

**TOWNSHIP OF NORTH DUNDAS  
REGULAR MEETING OF COUNCIL**

**November 29, 2011**

**7:00 p.m.**

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A meeting of the Council of the Corporation of the Township of North Dundas was held in Council Chambers in Winchester Village on Tuesday, November 29, 2011 with Mayor Duncan in the Chair.

**ROLL CALL:**

Eric Duncan	Mayor	Present
Gerry Boyce	Deputy Mayor	Present
Allan Armstrong	Councillor	Present
Tony Fraser	Councillor	Present
John Thompson	Councillor	Present

Staff members present included Deputy CAO, Angela Rutley and Jo-Anne McCaslin who recorded the minutes.

North Dundas Representative to the South Nation Conservation Board of Directors, Bill Smirle was present to report to Council.

Press Reporters Nelson Zandbergen from the Chesterville Record and Amanda Smith-Millar from the Winchester Present were in attendance.

**1) CALL TO ORDER/OPENING REMARKS:**

**RES#01-Nov 29**

**Moved by Allan Armstrong and seconded by John Thompson that the Regular Meeting of Council be called to order at 7:02 p.m.**

**CARRIED.**

**2) APPROVAL OF THE AGENDA:**

**RES#02-Nov 29**

**Moved by John Thompson and seconded by Allan Armstrong that Council accept the agenda as amended.**

**CARRIED.**

**3) ADOPTION OF MINUTES:**

**RES#03-Nov 29**

*i) In Camera Meetings:*

**Moved by Allan Armstrong and seconded by John Thompson that the minutes of the In Camera session of Council dated October 11/11 and October 25/11 be adopted as presented.**

**CARRIED.**

**RES#04-Nov 29**

*ii) Public Meeting:*

Moved by John Thompson and seconded by Allan Armstrong that the minutes of the Regular Meeting of Council dated November 8<sup>th</sup>, 2011 be adopted as presented.  
**CARRIED.**

- 4) **BUSINESS ARISING FROM THE MINUTES:** -Nil
- 5) **DECLARATION OF PECUNIARY INTEREST:** -Nil
- 6) **NOTICE OF MOTION:** -Nil
- 7) **MOTIONS:** -Nil
- 8) **DELEGATIONS/PRESENTATIONS:** -Nil
- 9) **AUTHORIZATION OF ACCOUNTS:**

**RES#05-Nov 29**

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the payment of accounts as per the attached Council Report dated November 24<sup>th</sup>, 2011, Batch 257 to 264 in the amount of \$570,279.78.  
**CARRIED.**

10) **DEPARTMENTS/COMMITTEES:**

**A) SOUTH NATION CONSERVATION:**

Board Representative, Bill Smirle was in attendance to discuss his report with Council.

**RES#06-Nov 29**

*i) Report:*

Moved by John Thompson and seconded by Allan Armstrong that Council receive and review the report submitted by South Nation Conservation Representative, Bill Smirle dated November 24<sup>th</sup>, 2011.  
**CARRIED.**

**B) ADMINISTRATION DEPARTMENT:**

**RES#07-Nov 29**

*i) Vacation Policy:*

Moved by John Thompson and seconded by Allan Armstrong that Policy No. 35-2011, being a policy to Establish a Vacation Structure be adopted this 29<sup>th</sup> day of November, 2011.  
**CARRIED.**

**C) PUBLIC WORKS DEPARTMENT:**

**RES#08-Nov 29**

*i) Call In Operators:*

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the hiring of Ward Bennett and Michael Byers as *On Call Snow Plow Operators* for the Public Works Department at the rate of \$17.17 plus 4% vacation pay effective November 30, 2011 ( to be adjusted in accordance with the Part Time Wage System Schedule-Public Works Dept).

**CARRIED.**

**D) NORTH DUNDAS FIRE DEPARTMENT:**

Fire Commissioner, Armstrong advised the Chiefs Steering Committee have been meeting regularly to work on the 2012 capital and operating budget and to develop a 20 year equipment replacement purchase plan. He explained the 20 year plan will greatly assist the fire department budgeting process going forward. Further, he explained the rationale regarding the requests placed before Council this evening for the purchase of fire vehicles and equipment.

**RES#09-Nov 29**

*i) Vehicle Purchase:*

Moved by John Thompson and seconded by Allan Armstrong that Council authorize the purchase of two (2) Squad Vehicles for the North Dundas Fire Service (Chesterville Station & Mountain Station) at the upset limit of \$28,000.00 per vehicle including lights and striping.

