved by Tony Fraser and seconded by John Thompson that Council receive the following tenders for the Winchester Elevated Tower Refurbishment:

**Rescom Coatings Inc. \$193,900.00 +HST**

**Heritage Restoration Inc \$199,989.80 +HST**

**MacDonald Applicators Ltd. \$377,189.40 +HST**

**DuPont Painting Contracting Ltd. \$412,870.00 +HST**

And further that Council award the tender to Rescom Coatings Inc. including the supply and installation of all three provisional items in the tender, in the amount of \$205,900.00 +HST. Installation of provisional items 2c and 2d, the Dairy Farmers Logo and the Internal Mixing System, shall be contingent on receiving the proper approvals from the Dundas Dairy Farmers and the Ministry of the Environment.

**CARRIED.**

*iii) Water & Sewer Budget:*

Angela Rutley advised the 2012 Draft Water and Sewer Budget, previously circulated to Council on May 1<sup>st</sup>, 2012 has been appropriately amended and will be brought back to Council on June 12, 2012 for final review and comment.

**11) CONSIDERATION OF BY-LAWS:**

**RES#19-May 22**

*a) By-law 12-2012:*

Moved by John Thompson and seconded by Tony Fraser that By-law 12-2012, being a By-law for Fixing Rates for the Supply of Water/Sewer services be read a third and final time and be passed in Open Session this 22<sup>nd</sup> day of May, 2012.

**CARRIED.**

**RES#20-May 22**

*b) By-law 14-2012:*

Moved by Tony Fraser and seconded by John Thompson that By-law 14-

2012, being a By-law of the Corporation of the Township of North Dundas to Adopt the 2012 Tax Rates and Establish Due Dates Thereof be read a first, second and third time and be passed in Open Council this 22<sup>nd</sup> day of May, 2012.

**CARRIED.**

**RES#21-May 22**

c) By-law 15-2012:

Moved by John Thompson and seconded by Tony Fraser that By-law 15-2012, being a By-law of the Corporation of the Township of North Dundas imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act* be read a first, second and third time and be passed in Open Council this 22<sup>nd</sup> day of May, 2012.

**CARRIED.**

12) **OLD BUSINESS:** *Nil*

13) **NEW BUSINESS:** *Nil*

14) **CORRESPONDENCE/COMMUNICATIONS:**

**RES#22-May 22**

a) House of Lazarus:

Moved by Tony Fraser and seconded by John Thompson that Council receive information from the House of Lazarus regarding *the Walk or Run for Food* to be held June 9, 2012.

**CARRIED.**

10) **DEPARTMENTS/COMMITTEES:** *con't*

**ECONOMIC DEVELOPMENT & COMMUNICATIONS:**

**RES#23-May 22**

i) Report:

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Economic Development & Communications report dated May 08, 2012.

**CARRIED.**

**RES#24-May 22**

*ii) Policy No. 40-2012 – Objectives and Management – North Dundas Business Directory:*

**Moved by Tony Fraser and seconded by Gerry Boyce that Policy No. 40-2012, Being a Policy to Establish the Objectives and Management of the North Dundas Business Directory be adopted this 22<sup>nd</sup> day of May, 2012.**

**CARRIED.**

*iii) Economic Development Strategic/Action Plan:*

Economic Development & Communications Officer, Rob Hunter presented the North Dundas Economic Development Strategic /Action Plan to Council and to members of the North Dundas Chamber of Commerce in attendance. A question/answer and comment period followed the presentation. Mayor Duncan thanked Rob Hunter for his work on this project in conjunction with McSweeney & Associates.

**RES#25-May 22**

**Moved by Gerry Boyce and seconded by Tony Fraser that Council adopt the North Dundas Economic Development Strategic Action Plan as presented by Economic Development & Communications Officer, Robert Hunter, May 22, 2012.**

**CARRIED.**

*iv) City of Cambridge Incubator Concept:*

Rob Hunter circulated a presentation entitled “City of Cambridge Incubator Program for Knowledge Based Businesses” to Council and discussed the merits of incubator programs as a tool to promote economic development within communities.

**15) COUNCIL CONCERNS/COMMENTS:**

*a) Queens Park Update:*

MPP Jim McDonell was in attendance to provide an update to Council of current issues being addressed at Queens Park.

**16) PUBLIC NOTICE:**

*a) Regular Council Meeting of June 12, 2012.*

*b) 2012 Community Builder Award presentation – June 27, 2012*

- 17) **IN CAMERA:**  
**RES#26-May 22**  
Moved by John Thompson and seconded by Tony Fraser that Council proceed in Camera at 8:50 p.m. to discuss matters as per Section 239(2) in the Ontario Municipal Act, as amended, which pertains to:  
b) personal matters about an identifiable individual, including municipal or local board employees;  
c) a proposed or pending acquisition or disposition of land by the municipality or local board;  
e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;  
**CARRIED.**
- 18) **OPEN SESSION:**  
**RES#27-May 22**  
Moved by Allan Armstrong and seconded by John Thompson that Council move to Open Session at 11:00 p.m.  
**CARRIED.**
- 19) **OTHER BUSINESS:**  
**RES#28-May 22**  
Moved by Tony Fraser and seconded by John Thompson that Council authorizes Staff to follow through on matters as discussed in closed session.  
**CARRIED.**
- RES#29-May 22**  
Moved by Gerry Boyce and seconded by Tony Fraser that Council approve & adopt the 2012 Employee Compensation with Merit Increments as presented on the 2012 Compensation Full-Time Employees Schedule dated May 22, 2012 with increases effective July 1, 2012; And further that this Compensation System be in effect until the completion of the term of Council (Dec. 31, 2014.)  
Councillor Armstrong called for a recorded vote:  
Councillor Armstrong – nay  
Deputy Mayor Boyce – yea  
Mayor Duncan – yea  
Councillor Fraser – nay  
Councillor Thompson – yea  
**CARRIED.**



*Regular Meeting May 22, 2012*

20) **ADJOURNMENT:**

**RES#30-May 22**

**Moved by John Thompson and seconded by Tony Fraser that Council now adjourn at 11:04 p.m. to meet again at the call of the chair.**

**CARRIED.**

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Eric Duncan, MAYOR

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Jo-Anne McCaslin, CLERK