**CARRIED.**

**RES#10-Nov 29**

*ii) Equipment Purchase:*

Moved by Allan Armstrong and seconded by John Thompson that Council authorize the purchase of two (2) tanks for the North Dundas Fire Service (Winchester Station & Morewood Station) at the upset limit of \$36,000.00 US per Tank, plus \$5,700 for Porta Tank Holders plus applicable taxes and freight charges.

**CARRIED.**

**E) CLERKS DEPARTMENT:**

**RES#11-Nov 29**

*i) Report:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and review the Clerk's Department report dated November 29<sup>th</sup>, 2011.

**CARRIED.**

**F) WATER & SEWER:**

*i) Financing of Capital Projects:*

Angela Rutley presented 3 options for Council to consider regarding financing of the Winchester/Chesterville Feedermain Project and the Main Street Sewer Extension Project. A lengthy discussion ensued pertaining to the intent of the proceeds from the sale of the hydro utility. In the end, Council agreed to have the numbers reviewed by a Financial Expert and brought back to Council.

11) **CONSIDERATION OF BY-LAWS:** -Nil

12) **OLD BUSINESS:** -Nil

13) **NEW BUSINESS:**

**RES#12-Nov 29**

*i) Municipal Insurance Program:*

Moved by Tony Fraser and seconded by Gerry Boyce that Council authorize payment in the amount of \$179,950.00 plus applicable taxes, to *Halpenny Insurance Brokers Limited* to provide a Municipal Insurance Program to the Township of North Dundas for the December 31, 2011 – 2012 renewal term.  
**CARRIED.**

**RES#13-Nov 29**

*ii) Appointment of Fenceviewer:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council authorize and direct that *Brent Copeland* be appointed and noted as a *Fenceviewer* to act on behalf of the Township of North Dundas effective November 29, 2011.  
**CARRIED.**

**RES#14-Nov 29**

*iii) Raffle Licence:*

Moved by Gerry Boyce and seconded by Tony Fraser that Council grant permission to the Marionville Knights of Columbus Council 7743, to sell raffle tickets on Provincial Lottery Licence No. 4213.  
**CARRIED.**

**14) CORRESPONDENCE/COMMUNICATIONS:**

**RES#15-Nov 29**

a) *County of Huron – Request for Support - Woodlots*

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive and file a Resolution from the County of Huron dated November 2, 2011.  
Re: Woodlot Landowners.

**CARRIED.**

**RES#16-Nov 29**

b) *County of Huron – Request for Support – Property Rights for Rural Residents*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and file a Resolution from the County of Huron dated November 8, 2011.  
Re: Property Rights for Rural Residents.

**CARRIED.**

**RES#17-Nov 29**

c) *Association of Municipalities of Ontario – Watch File*

Moved by Gerry Boyce and seconded by Tony Fraser that Council receive and file correspondence (*AMO Watch File*) from the Association of Municipalities of Ontario dated November 24, 2011 for information purposes.

**CARRIED.**

**RES#18-Nov 29**

d) *Ministry of Community Services – Fire Protection Advisor*

Moved by Tony Fraser and seconded by Gerry Boyce that Council receive notification from the Ministry of Community Safety and Correction Services dated October 28/11 regarding the placement of Guy Degagne, as Fire Protection Advisor for the region of Stormont, Dundas and Glengarry.

**CARRIED.**

**15) COUNCIL CONCERNS/COMMENTS:**

Deputy Mayor Boyce advised he was approached about plowing the sidewalks in Winchester Springs. This item will be deferred to budget deliberations.

**16) PUBLIC NOTICE:**

a) Regular Meeting – December 13, 2011

- 17) **IN CAMERA:**  
**RES#19-Nov 29**  
Moved by Tony Fraser and seconded by Gerry Boyce that Council proceed in Camera at 8:18 p.m. to discuss matters as per Section 239(2) in the Ontario Municipal Act, as amended, which pertains to;  
b) personal matters about an identifiable individual, including municipal or local board employees;  
e) litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board;  
**CARRIED.**
- 18) **OPEN SESSION:**  
**RES#20-Nov 29**  
Moved by Gerry Boyce and seconded by Tony Fraser that Council move to open Session at 9:32 p.m.  
**CARRIED.**
- 19) **OTHER BUSINESS:**  
**RES#21-Nov 29**  
Moved by Gerry Boyce and seconded by Tony Fraser that Council authorizes Staff to follow through on matters as discussed in closed session.  
**CARRIED.**
- 20) **ADJOURNMENT:**  
**RES#22-Nov 29**  
Moved by Gerry Boyce and seconded by Tony Fraser that Council now adjourn at 9:34 p.m. to meet again at the call of the chair.  
**CARRIED.**

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Eric Duncan, MAYOR

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Jo-Anne McCaslin, CLERK